

Eastern Suffolk BOCES  
 201 Sunrise Highway  
 Patchogue, NY 11772  
**2021-2022 Payroll Dates**  
**Timesheet\* Submission Schedule**

\*Timesheets for substitutes, overtime, adult education instructors, per-diem staff, etc.

Work Period	Timesheets		Payroll Date	
	Due Date in Payroll Office Electronic Supervisor Approval Due Date			
*****	*****		07/02/2021	A, G
6/16 to 6/30	07/02/21		07/16/2021	B1
*****	*****		07/23/2021	I
07/01 to 07/15	07/19/21		07/30/2021	B2
07/16 to 07/29	08/02/21		08/13/2021	
07/30 to 08/12	08/16/21		08/27/2021	
08/13 to 08/23	08/25/21		09/10/2021	C
08/24 to 09/09	09/13/21		09/24/2021	T
09/10 to 09/23	09/27/21		10/08/2021	
09/24 to 10/07	10/12/21		10/22/2021	
10/08 to 10/21	10/25/21		11/05/2021	
10/22 to 11/04	11/08/21		11/19/2021	
11/05 to 11/16	11/18/21		12/03/2021	
11/17 to 12/02	12/06/21		12/17/2021	T
12/03 to 12/14	12/16/21		12/30/2021	G, H
12/15 to 12/29	01/03/22		01/14/2022	
12/30 to 01/12	01/14/22		01/28/2022	
01/13 to 01/27	01/31/22		02/11/2022	
01/28 to 02/09	02/11/22		02/25/2022	
02/10 to 02/24	02/28/22		03/11/2022	
02/25 to 03/10	03/14/22		03/25/2022	T
03/11 to 03/24	03/28/22		04/08/2022	
03/25 to 04/06	04/08/22		04/22/2022	
04/07 to 04/21	04/25/22		05/06/2022	
04/22 to 05/05	05/09/22		05/20/2022	
05/06 to 05/18	05/20/22		06/03/2022	
05/19 to 06/2	06/06/22		06/17/2022	T
*****	*****		06/24/2022	D, G
06/03 to 06/14	06/16/22		06/30/2022	E, G

- A First payroll for 12 M staff (2 DAY PAY)
- B1 First regular biweekly for 12 month staff
- B2 First summer school payroll
- C First payroll for 10 M instructional staff
- D Final payroll for 10 M instructional staff
- E Final payroll 12 M staff (9 DAY PAY)

- F Deductions for 403b and 457 plans will occur (not applicable for 2021/22)
- G Deductions for 403b and 457 plans will not occur
- H Pay date due to school/office closing schedule
- I Sell Back
- T Taxable Fringe Benefits