LIVE ONLINE via ZOOM
Annual Recertification Training for Principal and Teacher Evaluators

Presented by Dr. Deborah De Luca

As per the regulations, teacher and principal evaluators are to be re-certified each year. This re-certification workshop for teacher and principal evaluators will provide updated information on APPR regulations during the transition period. Participants will review video on the entire evaluation cycle and how to use evidence for change during the post observation conferences.

DATE: Wednesday, September 23, 2020
TIME: 8:30 – 11:30 am
COST: $75 for subscribers / $95 for non-subscribers
AUDIENCE: Previously Certified Teacher and Principal Evaluators
LOCATION: LIVE ONLINE ZOOM Meeting
REGISTER: http://webreg.esboces.org

Dr. Deborah De Luca spent most of her educational career in the William Floyd School District where she taught Kindergarten, First Grade, and Fourth Grade. She later became an Assistant Principal and Principal of William Floyd Elementary School. Deb then moved to the Bellmore Public Schools and served as the Assistant Superintendent. She recently retired from the Rocky Point School District where she worked as the Assistant Superintendent for Curriculum, Instruction, Special Education, and Athletics. For the last 12 years, Deb has taught educational leadership for the College of St. Rose. Deb’s educational passions and expertise lies in the areas of character education, social/emotional literacy, and in using “systems thinking” to create and nurture learning communities so that the school community can achieve their desired future and vision.
**TO REGISTER FOR Eastern Suffolk BOCES WORKSHOPS, REGISTER THROUGH THE ACTIVITY CATALOG**

Check with your district to see if you are a member of Frontline/MyLearningPlan

For Frontline/MyLearningPlan Member Districts AND NON-Frontline/MyLearningPlan Member Districts:

To see available courses and to register:

- Go to the website: [http://webreg.esboces.org](http://webreg.esboces.org)
- Under ‘Search Options’ at the top center, select and check ‘Eastern Suffolk BOCES Professional Development Program’ from the drop down list and click search;
- Workshops are listed in chronological order
- Select the title of the course you would like to enroll in
- Click the **ENROLL** button at the bottom of the page
- Select the correct login method that applies to you (1) registered user; (2) new user; (3) MyLearningPlan.com user
- After you choose your login method then **Enter User Name & Password – select Log in**
- Enter and update (if needed) your personal account registration information
- Click **Update & Continue**
- Select payment method
- Click on the checkbox to agree to the Terms and Conditions regarding registration and/or cancellations –
  "REGISTRATION AND/OR CANCELLATIONS ARE DUE 10 SCHOOL DAYS PRIOR TO THE EVENT. THE DISTRICT WILL BE BILLED UNLESS CANCELLATION IS RECEIVED."
- Click **SUBMIT**
- Select ‘Request Approval’ on the following screen if you are a Frontline/MyLearningPlan district - If you are a Frontline/MyLearningPlan District, and depending on your district, you will need to fill out the next screen titled “Regional Provider Form” making sure to fill out all required information; **IF ALL NECESSARY INFORMATION IS NOT ENTERED, A FORM ERROR WILL BE OCCUR AND YOU WILL NOT BE FULLY ENROLLED**
- Click **SUBMIT** once ALL fields are filled out
- If you are NOT a Frontline/MyLearningPlan district, print out the ENROLLMENT FORM and **AFTER RECEIVING ADMINISTRATIVE SIGNATURE** on this form, fax back to 631-240-8955
- You will receive an e-mail once you are fully registered
- Click **RETURN TO MAIN** and then **LOGOUT** to finish the process

**PLEASE NOTE THAT SUBMITTING ONLY AN INTERNAL CONFERENCE REQUEST FORM DOES NOT REGISTER YOU FOR OUR WORKSHOPS/CONFERENCES – IT MUST BE DONE THROUGH THE ESB REGIONAL CATALOG**

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