As per the regulations, teacher and principal evaluators are to be re-certified each year. The re-certification workshops for teacher and principal evaluators will provide updated information on APPR regulations during the transition period. Participants will review video on the entire evaluation cycle and how to use evidence for change during the post observation conferences.

<table>
<thead>
<tr>
<th>DATE</th>
<th>PRESENTER</th>
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<tbody>
<tr>
<td>Thursday, August 10, 2023</td>
<td>Dr. Deborah De Luca</td>
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<tr>
<td>Thursday, August 17, 2023</td>
<td>Dr. Anne Rullan</td>
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<tr>
<td>Thursday, August 24, 2023</td>
<td>Dr. Deborah De Luca</td>
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<tr>
<td>Tuesday, August 29, 2023</td>
<td>Dr. Anne Rullan</td>
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<td>Thursday, September 14, 2023</td>
<td>Dr. Anne Rullan</td>
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<td>Thursday, September 21, 2023</td>
<td>Dr. Deborah De Luca</td>
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<tr>
<td>Friday, September 29, 2023</td>
<td>Dr. Deborah De Luca</td>
</tr>
<tr>
<td>Tuesday, October 3, 2023</td>
<td>Dr. Anne Rullan</td>
</tr>
</tbody>
</table>

**TIME:** 8:30 – 11:30 am  
**COST:** $75 for subscribers / $95 for non-subscribers  
**AUDIENCE:** Previously Certified Principal and Teacher Evaluators  
**LOCATION:** LIVE ONLINE via ZOOM (Invite will be sent the afternoon prior)  
**REGISTER:** [http://webreg.esboces.org](http://webreg.esboces.org)
**TO REGISTER FOR EASTERN SUFFOLK BOCES WORKSHOPS, REGISTER THROUGH THE ACTIVITY CATALOG**

Check with your district to see if you are a member of Frontline/MyLearningPlan

For Frontline/MyLearningPlan Member Districts AND NON-Frontline/MyLearningPlan Member Districts:

To see available courses and to register:

- Go to the website: http://webreg.esboces.org
- Under ‘Search Options’ at the top center, select and check ‘Eastern Suffolk BOCES Professional Development Program’ from the drop down list and click search;
- Workshops are listed in chronological order
- Select the title of the course you would like to enroll in
- Click the **ENROLL** button at the bottom of the page
- Select the correct login method that applies to you (1) registered user; (2) new user; (3) MyLearningPlan.com user
- After you choose your login method then Enter User Name & Password – select Log in
- Enter and update (if needed) your personal account registration information
- Click **Update & Continue**
- Select payment method
- Click on the checkbox to agree to the Terms and Conditions regarding registration and/or cancellations – “REGISTRATION AND/OR CANCELLATIONS ARE DUE 10 SCHOOL DAYS PRIOR TO THE EVENT. THE DISTRICT WILL BE BILLED UNLESS CANCELLATION IS RECEIVED.”
- Click **SUBMIT**
- Select ‘Request Approval’ on the following screen if you are a Frontline/MyLearningPlan district - If you are a Frontline/MyLearningPlan District, and depending on your district, you will need to fill out the next screen titled “Regional Provider Form” making sure to fill out all required information; IF ALL NECESSARY INFORMATION IS NOT ENTERED, A FORM ERROR WILL BE OCCUR AND YOU WILL NOT BE FULLY ENROLLED
- Click **SUBMIT** once ALL fields are filled out
- If you are NOT a Frontline/MyLearningPlan district, print out the ENROLLMENT FORM and AFTER RECEIVING ADMINISTRATIVE SIGNATURE on this form, fax back to 631-240-8955
- You will receive an e-mail once you are fully registered
- Click RETURN TO MAIN and then LOGOUT to finish the process

**PLEASE NOTE THAT SUBMITTING ONLY AN INTERNAL CONFERENCE REQUEST FORM DOES NOT REGISTER YOU FOR OUR WORKSHOPS/CONFERENCES – IT MUST BE DONE THROUGH THE ESB REGIONAL CATALOG**

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of the above laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org, the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.