

# Suffolk Eastern BOCES SLS FIVE YEAR LIBRARY SYSTEM PLAN OF SERVICE (School Library Systems) 2016-2021

## State Notes

### SECTION 1 - GENERAL INFORMATION

No Notes

### SECTION 2 - SYSTEM GOVERNANCE

- |     |   |  |
|-----|---|--|
| 2.1 | URL of Current Governing Bylaws   | <b>State Note:</b> The link to our bylaws is on our SLS web page.  |
| 2.3 | Indicate by whom the System Board / System Council Members are appointed/elected. | <b>State Note:</b> The Director brings candidates to the Council for a vote.   |
| g.  | Communications Coordinators Group   | <b>State Note:</b> Liaisons are informed of Council's activities and bring to the Director their recommendations on SLS service issues.  |
| h.  | Co-ser Advisory Committee   | <b>State Note:</b> Wendy Turkington, SLS Trainer, solicits information from librarians on databases and media for inclusion in the Virtual Reference Collection and Digital Media Library. The Director also solicits information via Survey Monkey on CoSer issues. |

### SECTION 3 - PLANNING

No Notes

### SECTION 4 - GOALS/RESULTS

- |                   |   |  |
|-------------------|---|--|
| 4.1               | The Library System's Mission Statement<br>(The Instructions include the definition of the mission statement.) | <b>State Note:</b> The mission statement was recently revised to include the phrase "targeted professional development" to the existing mission statement. |
| 4.2               | Provide the URL of the 2016-2021 Cooperative Collection Development (CCD) Plan.                               | <b>State Note:</b> All members will have an annual subscription to TEACHING BOOKS.   |
| Repeating Group 1 |   |  |
| 1.                | Goal Statement  | <b>State Note:</b> School Library System will maintain and update the union catalog in OPALS.  |
| Repeating Group 1 |   |  |

1. Goal Statement **State Note:** School Library System will provide delivery through US mail and intradistrict mail.  
Repeating Group 1
3. Intended Result(s) **State Note:** Interlibrary loan via US mail and intradistrict mail is maintained for our member libraries.  
Repeating Group 1
4. Evaluation Method(s) **State Note:** Interlibrary loan for our member libraries is part of our School Library System Annual Evaluation each year.  
Repeating Group 1
1. Goal Statement **State Note:** School Library System will provide interlibrary loan.  
Repeating Group 1
3. Intended Result(s) **State Note:** Access to additional materials beyond the school library's holdings will be provided on request.  
Repeating Group 1
4. Evaluation Method(s) **State Note:** Interlibrary loan is evaluated each year in the Annual School Library System survey.  
Repeating Group 1
1. Goal Statement **State Note:** School Library System will provide more resources in digital format such as eBooks and videostreaming to our member libraries.  
Repeating Group 1
3. Intended Result(s) **State Note:** Member libraries will have access to more materials in digital format.  
Repeating Group 1
4. Evaluation Method(s) **State Note:** School librarians will rate our digital services each year in the annual School Library System survey as well as make suggestions for trials and purchase.  
Repeating Group 1
1. Topic **State Note:** Maker Movement Resource Sharing  
Repeating Group 1
2. Goal Statement **State Note:** School Library System will support the Maker movement through the MakerBot 3D printer loaner program and other evolving technologies as well as provide professional development in support of high tech and low tech making in school libraries.  
Repeating Group 1
4. Intended Result(s) **State Note:** School librarians will have access to technology and professional development to start Makerspaces and conduct Maker projects at their sites.

Repeating Group 1

5. Evaluation Method(s) **State Note:** The MakerBot loaner program and related Maker services will be evaluated on the Annual School Library System survey each year.

Repeating Group 1

1. Topic **State Note:** English language learners and special needs populations will have more print and online tools in the Virtual Reference Collection, the Digital Media Library, and in print collections housed at School Library System to support English Language Learners.

Repeating Group 1

2. Goal Statement **State Note:** The Virtual Reference Collection, Digital Media Library, and Spanish Language Collection will expand to create more support for English Language Learners.

Repeating Group 1

4. Intended Result(s) **State Note:** More materials to support English Language Learners in print and online will be made available through School Library System to our member libraries.

Repeating Group 1

5. Evaluation Method(s) **State Note:** Members of the Spanish Language Committee: Amanda Mason - South Country Jayne Johnsen-Seeburger - South Country Catherine O'Connell - Rocky Point Gina Seymour - Islip Kathy Ryder - Islip Kim McGurk - Riverhead Madelyn Haussner - Sachem Mary Charters - Mattituck-Cutchogue Melissa McBride - Southold Mira Dougherty-Johnson - Southold Jessica Schnall - Rocky Point Susan Peterson Valerie Ware Conneck - East Islip

Repeating Group 1

1. Goal Statement **State Note:** School Library System will provide targeted professional development to school librarians through a variety of venues, online and face-to-face.

Repeating Group 1

3. Intended Result(s) **State Note:** School librarians will have the opportunity to keep their skills current and become leaders in their school communities.

Repeating Group 1

4. Evaluation Method(s) **State Note:** Every professional development offering is evaluated in My Learning Plan for our events, workshops, user groups, and the Library Leadership

Academy. This feedback is invaluable to the director in planning upcoming professional development. Professional development is also evaluated in the year end School Library System survey.

Repeating Group 1

1. Goal Statement

**State Note:** School Library System will support member library needs through site visits, phone support, and email.

Repeating Group 1

3. Intended Result(s)

**State Note:** Increase knowledge base and provide support to member libraries for: library automation; virtual reference collection; eBooks; makerspaces; digital media library; and program evaluation and design.

Repeating Group 1

4. Evaluation Method(s)

**State Note:** Annual School Library System survey

Repeating Group 1

1. Goal Statement

**State Note:** School Library System does not offer mediated virtual reference service to its members.

Repeating Group 1

3. Intended Result(s)

**State Note:** Not Applicable

Repeating Group 1

4. Evaluation Method(s)

**State Note:** Not Applicable

Repeating Group 1

1. Goal Statement

**State Note:** School Library System does not offer digitization services for its members.

Repeating Group 1

3. Intended Result(s)

**State Note:** Not applicable.

Repeating Group 1

4. Evaluation Method(s)

**State Note:** Not applicable

Repeating Group 1

1. Topic

**State Note:** School Library System offers coordinated purchasing for the Virtual Reference Collection, supplemental databases, eBooks, and Digital Media through our cooperative service agreements with the school districts. School Library System also participates in SCORE and EMTA to receive discounted pricing on digital media and databases for our member libraries.

Repeating Group 1

2. Goal Statement

**State Note:** School Library System coordinates services for members that result in cost savings for our school

libraries.

Repeating Group 1

4. Intended Result(s) **State Note:** Cost savings on resources to support our school libraries are offered through School Library System.

Repeating Group 1

5. Evaluation Method(s) **State Note:** School Library System services for the Virtual Reference Collection and Digital Media Library are evaluated each year in the SLS evaluation.

Repeating Group 1

1. Goal Statement **State Note:** School Library System will share advocacy initiatives (local, state, and federal) with member librarians and encourage their participation to advance the profession and ensure adequate funding.

Repeating Group 1

3. Intended Result(s) **State Note:** Member libraries have access to advocacy tools and current information as well as having their needs represented to legislators by the School Library System Director.

Repeating Group 1

4. Evaluation Method(s) **State Note:** Annual School Library System survey and number of legislator visits per year by the School Library System Director.

Repeating Group 1

1. Goal Statement **State Note:** School Library System will maintain an online directory of member librarians, a listserv for member librarians, a twitter account for School Library System, a web page for School Library System, as well as conduct four Communications Coordinator meetings per year.

Repeating Group 1

3. Intended Result(s) **State Note:** School librarians will be informed of upcoming events, legislation, new services and products, and current research on the profession through communication from School Library System.

Repeating Group 1

4. Evaluation Method(s) **State Note:** Communications are part of the annual School Library System survey.

Repeating Group 1

1. Goal Statement **State Note:** We hosted Dr. Ross Todd this past November who spoke on Evidence Based Practice and School Libraries.

Repeating Group 1

3. Intended Result(s) **State Note:** School librarians on Long Island will have an opportunity to network with their colleagues from across Long Island.

Repeating Group 1

4. Evaluation Method(s) **State Note:** The Long Island School Library Systems Regional Institute is evaluated at the end of each Institute by a form sent online.

Repeating Group 1

1. Element **State Note:** We have no other elements to report.