

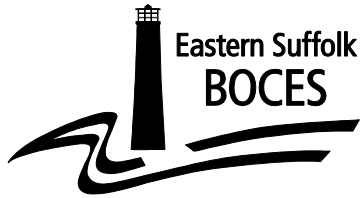


**Adult Career & Technical Education  
Employment Resource Job Bank**

*Last Updated 10/17/2019 9:45:40 AM*

**Appearance Enhancement (Cosmetology / Barbering / Nail Tech)**

<b>Job ID</b>	<b>Position Title</b>	<b>Posting Date</b>	<b>FT/PT</b>	<b>Description</b>
375	Assistant	10/17/2019	F/T	Hi we are looking for a full time licensed assistant Wed-Sat. You will be assisting a former Boces cosmetology and current Redken Artist Tracy Brewer Thomsen and the other stylist with hair washing, greeting customers, general cleaning and sweeping etc
363	Assistant/ trainee	9/19/2019	F/T	Assisting stylists in the art and skill of hairdressing.... Excellent training opportunity
364	Salon Assistant	9/26/2019	F/T	Be a part of a great team and learn hair replacement skills to advance your career. Assistant needed for professional technicians with the ability for advancement. Skills needed include shampooing, perming, coloring, blow-dries, cutting, and styling. A team player is a must!



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**Business**

Job ID	Position Title	Posting Date	FT/PT	Description
367	Automation Mechanic/Technical Operator	9/26/2019	F/T	<p>Pharmapacks is a leading e-commerce company with a proprietary tech platform that empowers Brands with a complete and cost-effective logistics, fulfillment, marketing, and sales solution. Pharmapacks sells both direct-to-consumer on Pharmapacks.com and through its partner websites, including Amazon, Walmart.com, eBay among others. We are currently looking for some highly motivated team players to join our warehouse.</p> <p>Knowledge in the following areas: Electrical; Pneumatic; Mechanical; Engineering; and Automation</p> <p>Qualifications:</p> <p>Great written and oral communications skills Basic math knowledge (add, subtract, multiply and divide) Strong computer skills Able to lift up to 25 pounds regularly Ability to be on your feet extended periods of time (8-hour shift) Ability to learn and comprehend the distribution/production business. High level of accuracy and attention to detail. Ability to adapt to changing procedures, policies and work environment. Must be able to work safely in a fast-paced team environment. Adheres to all safety procedures in the performance of job duties. Meets or exceeds performance and productivity goals Attendance is essential/Good attendance record Able to communicate well with others, must be an excellent team player Perform repetitive tasks for extended periods Previous warehouse experience preferred. Dependable/flexible schedule/willing to work overtime if needed</p>



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372	Entry-Level Warehouse-Fulfillment	10/3/2019	F/T	<p>Growing Printing and Mailing company looking for a new team member</p> <p>Entry-Level Warehouse job- responsibilities will include (but are not limited to):</p> <ul style="list-style-type: none"><li>Picking and Packing orders</li><li>Local deliveries and pickups in Company Van</li><li>Building and stretch wrapping pallets</li><li>Packaging and labeling products to order specifications</li><li>Working in a team environment to efficiently package required orders</li><li>Handling finished materials and moving packages to storage areas within the warehouse</li><li>Safely operating equipment such as Electric Forklift to move packages throughout the warehouse</li></ul>
376	Receptionist/Administrative Assistant	10/17/2019	F/T	<p>All American Metal Corp. is seeking a full time, Receptionist/Administrative Assistant to help manage the office. Our ideal candidate is a quick learner with excellent communication skills and the ability to provide exceptional client service.</p> <p>Duties include but are not limited to:</p> <ul style="list-style-type: none"><li>Order Entry</li><li>Answer, screen and direct incoming calls on a multiple-line phone system</li><li>Filing Paperwork</li><li>Proficiency in MS Office</li><li>Ability to work efficiently in a fast-paced environment</li><li>Act as first point of contact for visitors</li><li>Provide support for other office staff</li></ul>

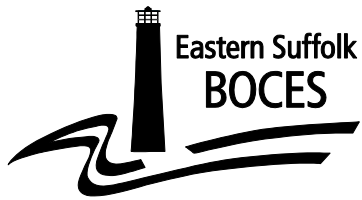


**Adult Career & Technical Education  
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*Last Updated 10/17/2019 9:45:41 AM*

**Construction Trades (Carpentry / Contracting / Electric / Plumbing)**

<b>Job ID</b>	<b>Position Title</b>	<b>Posting Date</b>	<b>FT/PT</b>	<b>Description</b>
360	Estimator	9/19/2019	F/T	Project estimator for school furnishings company. Estimate caseworks, lockers, bleachers, auditorium seating and athletic equipment. Prepare bids, proposals and quotes for sales opportunities. Communicate with factories, architects and sales team to resolve questions and produce accurately, timely estimates.
368	Plaster/Stucco	9/26/2019	F/T	Technician to execute multi surface finishes such as Stucco, Venetian Plaster (all types) of stucco both cementitious and synthetic. Work in NYC to the east end. Applicants must have reliable transportation, and a solid work history. This position includes steady work, competitive pay.



## Adult Career & Technical Education Employment Resource Job Bank

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359      Solar Installation Professional      9/19/2019      F/T

### GENERAL DESCRIPTION

EmPower seeks top quality construction professionals to become Solar Installation tradesmen. EmPower view's solar construction as a unique emerging trade which incorporates both electrical and carpentry trades. Installers participate in both "on the job" and formal training programs. EmPower departs significantly from its competition through focus on workplace satisfaction, customer service, top quality installation, focus on safety, multiple training programs, benefits, and much more.

### DESCRIPTION OF WORK

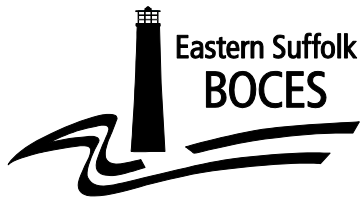
The following responsibilities are to be performed with guidance and training from EmPower's Solar Site Manager and additional EmPower representatives.

- Installation of solar electric systems on homes and commercial buildings
- Roof work includes system layout, mounting of attachments and/or rails, mounting of solar panels, module wiring interconnections and more
- Electrical & interconnection work includes conduit runs, wire pulling, inverter mounting, mounting & dressing of electrical enclosures, final terminations, and more
- All systems are inspected and commissioned by installers
- Data monitoring systems installed and commissioned to properly communicate over the internet with the central server; data monitoring training with homeowner
- System operation shall be explained to the customer thus properly "turning over" ownership to the client
- Additional tasks / skills include driving the company van, keeping working environments clean and organized, and much more

### HOURS

This position works Monday through Thursday, ten hours per day, with Friday as the "Regular Day Off". Work hours are typically from 7:00 am to 5:30 pm. Occasionally your day off will shift to a day earlier in the week as a result of inclement weather and you will work Friday instead, ensuring you get your full work week.

### COMPENSATION



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Salary is paid on an hourly basis, effective rates are between \$18 to \$22 per hour starting. Experienced installers are offered as high as \$35 or more per hour. Structured bonus is based on \$/module installation system. Compensation packages will be evaluated based on background and experience. Health, Sick & Annual Leave, and 401k retirement (with 4% company match) benefits are included. Details available upon request.

### WHY WORK FOR EMPOWER?

- EmPower is a fast growing solar energy company and alternative energy company that is a leader in the region.
- Solar energy is one of the fastest growing industries in the country and throughout the world.
- Working for EmPower will provide hands on solar energy education and training under the guidance of engineers and energy management professionals. EmPower's team has several NABCEP certified solar professionals.
- Support for outside training and professional development is available.
- A job at EmPower gives you an opportunity to be an environmental leader.
- Opportunity for career advancement within EmPower

### APPLICATION

All applications are submitted online at:

<https://link.zixcentral.com/u/f092c63a/EFLPqtXa6RGve0iAUabuwQ?u=https%3A%2F%2Fdocs.google.com%2Fa%2Fempowerces.com%2Fforms%2Fd%2F10m2tQYxLtFoEEBlrQFR6cHUi9ZANP0ZQ1PJDyw2cVV4%2Fviewform> Additional documents are required to be submitted per instructions in the online form.

### COMPANY & CONTACT INFORMATION

EmPower is located in Island Park, NY. EmPower is an equal opportunity employer committed to diversity in the workplace. Additional information about EmPower is available at [www.empower-solar.com](http://www.empower-solar.com) or email [opportunity@empower-solar.com](mailto:opportunity@empower-solar.com).

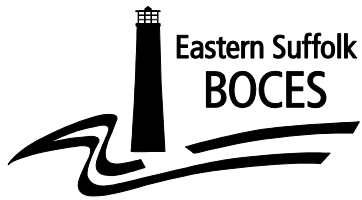


**Adult Career & Technical Education  
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*Last Updated 10/17/2019 9:45:41 AM*

**Culinary Arts**

<b>Job ID</b>	<b>Position Title</b>	<b>Posting Date</b>	<b>FT/PT</b>	<b>Description</b>
362	Dishwasher/ Prep	9/19/2019	P/T	<p>Principle Duties and Responsibilities: The following essential functions are the fundamental job duties of the position to be completed with or without appropriate reasonable accommodation.</p> <ul style="list-style-type: none"><li>☑ Provide a high level of customer service and promote a restaurant style dining atmosphere.</li><li>☑ Work closely with the Director of Culinary Services and/or Executive Director to keep residents satisfied with food and dining programs.</li><li>☑ Maintain kitchen in a clean, safe, and sanitary condition at all times.</li><li>☑ Wash and store all dishes and equipment in accordance with policy and procedures.</li><li>☑ Maintain dish room area in a neat, clean and sanitary manner.</li><li>☑ Keep kitchen floors clean (sweeps and mops) and trash emptied.</li><li>☑ Assist with the preparation and execution of the Art of Atria Dining enhancement programs.</li><li>☑ Maintain dish machine after each meal by thoroughly cleaning and maintaining sanitizing temperatures and parts per million levels.</li><li>☑ Adhere to cleaning schedules as assigned.</li><li>☑ Assist with the transportation and storage of food and supplies.</li><li>☑ Assist cooks and wait staff as requested.</li><li>☑ Adhere to Quality Enhancement standards and standard food safety practices.</li><li>☑ Assist with preparation and execution of special events, banquets, and theme meals.</li><li>☑ Attend pre-meal stand up in kitchen prior to meal service.</li><li>☑ May perform other duties as needed and/or assigned.</li></ul>



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361

Waitstaff

9/19/2019

P/T

Principle Duties and Responsibilities:

The following essential functions are the fundamental job duties of the position to be completed with or without appropriate reasonable accommodation.

- ☑ Provide a high level of customer service and promote a restaurant style dining atmosphere.
  - ☑ Work closely with the Executive Chef and/or Hospitality Manager to keep residents satisfied with food and dining programs.
  - ☑ Set tables in accordance to Atria standards.
  - ☑ Serve residents and guests beverages as requested.
  - ☑ Review daily menu with residents.
  - ☑ Take and deliver accurate meal orders to residents and guests.
  - ☑ Remove used or soiled plates, utensils, glasses, linen from the dining room as needed.
  - ☑ Adhere to standard food safety practices.
  - ☑ Assist with preparation and execution of special events, banquets, and theme meals.
  - ☑ When applicable acquaint new residents with menus, seating, and dining options and hours.
  - ☑ Clean and sanitize carpets, tables, chairs, condiment containers, and equipment used in the dining room.
  - ☑ Communicate resident likes and dislikes to Executive Chef and/or Hospitality
- Last Updated: 9/10/2014  
Approved By: SVP Culinary Services  
Manager for menu planning purposes and resident satisfaction.
- ☑ Create a strong sense of team work and cooperation among all staff.
  - ☑ Attend Pre-Meal stand up held for all dining and kitchen staff.
  - ☑ May perform other duties as assigned.





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**Health Sciences**

<b>Job ID</b>	<b>Position Title</b>	<b>Posting Date</b>	<b>FT/PT</b>	<b>Description</b>
377	Authorization Associate	10/17/2019	F/T	<p>Seeking an Authorization Associate who will be responsible for verifying and obtaining authorizations</p> <ul style="list-style-type: none"> <li>• Obtains and maintains all required authorizations for patients;</li> <li>• Contacts physician offices and insurance companies to obtain and provide necessary patient detail to ensure prescription approval;</li> <li>• Contacts insurance companies and escalates issues when approvals are not timely and/or received;</li> <li>• Notifies patients of pending expiration's and coordinates prescription renewal as appropriate;</li> <li>• Maintain account work progress, including but not limited to updating authorization logs, account referral in EMR, authorization paperwork</li> </ul> <p>Qualifications:</p> <ul style="list-style-type: none"> <li>• One year of insurance authorization experience is preferred but not required.</li> </ul> <p>Willing to train someone with excellent organizational and communication skills</p> <ul style="list-style-type: none"> <li>• Good computer skills required</li> </ul> <p>Comprehensive Benefits:</p> <ul style="list-style-type: none"> <li>• Excellent health care coverage, including medical, dental, vision and life insurance</li> <li>• 401k contribution</li> <li>• Paid Vacation, Personal and Sick time off</li> <li>• One additional, paid philanthropy day, to volunteer with a charity of your choice</li> </ul>
379	Dental Assistant	10/17/2019	P/T	Assist in 4 handed dentistry, impressions, xrays, setup/breakdown rooms, etc
366	Dental Assistant	9/26/2019	P/T	4 handed dentistry
370	Orthodontic Assistant	10/3/2019	P/T	Sitting patients, Assisting Doctor with patients, Sterlization of instrutments, will train in all fields.



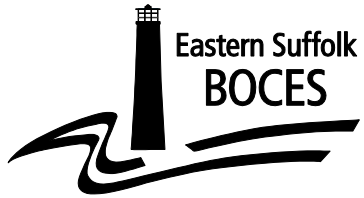
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371	Registered Nurses and Licensed Practical Nurses	10/3/2019	Full-Time, Part	<p>Island Home Care Agency is seeking certified RNs and LPNs to service home care clients throughout the Long Island area (Nassau &amp; Suffolk). We have Full-Time, Part-time, Per-Diem, and School cases available. Due to a high volume of open cases, immediate work assignments are available which include 4 hour shifts, 8 hour shifts, 12 hour shifts.</p> <p>We are also looking for nurses for short term visit cases...Those cases pay \$60.00 for the initial eval and \$45.00 for the re-visit. Those would include daily wound care cases, THR, TKR, Spinal Stenosis, Infusions, Etc.</p> <p>No Home Care experience necessary</p>
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### Heating, Refrigeration & Air Conditioning

<b>Job ID</b>	<b>Position Title</b>	<b>Posting Date</b>	<b>FT/PT</b>	<b>Description</b>
374	ENTRY LEVEL POSITION - PLUMBING	10/17/2019	F/T	ENTRY LEVEL POSITION IN THE PLUMBING FIELD. LEARNING THE PLUMBING TRADE IN THE JOB.



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**Security**

<b>Job ID</b>	<b>Position Title</b>	<b>Posting Date</b>	<b>FT/PT</b>	<b>Description</b>
380	Security Guard - Campus Environment	10/17/2019	F/T	<p>Allied Universal is seeking a Security Guard to safeguard a Campus Environment located in Stony Brook, NY            Great customer service skills            NYS Guard Card a plus            Valid Driver's License for more than 1 year            Comprehensive Benefits &amp; Employee Perks Program...            Paid Orientation            Free NYS Guard Training            Employee referral program</p> <p>Allied Universal is seeking Professional Security Guards. Our Security Guards allow us to contribute to our company's core purpose of providing unparalleled service, systems and solutions to serve, secure and care for the people and businesses of our communities.</p>
382	Security Guard- Pharmaceutical Facility	10/17/2019	F/T	<p>Allied Universal is currently seeking (4) Full Time Security Officer to help oversee operations at a Pharmaceutical Facility located in Hauppauge, NY            Paid Orientation            Employee referral program            Retention/Holiday and Employee of the Art Incentive Bonuses            Medical, Dental, Vision and 401k            Ideal candidate should possess the following            Exceptional customer service provider            Great communication skills, both written and verbal            Candidate should be comfortable using both computers and tablets            Access badge experience a plus            Allied Universal is seeking Professional Security Guards. Our Security Guards allow us to contribute to our company's core purpose of providing unparalleled service, systems and solutions to serve, secure and care for the people and businesses of our communities.</p>



## Adult Career & Technical Education Employment Resource Job Bank

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383	Security Officer- Imaging Company	10/17/2019	F/T	<p>Allied Universal is currently seeking (2) Full Time Security Officers to help oversee operations at an Imaging Company located in Melville, NY</p> <p>Part Time Openings</p> <p>Paid Orientation</p> <p>Employee referral program</p> <p>Retention/Holiday and Employee of the Qrt Incentive Bonuses</p> <p>Medical, Dental, Vision and 401k</p> <p>Ideal candidate should possess the following:</p> <p>Exceptional customer service provider</p> <p>Great communication skills, both written and verbal</p> <p>Candidate should be comfortable using both computers and tablets</p> <p>Allied Universal is seeking Professional Security Officers. Our Security Officers allow us to contribute to our company's core purpose of providing unparalleled service, systems and solutions to serve, secure and care for the people and businesses of our communities.</p>
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## Adult Career & Technical Education Employment Resource Job Bank

*Last Updated 10/17/2019 9:45:42 AM*

381	Security Officer/Driver - SIMON Walt Whitman Mall	10/17/2019	F/T	<p>Allied Universal is currently seeking (4) Full Time Security Officers to help oversee operations at Simon Walt Whitman Mall located in Huntington Station, NY Shifts Available:</p> <p>Fri- Tues: 4pm - Mid Fri - Tues: Mid - 8am Wed, Thurs, Sat, Sun: Mid - 8am Sun - Thurs: 2pm - 10pm Full Time Openings Paid Orientation Employee referral program Retention/Holiday and Employee of the Art Incentive Bonuses Medical, Dental, Vision and 401k Ideal candidate should possess the following: Exceptional customer service provider More than 6 months previous Security Experience a plus Valid Driver's License for more than 1 year Administrative experience Great communication skills, both written and verbal Candidate should be comfortable using both computers and tablets Starting at \$13.00 Allied Universal is seeking Professional Security Officers. Our Security Officers allow us to contribute to our company's core purpose of providing unparalleled service, systems and solutions to serve, secure and care for the people and businesses of our communities.</p>
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