

# Eastern Suffolk BOCES School Library System Council Meeting Minutes

Friday, May 14, 2021 ~ 8:30 am – 9:30 am Remote via Zoom

## Present:

Melanie Ash  
Sandra Bucher  
Alexandria Hiam  
Katie McIntyre  
Fabio Montella  
Luisa Reichardt  
Carl Vitevitch

- 1) Meeting called to order and welcome given by Carl Vitevitch at 8:35 a.m.

## VOTING ITEMS

- 2) Second term approved: Katie McIntyre
  - a. New council members approved. Mr. Vitevitch highlighted the valuable experience and perspective the new members will bring to the council.
  - b. Darla Salva-Cruz, Youth Services Consultant, Suffolk Cooperative Library System ~ replacing Derek Ivie
  - c. Francesca Arturi, Schools Relationship Manager, Buncee ~ replacing Claire Cucchi
  - d. Melissa Tunstead, School Library Media Specialist, Westhampton Beach High School ~ replacing Sandra Bucher (retiring)
- 3) Preliminary budget shared by Mr. Vitevitch and approved by Council. Final numbers are coming in July.
- 4) Mr. Vitevitch informed Council that he has received feedback on the Plan of Service submitted in March and that a few minor adjustments, which he shared, need to be made.
- 5) Minutes from March 16, 2021 Council Meeting already approved via email.

## DISCUSSION ITEMS

- 6) Status of Co-Sers
  - a) Library Automation Co-Ser 508
    1. 42 districts plus two non-public schools ~ Ross School and St. John the Baptist participate
    2. Current financial status: Revenue \$ 572,854.21 (last year \$ 391,963.17)

b) Library Services/Media Co-Ser 516

1. *Virtual Reference Collection (VRC)* listed on Shared Services Response Pages at \$10.14 per student in grades 3 -12 ~ (this amount includes a 2% increase for 2021-2022)

2. 47 districts plus two non-publics, Huntington UFSD, Babylon UFSD, and Smithtown CSD in Western Suffolk participate in Co-Ser 516

3. *Digital Media Library (DML)* listed on Shared Services Response Pages at \$5.50 per student in grades PreK-12. 34 districts ~ (this amount includes a 2% increase for 2021-2022)

4. Current financial status: Revenue \$ 2,023,366.21 (last year \$ 2,058,156.22)

7) Participation Fees for 2021-2022

a) 1 – 600	\$1,125.00
b) 601 – 2000	\$1,879.00
c) 2001 – 5000	\$2,534.00
d) 5001 – 8000	\$3,259.00
e) 8001 – 11000	\$3,752.00
f) 11001 – plus	\$ 4,412.00

**OTHER**

8) Mr. Vitevitch acknowledged Council member Fabio Montella’s recent receipt of the NYS Senate’s Outstanding Librarian Award.

9) Liaison/Program Meeting Evaluation from the March 16, 2021 meeting were distributed.

***Highlights from the Evaluation***

- “I would love more PD like this. Dr. Sheneman's presentation provided not only inspiration, but also provided great resources we can use to take immediate action.”
- “I enjoyed Laura's presentation and will share it with my colleagues. This would also work great with students.”
- “It was a positive reminder in many basics of best practices and the connectivity to her PodCasts and blog is valuable...presently, as we all cope and complete a year of numerous obstacles and staring at many uncertainties...I am not able to plan in this fashion...I do think we can all make a difference everyday by taking great care of ourselves so we can arrive at the next day.”
- “I enjoyed the presentation and think that, as overwhelmed as many of us are, that many of us are already employing these strategies. I found it to be a good reminder to keep building that PLN (even if retirement is on the horizon) and look at the big picture of a school year.”

- “She was very nice. However, what she covered I learned while earning my MLIS. Anyone who had Bea Baden learned this in full!”

- “I thought Laura's presentation was good. I liked her reminders about planning ahead. Her calendar was nice, but probably more usable on the elementary level. Not always realistic in a HS setting since our projects and schedules are always changing. Teachers will often let us know whether they are or aren't tackling a certain project with only a weeks' notice! I enjoyed her insight on blogging and using twitter to follow other librarians for tips, something I do, but not as often as I should.”

- “I was inspired to layout my year at a glance and start some short and long-term goal setting. I was also encouraged to grow my personal learning network using social media (Twitter).”

10) Mr. Vitevitch indicated that the SLS 2020-2021 Evaluation form will be going out on the listserv shortly. He briefly reviewed the form, which is similar to that used in past years.

11) Mr. Vitevitch highlighted web pages created by Technology Integration Specialist Kayla McNaughton, as well the SLS LibGuide featuring SLS workshop handouts, etc.

12) Upcoming Library Leadership Academy workshops

- a. Ready-made Lesson Plans & Activities for Nonfiction books ~ May 18, 2021
- b. Help Your Students Create a Summer “TBR” list using Novelist ~ May 26, 2021
- c. How to use Canva to Create Summer Reading Materials ~ June 2, 2021

13) Mr. Vitevitch encouraged the Council to share ideas for future liaison meetings or Library Leadership Academies.

14) 2021-2022 SLS Council Meeting Dates (8:30 – 9:30 am, Location TBD)

- a. Tuesday, October 5, 2021
- b. Wednesday, December 8, 2021
- c. Thursday, March 17, 2022
- d. Friday, May 13, 2022

15) We currently have 32 database trials underway.

16) SLS across the state are developing a cooperative collection of Overdrive e-books and audiobooks. Any district may participate; an Overdrive account or access to the “Sora free book option” is required.

17) Meeting adjourned by Mr. Vitevitch at 9:14 a.m.