

AGENDA

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Comments from the Board President**
- IV. **Comments from the District Superintendent**
(Supporting Information)
- V. **Visitors**
- VI. **Executive Staff Reports**
(Supporting Information)
 - A. Chief Operating Officer
 - B. Associate Superintendent for Educational Services
 - C. Associate Superintendent for Management Services
 - D. Assistant Superintendent for Human Resources
- VII. **Unfinished Business**
- VIII. **Agenda Review**
- IX. **Minutes/Financials/Personnel/New Business – Consent Agenda**
 - A. **RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, has determined that each of the actions being taken through approval of the consent agenda is a Type II action under the State Environmental Quality Review Act (SEQRA) regulations, 6 NYCRR 617.5, which has no significant impact on the environment.”

B. Recommended Acceptance of Regular Board Meeting Minutes
(Supporting Information)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the Minutes of the September 23, 2009 Regular Board Meeting.”

C. Recommended Acceptance of Financial Reports
(Supporting Information)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the following financial reports:

- Treasurer’s Report for August 2009
- Receivables Report for August 2009
- Schedule of Bills for August 2009
- Budget Amendment and Budget Transfers Report for June 2009
- Budget Status Summary Report for June 2009”

D. Recommended Approval of Bids

Award Bid #10-19-0917: Supermarket Warehouse

Opening Date: September 17, 2009

Term of Contract: November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Forms)

The Purchasing Office solicited bids to procure supermarket warehouse supplies for various ESBOCES locations. Bid specifications were developed in collaboration with the Career and Technical Education staff. Bids were requested for a total of 348 items. Bid packets were distributed to 15 vendors as a result of advertising and direct solicitation. Four bids and one no-bid were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$15,000. The Purchasing Office contacted the lowest responsible bidders, Heartland (HSJ), of Holbrook, NY; Mivila Foods of Paterson, NJ; Nardone Brothers Bakery of Wilkes Barre, PA; and Savory Food Service of Holtsville, NY to negotiate better prices, and the vendors indicated that the prices were firm. Heartland (HSJ), Mivila Foods, Nardone Brothers Bakery, Inc., and Savory Food Service have provided services to ESBOCES in the past, and their performance has been satisfactory. Of the 348 items bid, no bids were received for 80 items. These items will be purchased from direct quotes from vendors.

Vendor	Number of Items Recommended for Award
Heartland (HSJ) Holbrook, NY	59
Mivila Foods Paterson, NJ	191
Nardone Brothers Bakery, Inc. Wilkes Barre, PA	2
Savory Food Service Holtsville, NY	16
No bids rec'd / no award	80

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-19-0917: Supermarket Warehouse supplies to the lowest responsible bidders meeting specifications, Heartland (HSJ) of Holbrook, NY; Mivila Foods of Paterson, NJ; Nardone Brothers Bakery, Inc. of Wilkes Barre, PA; and Savory Food Service of Holtsville, NY, as indicated in the above table and detailed in the supporting documentation.”

Award RFP #10-22-0923: Dental Administrative Services Third Party Administrator

Opening Date: September 23, 2009

Term of Contract: January 1, 2010 – December 31, 2010 with an option to renew for four additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Form)

The Purchasing Office solicited proposals for dental administrative services third-party administration. Request for Proposal (RFP) specifications were developed in collaboration with the Human Resources Department. Proposal packets were distributed to ten vendors as a result of advertising and direct solicitation. Four responsive and one non-responsive submission were received. The respondents to this RFP were Fitzharris & Co. Inc. of Farmingdale, NY; J.J. Stanis and Company, Inc. of Jericho, NY; POMCO Group of Syracuse, NY; Sele-Dent, Inc. of Lynbrook, NY; and United Concordia Dental of Harrisburg, PA. A committee consisting of Anna Bilka, Laurie Conley, Marysue Dileva, Maureen Kaelin, Dolores Longo, and Denise Adamo reviewed and evaluated the RFP responses received and interviewed the three firms that scored the highest. Based on the evaluations and interviews, the Purchasing Office analyzed the results and developed the recommendation for award. As Sele-Dent had a total of 572 points out of a possible 600, Sele-Dent, Inc. of Lynbrook, NY was selected, as indicated in the supporting documentation. The Purchasing Office contacted Sele-Dent, Inc. to negotiate better prices, and the vendor indicated that the administrative fee submitted in their proposal is the best they can offer. See Attachment B in the supporting documentation for the Sele-Dent Fee Schedule. Sele-Dent, Inc. has provided services to ESBOCES in the past, and its performance has been satisfactory.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards RFP #10-22-0923: Dental Administrative Services Third Party Administrator to Sele-Dent, Inc. of Lynbrook, NY for the initial contract term, January 1, 2010 to December 31, 2010, as indicated previously and detailed in the supporting documentation.”

Award Bid #10-23-0917: Burner and Boiler Maintenance and Repair

Opening Date: September 17, 2009

Term of Contract: November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Form)

The Purchasing Office solicited bids for the maintenance and repair of burner and boiler equipment at various ESBOCES locations. Bid specifications were developed in collaboration with the Operations and Maintenance staff. Bid packets were distributed to seven vendors as a result of advertising and direct solicitation. Three bids were received. The specifications called for the evaluation of the bids using a weighted cost formula, consisting of a 60% weighting for the cost of burner and boiler maintenance and a 40% weighting for the cost of repair (labor and material) based upon a 4-hour service call. Based on the results received for this bid, the estimated annual expenditure is approximately \$23,000. The Purchasing Office contacted the lowest responsible bidder, HTP Mechanical Corp. of Deer Park, NY to negotiate better prices, and the vendor indicated that the prices were firm. HTP Mechanical Corp. has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Total Weighted Cost
HTP Mechanical Corp. Deer Park, NY	\$1,084.00
Island Industries Boilers Coram, NY	\$4,618.00
Ultimate Power Inc. West Babylon, NY	\$2,580.00

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-23-0917: Burner and Boiler Maintenance and Repair to the lowest responsible bidder meeting specifications, HTP Mechanical Corp. of Deer Park, NY as indicated in the above table and detailed in the supporting documentation.”

Award Bid #10-23-0922: Lumber and Building Supplies

Opening Date: September 22, 2009

Term of Contract: November 1, 2009 – April 30, 2010 with an option to renew for one additional year at six-month increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Forms)

The Purchasing Office solicited bids to procure lumber and building supplies for various ESBOCES locations. Bid specifications were developed in collaboration with the Career and Technical Education staff. Bids were requested for a total of 172 items. Bid packets were distributed to 11 vendors as a result of advertising and direct solicitation. Two bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$21,000. The Purchasing Office contacted the lowest responsible bidders, Nassau Suffolk Lumber & Supply Corp. of Ronkonkoma, NY and Riverhead Building Supply of Riverhead, NY to negotiate better prices, and the vendors indicated that the prices were firm. Nassau Suffolk Lumber & Supply Corp. and Riverhead Building Supply have provided services to ESBOCES in the past, and their performance has been satisfactory.

Vendor	Number of Items Recommended for Award
Nassau Suffolk Lumber & Supply Corp. Ronkonkoma, NY	136
Riverhead Building Supply Riverhead, NY	35
No bids rec'd / no award	1

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-23-0922: Lumber and Building Supplies to the lowest responsible bidders meeting specifications, Nassau Suffolk Lumber & Supply Corp. of Ronkonkoma, NY and Riverhead Building Supply of Riverhead, NY, as indicated in the above table and detailed in the supporting documentation.”

Award Bid #10-24-0924: Dust Mop Services

Opening Date: September 24, 2009

Term of Contract: November 19, 2009 – November 19, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Form)

The Purchasing Office solicited bids to procure dust mop services for various ESBOCES locations. Bid specifications were developed in collaboration with the Operations and Maintenance staff. Bids were requested for a total of six items. Bid packets were distributed to 14 vendors as a result of advertising and direct solicitation. Three bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$30,000. The Purchasing Office contacted the lowest responsible bidder, ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC to negotiate better prices, and the vendor indicated that the prices were firm. The vendor has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Number of Items Recommended for Award
ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC Burbank, CA	6
Pyramid School Products Tampa, FL	0
Sam Tell and Son Inc. Farmingdale, NY	0

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-24-0924: Dust Mop Services to the lowest responsible bidder meeting specifications, ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC of Burbank, CA as indicated in the above analysis and detailed in the supporting documentation.”

Award Bid #10-25-0917: Cardiff, Teleform V9 Workgroup Software & Training

Opening Date: September 17, 2009

Term of Contract: October 28, 2009 – October 27, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Form)

The Purchasing Office solicited bids to procure cardiff, teleform V9 workgroup software & training. Bid specifications were developed in collaboration with the Regional Information Center. Bids were requested for a total of eight items. Bid packets were distributed to 11 vendors as a result of advertising and direct solicitation. Three bids were received. The Purchasing Office contacted the lowest responsible bidder, PACE Business Systems, Inc. d/b/a PACE Business Solutions, to negotiate better prices, and the vendor agreed to waive the \$525 charge for training. PACE Business Systems, Inc., d/b/a PACE Business Solutions has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Number of Items Recommended for Award
All Star Software Systems Middletown, CT	0
Gemko Information Group, Inc. Amherst, NY	0
PACE Business Systems, Inc. d/b/a PACE Business Solutions Manahawkin, NJ	8
No bids rec'd / no award	0

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-25-0917: Cardiff, Teleform V9 Workgroup Software & Training to the lowest responsible bidder meeting specifications, PACE Business Systems, Inc. d/b/a PACE Business Solutions of Manahawkin, NJ, as indicated previously and detailed in the supporting documentation.”

Award Bid #10-26-0917: Financing for Installment (Lease) Purchase Agreements

Opening Date: September 17, 2009

Term of Contract: November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo and Disclosure Form)

The Purchasing Office solicited bids to obtain financing for the installment (lease) purchase of computer equipment, software, supplies, fiber optic cable, etc., for multiple transactions. Bid specifications were developed in collaboration with the Department of Business Services. Bids were requested for a total of four categories. Bid packets were distributed to 12 vendors as a result of advertising and direct solicitation. Two bids were received. The Purchasing Office contacted the low bidder TD Equipment Finance Inc. to negotiate better index values, and the vendor indicated that they would negotiate when each project is financed.

		Capital One Public Funding, LLC			TD Equipment Finance, Inc.		
Category	Amount Financed	0 to 36 Months	37 to 48 Months	49 to 60 Months	0 to 36 Months	37 to 48 Months	49 to 60 Months
A	\$0-250,000	284%	284%	284%	234.48%	155.98%	166.67%
		Floor Rate 4.0	Floor Rate 4.20	Floor Rate 4.50	Floor Rate 3.40	Floor Rate 3.65	Floor Rate 3.90
B	\$250,000-500,000	264%	244%	244%	234.48%	155.98%	166.67%
		Floor Rate 3.80	Floor Rate 3.90	Floor Rate 4.10	Floor Rate 3.40	Floor Rate 3.65	Floor Rate 3.90
C	\$500,000-1,000,000	249%	234%	234%	234.48%	155.98%	166.67%
		Floor Rate 3.70	Floor Rate 3.80	Floor Rate 4.00	Floor Rate 3.40	Floor Rate 3.65	Floor Rate 3.90
D	Over \$1,000,000.	No Bid	No Bid	No Bid	234.48%	155.98%	166.67%
					Floor Rate 3.40	Floor Rate 3.65	Floor Rate 3.90
	Escrow Account Set up Fee	0	0	0	\$500	\$500	\$500

Note: Percentage value reflects discount/premium of the U.S. Treasury Constant Maturities Rate. Percentage value is multiplied by the current U.S. Treasury Constant Maturities Rate to determine interest rate.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-26-0917: Financing for Installment (Lease) Purchase Agreements for the period November 1, 2009 through October 31, 2010 to TD Equipment Finance, Inc. of Melville, NY, as indicated previously.”

Award Bid #10-28-0917: Culinary Equipment and Supplies

Opening Date: September 17, 2009

Term of Contract: November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Forms)

The Purchasing Office solicited bids to procure culinary equipment supplies for various ESBOCES locations. Bid specifications were developed in collaboration with the Career and Technical Education staff. Bids were requested for a total of 356 items. Bid packets were distributed to 26 vendors as a result of advertising and direct solicitation. Eight bids and two no-bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$17,000. The Purchasing Office contacted the lowest responsible bidders to negotiate better prices, and the vendors indicated that the prices were firm. All American Poly, Bar Boy Products, Inc., Borax Paper Products, Inc., Mivila Foods, One Way Supply, S.A.N.E., and Sam Tell and Son, Inc. have provided services to ESBOCES in the past, and their performance has been satisfactory. References for Eastern Bag have been verified, and they have been found to be satisfactory. Of the 356 items bid, no bids were received for 54 items. These items will be purchased from direct quotes from vendors.

Vendor	Number of Items Recommended for Award
All American Poly Piscataway, NJ	2
Bar Boy Products, Inc. Farmingdale, NY	50
Borax Paper Products, Inc. Bronx, NY	51
Eastern Bag Milford, CT	43
Mivila Foods Calverton, NY	77
One Way Supply Patchogue, NY	3
S.A.N.E Hamilton, OH	33

Vendor	Number of Items Recommended for Award
Sam Tell and Son, Inc. Farmingdale, NY	43
No bids rec'd / no award	54

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-28-0917: Culinary Equipment and Supplies to the lowest responsible bidders meeting specifications, All American Poly of Piscataway, NJ; Bar Boy Products, Inc. of Farmingdale, NY; Borax Paper Products, Inc. of Bronx, NY; Eastern Bag of Milford, CT; Mivila Foods of Calverton, NY; One Way Supply of Patchogue, NY; S.A.N.E. of Hamilton, OH; and Sam Tell and Son, Inc. of Farmingdale, NY, as indicated in the previous table and detailed in the supporting documentation.”

Award Bid #10-20-0917R: Uniforms

Opening Date: September 17, 2009

Term of Contract: November 1, 2009 – April 30, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Form)

The Purchasing Office solicited bids to procure uniforms for ESBOCES Operations and Maintenance personnel and driver/messengers. Bid specifications were developed in collaboration with the Operations and Maintenance staff. Bids were requested for a total of 190 items. Bid packets were distributed to 11 vendors as a result of advertising and direct solicitation. One bid was received. This was the second time the Purchasing Office advertised this bid and received one response. Based on the results received for this bid, the estimated annual expenditure is approximately \$35,000. The Purchasing Office contacted the lowest responsible bidder, ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC of Burbank, CA to negotiate better prices, and the vendor indicated that the prices were firm. ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC has provided services to ESBOCES in the past, and its performance has been satisfactory. Of the 190 items bid, no bids were received for five items, and 38 items were declared non-responsive due to the vendor not complying with the specifications for those items. These items will be purchased from direct quotes from vendors.

Vendor	Number of Items Recommended for Award
ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC Burbank, CA	147
Non-responsive items	38
No bids rec'd / no award	5

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-29-0917R: Uniforms to the lowest responsible bidder meeting specifications, ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC of Burbank, CA, as indicated in the above table and detailed in the supporting documentation.”

Award/Extend/Reject Cooperative Bids

(Supporting Information – Bid Recommendation Memos and Disclosure Forms)

As the lead agency for the Cooperative Bidding Program, all program bids require ESBOCES Board approval.

RECOMMENDED MOTION: “WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter “ESBOCES”), acts as the lead agency for participants in the Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) organized pursuant to General Municipal Law §119-0 and Education Law §1950; and

WHEREAS, ESBOCES has been delegated the responsibility for awarding program bids on behalf of certain participants as evidenced by ESBOCES possession of a duly adopted resolution by each of their governing boards; and

WHEREAS, ESBOCES has solicited, duly received, and opened Bid #2009-006-0922: Physical Education/Athletic/First Aid Supplies (November 1, 2009 – December 1, 2010 with an option to renew for two additional years in one-year increments); Bid #2009-007-0514: Custodial Supplies (July 1, 2009 – December 31, 2010 with an option to renew for two additional years in one-year increments); Bid #2009-055-0915: Science Supplies & Graphing Calculators (November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments); Bid #2009-080-0915: Inspection, Preventive Maintenance and Repair of Backstops (November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one year-increments); Bid #2009-085-0915: Inspection, Preventive Maintenance and Repair of Bleachers (November 1, 2009 – October 31, 2010) pursuant to the terms of the Program; and

WHEREAS, ESBOCES has analyzed and determined the lowest responsible bidders for the above-referenced bids;

BE IT RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-006-0922: Physical Education/Athletic/First Aid Supplies (November 1, 2009 – December 1, 2010 with an option to renew for two additional years in one-year increments); to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award
10-S Tennis Supply Pompano Beach, FL	0
Aluminum Athletic Equipment Co. Royersford, PA	10
Arrowhead Athletics Andover, MA	2
Cannon Sports, Inc. Burbank, CA	136
Flaghouse Hasbrouck Heights, NJ	41
Gopher Sport Owatonna, MN	5
Henry Schein, Inc. Melville, NY	193
Long Island Cauliflower Riverhead, NY	2
Long Island Gym Equipment Co. Babylon, NY	1
NASCO Fort Atkinson, WI	20
Port Jefferson Sports Port Jefferson, NY	309
Pyramid School Products Tampa, FL	33
Riddell Elyria, OH	30
S&S Worldwide, Inc. Colchester, CT	15
Sportime LLC Norcross, GA	186
Sport Supply Group, Inc. dba Passon's Sports Jenkintown, PA	60
No bids rec'd / no award	172

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES rescinds and re-awards Bid #2009-007-0514: Custodial Supplies (July 1, 2009 – December 31, 2010 with an option to renew for two additional years in one-year increments); to the vendor indicated below and described in detail in the supporting information.

Vendor	Item Recommended for Rescission	Vendor	Item Recommended for Award
Pyramid School Products Tampa, FL	Item #14 Barrel, w/casters w/o lid 32 gal - \$ 24.95	Amity Vacuum, Inc. Amityville, NY	Item #14 Barrel, w/casters w/o lid 32 gal - \$28.65

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-055-0915: Science Supplies & Graphing Calculators (November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award
EAI Education Oakland, NJ	21
Fisher Science Education Hanover Park, IL	588
Frey Scientific, a division of Delta Education LLC, a School Specialty Inc. Company Nashua, NH	113
Laboratory Supplies Co., Inc. Hicksville, NY	190
Lapine Scientific Company Blue Island, IL	4
NASCO Fort Atkinson, WI	281
VWR Education, LLC d/b/a Wards Natural Science Rochester, NY	29
No Bids rec'd / no award	384

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-080-0915: Inspection, Preventive Maintenance and Repair of Backstops (November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one-year increments), to the lowest responsible bidder meeting specifications, Guardian Gym Equipment of Nyack, NY, as indicated in the supporting documentation.

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-085-0915: Inspection, Preventive Maintenance and Repair of Bleachers (November 1, 2009 – October 31, 2010 with an option to renew for two additional years in one year increments), to the lowest responsible bidder meeting specifications, Guardian Gym Equipment of Nyack, NY, as indicated in the supporting documentation.”

E. Recommended Approval of Grants and Specially Funded Projects
(Supporting Information)

These grants and specially funded projects have been reviewed programmatically by the Office of Planning and Program Improvement and fiscally by the Department of Business Services.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the acceptance of new grants and grant adjustments as indicated in the last column of the following tables:

2009-10 Grants – Fiscal Approval	Division/ Office	2009-10 Total Budget	2009-10 Previous Budget	2009-10 New Budget/Increase
Previous 2009-10 Total				\$3,781,588
Early Reading First Project #S359B090083 10/1/09-9/30/12	State Networks	3,277,488		3,277,488
Intensive Teacher Institute in Bilingual Education and English as a Second Language (ITI-BE) Project #C009049 7/1/09-6/30/10 (Multi-Year Contract – 1/1/08-6/30/12)	State Networks	956,660		956,660
Intensive Teacher Institute in Bilingual Special Education (ITI-BSE) Project #C008918 7/1/09-6/30/10 (Multi-Year Contract – 7/1/07 – 6/30/12)	State Networks	894,060		894,060
Bilingual Education Technical Assistance Center (BETAC) Project #C008593 7/1/09-6/30/10 (Multi-Year Contract – 7/1/06 – 6/30/11)	State Networks	648,549		648,549
Supporting Successful Strategies to Achieve Improved Results (S ³ TAIR) Project #C009009 9/1/09-8/31/10 (Multi-Year Contract – 9/1/07-8/31/12)	State Networks	238,000		238,000
2009-10 Total To Date				\$9,796,345”

F. Recommended Approval of Personnel Report
(Supporting Information)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the actions contained within the following Personnel Report:

1. Leaves of Absence
 - (a) Certificated (None)
 - (b) Civil Service
2. Resignations
 - (a) Certificated
 - (b) Civil Service
3. Terminations
 - (a) Certificated
 - (b) Civil Service
4. Change of Status
 - (a) Certificated
 - (b) Civil Service
5. Probationary Appointments
 - (a) Certificated
 - (b) Civil Service
6. Appointments
 - (a) Certificated
 - (b) Civil Service
7. Tenure Appointments
 - (a) Certificated
8. Permanent Status
 - (b) Civil Service
9. Special Appointments
 - (a) Summer Programs
 - (b) Per Diem Substitutes & Hourly/Per Diem Workers
 - (c) Additional Assignments
 - (d) Casual Employees
 - (e) Adult Education"

New Business

G. **Recommended Approval of Professional Services Contracts**

The following Professional Services Contracts have been reviewed and are recommended for approval by the Cabinet member responsible for the division/office seeking the services.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the following professional services contracts:

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
A.U.S.S.I.E. - Amendment	Educational Services	Professional development for teachers, coaches, and administrators designed to raise student achievement by improving teachers' classroom practices	9/2/09- 6/30/10	This amendment deletes the first paragraph under payment terms and replaces it as follows: \$725/half-day or \$1,450/full- day embedded consultancy and \$950/half-day workshop or \$1,700/full- day workshop; not to exceed \$225,400	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
A.U.S.S.I.E. - Amendment	Educational Services	Professional development for teachers, coaches, and administrators designed to raise student achievement by improving teachers' classroom practices	9/2/09- 6/30/10	no change	This amend- ment deletes the expenses section under payment terms and replaces it as follows: not to exceed \$3,750 (lodging)
Always- LearningLL, Inc.	Educational Services	Support and training for administrators and teachers to become literacy leaders that emphasize the importance of professional development through staff development, regional workshops, and in-district support	10/13/09- 6/30/10	\$1,200/day, not to exceed \$104,400	none
Bridges Data and Professional Development	Educational Services	Workshops and instructional coaching on best teaching practices	11/10/09- 6/30/10	as per fee schedule, not to exceed \$108,525	none
Brookhaven Science Associates, LLC	Educational Services	Techniques for teachers addressing science teaching standards which provide relevance to science course work through workshops at the Brookhaven National Laboratory	10/7/09- 10/23/09	\$190/person, not to exceed \$19,000	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Donlin Consulting	Educational Services	Meet with instructional staff assigned to Autistic students and assist in the development of individual behavior intervention plans; provide staff trainings in instructional and behavioral interventions specific to these students	10/29/09-6/30/10	\$175/hr., not to exceed \$60,000	none
Learner-Centered Initiatives, Ltd.	Educational Services	Will assist teachers with curriculum, instruction, and assessment as related to the New York State standards and performance indicators	10/7/09-6/30/10	\$2,907/day, not to exceed \$63,954	none
Literacy Support Systems, Inc.	Educational Services	Training workshop for teachers and administrators on the use of various English language arts teaching practices	10/7/09-6/30/10	\$1,200/day, not to exceed \$88,800	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Long Island Science and Engineering Fair	Educational Services	The Long Island Science and Engineering fair is a regional qualifier for the <i>Intel International Science and Engineering Fair</i> , and it promotes and supports excellence in scientific inquiry for grades 9 - 12	2/9/10-3/22/10	\$200/student, not to exceed \$82,000	none
Partners for Learning Inc.	State Networks	Workshop with in-depth presentation summarizing major components of Response to Intervention	9/30/09-6/30/10	\$750/day, not to exceed \$27,000	not to exceed \$1,750 (lodging), \$10,000 (travel), and \$300 (participant materials)
RL Educational Systems, Inc.	Educational Services	Assistance and consultation with school districts on training scoring leaders for NYS test scoring sessions; participate in scorer training as needed	9/9/09-6/30/10	\$600/day, not to exceed \$15,000	none
Ruby, Maureen	State Networks	Consultants will work with participants on the role of academic vocabulary and how to improve students' word knowledge, reasoning skills, and oral and written expression of reasoning through	9/30/09-6/30/10	\$750/day, not to exceed \$25,500	not to exceed \$2,000 (lodging), \$2,000 (travel) and \$200 (participant materials)

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
		academically productive talk			
Schoolwide, Inc.	Educational Services	Professional development on writing fundamentals and the writing workshop	10/13/09- 6/30/10	\$1,250/day, not to exceed \$106,250	none"

H. Recommended Acceptance of Professional Services Contracts

Item #61 of the Organization Meeting minutes, as approved on July 15, 2009, authorizes the Purchasing Agent to execute contracts "for the purchase or lease of goods and/or services for amounts up to \$20,000 per vendor, per year, where competitive bidding is not required and where the budget contains adequate appropriations to cover such obligations; and a report concerning the contracts and/or agreements shall be made at the next Board Meeting after execution of such contracts and/or agreements." A report of the contracts and/or agreements that were approved by the Purchasing Agent follows:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the following report of professional services contracts that were approved by the Purchasing Agent:

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Aimline School Consulting	State Networks	Workshop for administrators, literacy leaders, and teachers on the use of curriculum-based assessment to implement Response to Intervention Reform	9/30/09- 6/30/10	\$750/day, not to exceed \$4,500	not to exceed \$500 (lodging), \$800 (travel), and \$200 (participant materials)
Akdivit, Seyran	Educational Services	Translations and interpretation services for Turkish Language	10/1/09- 6/30/10	\$60/hr. or \$60/pg., not to exceed \$5,000	none
Applied Data Services	Management Services	Transportation studies	7/1/09- 6/30/10	As per fee schedule, not to exceed \$19,900	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Baba, Melek	Educational Services	Translation and interpretation services in the Turkish language	9/1/09-6/30/10	\$60 per hour/page, not to exceed \$5,000	none
Braafladt, Keith	Educational Services	21st Century literacy and scratch programming professional development for library media specialists	3/4/10	\$1,500/half-day, not to exceed \$1,500	none
Brookhaven Science Associates, LLC	Educational Services	Standards-based science enrichment and career exploration experience for grade 6 students in an effort to help students learn about the scientific process through working with real-life data in the field	9/1/09-6/30/10	\$225/hr., not to exceed \$8,438	none
Debra Berlin Consulting Inc.	Educational Services	Use of research-based instructional practices, student data, standards, and instructional-focused plan to raise reading achievement and high stake test scores	9/1/09-6/30/10	\$750/day, not to exceed \$14,000	not to exceed \$1,500 (lodging), \$3,500 (travel), and \$200 (participant materials)
Designs for Thinking	State Networks	Workshop for administrators, literacy leaders, and teachers on the use of curriculum-based assessment and the implementation of Response to Intervention as a General Education and Special Education Reform	9/30/09-6/30/10	\$1,900/day, not to exceed \$11,400	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Honigsfeld, Andrea	Educational Services	Training workshops for teachers and administrators on the use of various English language learners (ELL) practices and cultural competency awareness	9/14/09-6/30/10	\$1,200/day or \$250/hr., not to exceed \$18,000	none
ISA Consulting	Management Services	Leverage additional capabilities within Cognos 8 including Dashboards, Cognos cubes, etc., review and improve report development methodologies to improve ease-of-use	10/1/09-6/30/10	\$165/hr., not to exceed \$19,000	none
Jo-Ann Giarraputo	Educational Services	Audiological evaluations; ordering of ear molds and electro-acoustical adjustments for students	9/1/09-6/30/10	\$55/hour, not to exceed \$15,000	none
Jorgensen Learning Center	Educational Services	Professional development in Leadership Development and Organizational Change	9/3/09-6/30/10	\$2,450/day, not to exceed \$14,700	not to exceed \$1,050 (lodging) and \$4,200 (travel)
Kaune, Rebecca O.	Educational Services	Leadership training for educators	10/13/09-6/30/10	\$1,250/day, not to exceed \$6,250	not to exceed \$1,050 (lodging) and \$5,400 (travel)
Keys to Literacy, LLC	State Networks	Workshop for teachers on how to successfully implement comprehension instruction in classrooms and establish consistent instruction which will lead to improved levels of adolescent literacy	9/30/09-6/30/10	\$750/day, not to exceed \$10,500	not to exceed \$2,000 (lodging), \$2,000 (travel), and \$200 (participant materials)

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Larmor, Dr. Frederick	Educational Services	Psychiatric evaluations, liaison with other psychiatrists and hospitals, behavioral intervention plans, and consulting with school district personnel on a two-day per week basis	9/1/09-6/30/10	\$112/hr., not to exceed \$15,000	none
Learner-Centered Initiatives, Ltd.	Educational Services	Will assist teachers with curriculum, instruction, and assessment as related to the New York State standards and performance indicators	9/25/09-6/30/09	\$2,907/day, not to exceed \$17,442	none
Literacy Links, Inc. - Amendment	Educational Services	Training workshop for teachers and administrators on the use of various English language arts teaching practices	7/1/09-6/30/10	no change - \$700/day, not to exceed \$14,000	This amendment deletes the third paragraph in the "Payment Terms" section and replaces it as follows: Expenses not to exceed \$3,746.25 (participant materials)
Literacy Support Systems, Inc.	Educational Services	Training workshops for teachers and administrators on the use of various English language arts teaching practices	9/15/09-6/30/10	\$1,200/day, not to exceed \$19,200	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Long Island Science and Engineering Fair - Proposal Fair	Educational Services	Provides an opportunity for students in grades 9-12 to develop presentation skills through participation in a local science competition	3/22/10	\$60/student, not to exceed \$4,800	none
Long Island Science and Engineering Fair - SSP MSP	Educational Services	Provides an opportunity for students in middle school to research and present a scientific topic of study	3/22/10	\$35/student, not to exceed \$2,400	none
Lord World Mission	Educational Services	Translation and interpretation services in Korean language	9/1/09-6/30/10	\$60/hr. or \$60/pg., not to exceed \$8,000	none
My Blind Spot, Inc.	Educational Services	Workshop on living with challenges such as vision or hearing impairment and motor limitations; supporting those who are differently-abled	10/1/09-6/30/10	\$1,000/day for full day workshop or \$200/hr., not to exceed \$1,800	none
Pace Business Systems	Management Services	On-site consultation service to review current Teleform system mode of operating and suggest potential fine tuning actions/settings that may be applicable	tbd	\$1,400/day, not to exceed \$1,400	none
Recker, Ellen	State Networks	Assist in the creation of professional development materials and tools for the MidWest BOCES RSSC Reading First Staff and provide technical assistance for the NYS Reading Resource Center website	9/30/09-6/30/10	\$400/day, not to exceed \$19,000	none

2009-10 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Schoolwide, Inc.	Educational Services	Professional development consisting of a combination of teaching workshops and on-site demonstration modeling	9/20/09-6/30/10	\$1,250/day, not to exceed \$18,750	none
Shear-Advantage, Inc.	Educational Services	Professional development for component districts on the concept that when children are involved, failure is not an option	9/21/09-6/30/10	\$1,500/day, \$950/day if working in one district for 3 or more days, \$950/presentation that is 2 hours or less, \$1,150/half-day; not to exceed \$15,000	none
Teacher's Workshop	Educational Services	Two presenters for two full-day workshops for teachers and administrators entitled "Brain Gym" and "Expectations and Excellence for Student Achievement - Appreciating the Beauty of Diversity in the Classroom"	10/21/09 & 4/19/10	\$2,050/full-day presentation by Pam Webster; \$2,550/full-day presentation by Dr. Judy Lynn Mitchell; not to exceed \$4,600	not to exceed \$350 (lodging) and \$2,400 (travel)
Wright, James A.	Educational Services	Professional development on best teaching practices and response to intervention strategies	9/25/09-6/30/10	\$2,050/day, not to exceed \$14,350	not to exceed \$1,225 (lodging) and \$3,500 (travel)"

I. Recommended Approval to Declare Property as Surplus and Authorize Disposal (Supporting Information – Listing of Property)

The Capital Asset Management Department has submitted a list of property, which it has determined to be obsolete/outdated technology, broken/irreparable, excess inventory, or have minimal or no value. These items have been offered agency-wide and are not needed by any of our divisions or programs. These items are from various programs and have no known immediate or foreseeable use by ESBOCES.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby declares the property on the listing included in the supporting information as surplus and authorizes the disposal of the property in accordance with Board policy.”

J. Recommended Approval of the Attendance of Students and Staff to the Greater New York Automobile Dealers Association (GNYADA)

Recommendation is made to approve the attendance of 25 students and 7 staff members from the Automotive Technology class at the Islip Career Center to participate in the Greater New York Automobile Dealers Association (GNYADA), a National Automotive Competition, on Wednesday, April 7, 2010, at the Jacob Javits Center located in New York City, New York.

As one of the automotive industry's most comprehensive shows, there will be exhibits from various auto manufacturers, many hands-on exhibits, and representatives from post-secondary institutions at the show. The students will be able to network with professionals in the industry and see new industry products on display.

The only cost to the agency is approximately \$1,113.97 for bus transportation.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Islip Career Center to the Greater New York Automobile Dealers Association, a National Automotive Competition, scheduled for Wednesday, April 7, 2010, at the Jacob Javits Center in New York City, New York.”

K. Recommended Approval of the Attendance of Students and Staff to the Greater New York Automobile Dealers Association (GNYADA)

Recommendation is made to approve the attendance of 100 students and 10 staff members from the Automotive classes at the Edward J. Milliken Technical Center to participate in GNYADA, a National Automotive Competition, on Wednesday, April 7, 2010, at the Jacob Javits Center located in New York City, New York.

As one of the automotive industry's most comprehensive shows, there will be exhibits from various auto manufacturers, many hands-on exhibits and representatives from post-secondary institutions at the show. The students will be able to network with professionals in the industry and see new industry products on display.

The only cost to the agency is approximately \$2,227.94 for bus transportation.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Edward J. Milliken Technical Center to the Greater New York Automobile Dealers Association, a National Automotive Competition, scheduled for Wednesday, April 7, 2010, at the Jacob Javits Center in New York City, New York."

L. Recommended Approval of the Attendance of Students and Staff to the Raceway Park-National Hot Rod Association Youth and Education Career Day

Recommendation is made to approve the attendance of 50 students and 5 staff members from the Auto Technology class at the Edward J. Milliken Technical Center to attend the Raceway Park-National Hot Rod Association (NHRA) Youth and Education Career Day located at 230 Pension Road in Englishtown, New Jersey on Friday, June 11, 2010.

Students will learn about careers within the NHRA while the Army will teach the students about teamwork and the importance of goal setting as well as opportunities for furthering their education. Students will be able to experience first-hand how automotive technicians work on cars and work together as a team. In addition, many automotive corporations will be in attendance which will afford the students an opportunity to discuss with them the many career opportunities in the automotive field.

The only cost to the agency is approximately \$1,659.24 for transportation.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Auto Technology class at the Edward J. Milliken Technical Center to attend the Raceway Park-National Hot Rod Association Youth and Education Career Day on Friday, June 11, 2010."

M. Recommended Approval of the Attendance of Students and Staff to Attend a Field Trip to New York City

Recommendation is made to approve the attendance of 36 students and 4 staff members from the Fashion Merchandising class at the Brookhaven Technical Center to visit Vogue Fabric located at 38th Street and 8th Avenue, Trump Towers located at 57th Street and 5th Avenue, and the Metropolitan Museum of Art located

at 86th Street and 5th Avenue, all in New York City, New York on Friday, December 11, 2009.

This field trip will teach students how to negotiate and shop for fabric in the garment industry and allow them to view costume exhibits at the Metropolitan Museum of Art.

The only cost to the agency is approximately \$1,113.90 for transportation.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Fashion Merchandising class at the Brookhaven Technical Center to visit Vogue Fabric, Trump Towers, and the Metropolitan Museum of Art on Friday, December 11, 2009.”

N. Recommended Creation of a New Casual Employee Title - Parent Trainer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the creation of a new category of casual employee. The category will be Parent Trainer at the hourly rate of \$50.”

O. Recommended Creation of a New Casual Employee Title - Home ABA/Autism Consultant

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the creation of a new category of casual employee. The category will be Home ABA/Autism Consultant at the hourly rate of \$65.”

P. Recommended Change in the Petty Cash Account Custodian at the James Hines Administration Center

At the Organization Meeting, petty cash accounts were established for the agency. Greg Hamilton, the Building Administrator, was approved as account custodian for the James Hines Administration Center. Mr. Hamilton left the agency for a position in the Roosevelt School District, and a new account custodian will have to be assigned for this facility.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the following change in petty cash account custodian:

Facility	Previous Custodian	New Custodian
James Hines Administration Center	Greg Hamilton, Building Administrator	Colleen Lipponer, Building Administrator”

Q. Recommended Rescission of the Records Management Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby rescinds the appointment of Ms. Barbara Salatto as Records Management Officer effective October 29, 2009.”

R. Recommended Appointment of the Records Management Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Colleen Lipponer as Records Management Officer effective October 29, 2009 for the 2009-10 year.”

S. Recommended Rescission of the Records Access Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby rescinds the appointment of Ms. Barbara Salatto as Records Access Officer effective October 29, 2009.”

T. Recommended Appointment of the Records Access Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Colleen Lipponer as Records Access Officer effective October 29, 2009 for the 2009-10 year.”

U. Recommended Approval of a Classroom Use Agreement with the Patchogue-Medford Union Free School District
(Supporting Information – Agreement)

This agreement will provide for the use of ten classrooms in the Saxton Middle School in the Patchogue-Medford Union Free School District by the ESBOCES Adult Education Literacy Instruction Program. These classrooms are provided at no cost to ESBOCES for the period September 1, 2009 through June 30, 2010.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the classroom use agreement with the Patchogue-Medford Union Free School District dated July 1, 2009 for the use of ten classrooms at the Saxton Middle School in the Patchogue-Medford Union Free School District for a term commencing September 1, 2009 through June 30, 2010 at no cost to ESBOCES.”

- V. Recommended Approval of a Classroom Use Agreement with St. Rosalie's Church
(Supporting Information – Agreement)

This agreement will provide for the use of five classrooms in the St. Rosalie's Parish Center at St. Rosalie's Church located in Hampton Bays, New York, by the ESBOCES Adult Education Literacy Instruction Program. These classrooms are provided at no cost to ESBOCES for the period September 1, 2009 through June 30, 2010.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the classroom use agreement with St. Rosalie's Church in Hampton Bays, New York, dated July 1, 2009 for the use of five classrooms in the St. Rosalie's Parish Center at no cost to ESBOCES for the period September 1, 2009 through June 30, 2010."

- W. Recommended Approval of an Agreement with the Council for Unity
(Supporting Information – Agreement and Disclosure Form)

This is a license and services agreement with the Council for Unity for the bullying and gang prevention program, in which the Council will provide training and curriculum to school districts participating in this service through the ESBOCES Student Assistance Service. This agreement shall commence on September 9, 2009 and shall terminate on September 8, 2010. The cost of this program shall not exceed \$58,800.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with the Council for Unity for their bullying and gang prevention program commencing on September 9, 2009 and terminating on September 8, 2010 in an amount not to exceed \$58,800."

- X. Recommended Approval of a Third Amendment to an Agreement for Comprehensive School Security and Identification Platform with ScholarChip Card, LLC
(Supporting Information - Agreement and Disclosure Form)

This third amendment to the agreement with ScholarChip Card, LLC is to add hardware, hardware maintenance, and software maintenance as provided in Attachment D for the School Lunch Program Point-of-Sale System under the same terms and conditions in an additional amount not to exceed \$30,000.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the third amendment to the agreement with ScholarChip Card, LLC for additional hardware, hardware maintenance, and software maintenance as provided in Attachment D for the School Lunch Program Point-of-Sale System

under the same terms and conditions in an additional amount not to exceed \$30,000.

Y. Recommended Approval of a Proposal with Xerox Corporation for the Brookhaven Technical Center (Adult Education Department)

This is a proposal for a four-year purchase-option plan of a Xerox WC5645PT Digital Copier/Printer/Scanner for use in the Adult Education Department, Room 413, at the Brookhaven Technical Center. This equipment is being purchased through New York State Contract #PC-59472 that provides for a zero-interest purchase option plan. The estimated cost is \$14,810.40 for equipment costs and 10,000 copies per month; additional copies at \$.0084. This is a replacement for an existing machine. The monthly cost is changing from \$291.12 that includes 7,500 copies per month to \$308.55 for 10,000 copies.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Xerox WC5645PT Digital Copier/Printer/Scanner for use in the Adult Education Department, Room 413, at the Brookhaven Technical Center in the estimated amount of \$14,810.40.”

Z. Recommended Approval of a Proposal with Xerox Corporation for Re-Rout/Jail Education Department

This is a proposal for a three-year purchase-option plan of a Xerox WC5638P Copier for use in the Re-Rout/Jail Education Department. This equipment is being purchased through New York State Contract #PC-59472 that provides for a zero-interest purchase option plan. The estimated cost is \$253.76 for equipment costs and 2,000 copies per month; additional copies at \$.0084. This is a replacement for an existing machine. The monthly cost is changing from \$346.79 that includes 2,500 copies per month to \$253.76 for 2,000 copies.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Xerox WC5638P Copier for use in the Re-Rout/Jail Education Department in the estimated amount of \$9,135.36.”

AA. Recommended Approval of an Agreement with NYSERNet, Inc.
(Supporting Information – Agreement and Disclosure Form)

This agreement with NYSERNet, Inc. will provide ESBOCES with a 25Mbps connection which will enable ESBOCES to have access to educational institutions and research organizations which form networks that have access to the international research and education networks on Internet2 for a one-year period commencing on October 1, 2009 and continuing through June 30, 2010 with an option to renew for up to four renewal terms. NYSERNet, Inc. is the sole source for Internet2 in New York State.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with NYSERNet, Inc. for a one-year period commencing on October 1, 2009 and continuing through June 30, 2010."

- BB. Recommended Approval of an Agreement with Educational Software Solutions, Inc. dba EvaluationPro©
(Supporting Information – Agreement and Disclosure Form)

This agreement with Educational Software Solutions, Inc. dba EvaluationPro© is a license agreement that will enable ESBOCES to provide EvaluationPro© proprietary web-based software to participating districts through the Regional Information Center. This software will provide administrators with online evaluation templates for teacher evaluations. The term of the agreement is from October 1, 2009 through September 30, 2010 with the option to renew for four additional years in one-year increments.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the license agreement dated July 1, 2007 with Educational Software Solutions, Inc. dba EvaluationPro© for the EvaluationPro© proprietary web-based software for the term of October 1, 2009 through September 30, 2010 with the option to renew for four additional years."

- CC. Recommended Approval of an Agreement with 1199THE FUNDS League Training and Upgrading Fund/1199THE FUNDS League Job Security Fund
(Supporting Information - Agreement)

This is an agreement with 1199THE FUNDS League Training and Upgrading Fund/1199THE FUNDS League Job Security Fund (THE FUNDS) through which THE FUNDS will provide tuition assistance to students attending the ESBOCES Adult Education Licensed Practical Nursing program. This agreement covers full-time and part-time sessions from August 31, 2009 to April 30, 2011.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with 1199THE FUNDS League Training and Upgrading Fund/1199THE FUNDS League Job Security Fund (THE FUNDS) for tuition assistance for students attending the ESBOCES Licensed Practical Nursing program for the period of August 31, 2009 to April 30, 2011."

DD. Recommended Approval of an Amendment to an Agreement with Media Flex, Inc.
(Supporting Information - Amendment to Agreement)

This is an amendment to the license agreement with Media Flex, Inc. for the OPALS-NA (Open Source Automated Library System - North America) library automation service, which will enable ESBOCES and participating districts to automate inventory and check-in/check-out processes and will provide access to the union catalog. This amendment to the agreement will allow OPALS-NA participants to keep track of equipment and textbook inventory. All other terms and conditions will remain the same.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the amendment to the license agreement with Media Flex, Inc. for the OPALS-NA library automation service which will enable OPALS-NA participating districts to keep track of equipment and textbook inventory."

EE. Recommended Approval of an Agreement with Promethean, Inc.
(Supporting Information – Agreement and Disclosure Form)

This is a service agency agreement with Promethean, Inc., which will enable the Model Schools Program to use a Promethean board and the required software for training Model Schools Staff Developers and regional educators. The term of this agreement is October 1, 2009 through September 30, 2010. There is no cost to ESBOCES.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the service agency agreement with Promethean, Inc. for use of a Promethean board and the required software for the term of October 1, 2009 through September 30, 2010 at no cost to ESBOCES."

FF. Board Policy – First Reading
(Supporting Information – Policy)

Policy Number	Policy Title
5151	Hiring of Relatives

X. Presentations and Reports to the Board – Educational Support Services

XI. Additional Items - Separate Vote

- A. Recommended Acceptance of the Audit reports for the Year Ended June 30, 2009
(Supporting Information – Audit reports and Management Letter Under Separate Cover)

Forwarded, under separate cover, are copies of the audit reports for the year ended June 30, 2009. The reports include the General Purpose Financial Statements, the Extraclassroom Activity Fund Audit, the Federal Single Audit, and the Management Letter. A representative from Toski, Schaefer & Co., P.C. will be present at the meeting to review the reports with both the Audit Committee and the Board. The Audit Committee, which will meet prior to the Board Meeting, will act on a resolution to recommend Board acceptance of the audit reports.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the General Purpose Financial Statements, the Extraclassroom Activity Fund Audit, the Federal Single Audit, and the Management Letter for the year ended June 30, 2009.”

- B. Discussion on Proposed Meetings of the Long Island BOCES Boards

XII. Board Commentary

XIII. Adjournment