Preparing the 2020-2021 ESSA Consolidated Application for Submission to the New York State Education Department

Presented by Rose Peppe

This two-day workshop is for attendees interested in writing responses to narrative questions, completing calculations for charts, planning budgets and addressing all requirements for submission of the 2020-2021 ESSA Consolidated Application to NYSED. Each component of the application, for each of the Title programs, will be addressed through this hands-on approach to application preparation. Participants are asked to bring lap tops, business portal passwords and all required data specific to their respective districts with them to each session so their work can be productive. To do this, participants will be expected to peruse the 2020-21 consolidated application prior to arrival in order to determine the data necessary for application writing and completion. Rose Peppe will facilitate the process, guiding attendees through the completion of each segment of the 2020-21 consolidated application.

DATE:  June 15 & 30, 2020 (must attend both days)
TIME:  8:30 am – 2:30 pm
COST:  $349 for subscribers / $399 for non-subscribers
AUDIENCE:  Building and District Administrators
LOCATION:  Instructional Support Center @ Sequoya, 750 Waverly Ave, Holtsville
REGISTER:  http://webreg.esboces.org

Rose Peppe served 33 years in the Lawrence Public Schools first as a teacher and then as an administrator. She is now an educational consultant working with school districts in the areas of literacy, state assessments, the implementation of Common Core expectations, Mindset Theory and the No Child Left Behind /Every Student Succeeds Acts since her retirement in 2002. She prides herself on staying current with research and practices so she may offer practical suggestions and understandings to those with whom she works. The intent of her professional development work is to maximize the effectiveness of instructional practices across all content areas in grades K through 12.
**TO REGISTER FOR Eastern Suffolk BOCES WORKSHOPS, REGISTER THROUGH THE ACTIVITY CATALOG**

*Check with your district to see if you are a member of Frontline/MyLearningPlan*

For Frontline/MyLearningPlan Member Districts AND NON-Frontline/MyLearningPlan Member Districts:

To see available courses and to register:

- Go to the website: [http://webreg.esboces.org](http://webreg.esboces.org)
- Under ‘Search Options’ at the top center, select and check ‘Eastern Suffolk BOCES Professional Development Program’ from the drop down list and click search;
- Workshops are listed in chronological order
- Select the title of the course you would like to enroll in
- Click the **ENROLL** button at the bottom of the page
- Select the correct login method that applies to you (1) registered user; (2) new user; (3) MyLearningPlan.com user
- After you choose your login method then **Enter User Name & Password – select Log in**
- Enter and update (if needed) your personal account registration information
- Click **Update & Continue**
- Select payment method
- Click on the checkbox to agree to the Terms and Conditions regarding registration and/or cancellations – “REGISTRATION AND/OR CANCELLATIONS ARE DUE 10 SCHOOL DAYS PRIOR TO THE EVENT. THE DISTRICT WILL BE BILLED UNLESS CANCELLATION IS RECEIVED.”
- Click **SUBMIT**
- Select ‘Request Approval’ on the following screen if you are a Frontline/MyLearningPlan district - If you are a Frontline/MyLearningPlan District, and depending on your district, you will need to fill out the next screen titled “Regional Provider Form” making sure to fill out all required information; **IF ALL NECESSARY INFORMATION IS NOT ENTERED, A FORM ERROR WILL BE OCCUR AND YOU WILL NOT BE FULLY ENROLLED**
- Click **SUBMIT** once ALL fields are filled out
- If you are NOT a Frontline/MyLearningPlan district, print out the **ENROLLMENT FORM** and **AFTER RECEIVING ADMINISTRATIVE SIGNATURE** on this form, fax back to 631-240-8955
- You will receive an e-mail once you are fully registered
- Click **RETURN TO MAIN** and then **LOGOUT** to finish the process

**PLEASE NOTE THAT SUBMITTING ONLY AN INTERNAL CONFERENCE REQUEST FORM DOES NOT REGISTER YOU FOR OUR WORKSHOPS/CONFERENCES – IT MUST BE DONE THROUGH THE ESB REGIONAL CATALOG**

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