

AGENDA

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Comments from the Board President**

IV. **Comments from the District Superintendent**

V. **Visitors**

VI. **Executive Staff Reports**
(Supporting Information)

- A. Chief Operating Officer
- B. Associate Superintendent for Educational Services
- C. Associate Superintendent for Management Services
- D. Assistant Superintendent for Human Resources

VII. **Unfinished Business**

VIII. **Agenda Review**

IX. **Minutes/Financials/Personnel/New Business – Consent Agenda**

- A. **RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, has determined that each of the actions being taken through approval of the consent agenda is a Type II action under the State Environmental Quality Review Act (SEQRA) regulations, 6 NYCRR 617.5, which has no significant impact on the environment.”

B. Recommended Acceptance of Regular Board Meeting Minutes
(Supporting Information)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the Minutes of the May 27, 2009 Regular Board Meeting.”

C. Recommended Acceptance of Financial Reports
(Supporting Information)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the following financial reports:

- Treasurer’s Report for April 2009
- Receivables Report for April 2009
- Schedule of Bills for April 2009
- Budget Amendment and Budget Transfers Report for April 2009
- Budget Status Summary Report for April 2009”

D. Recommended Approval of Bids

Extend Bid #007-21: Port Jefferson Union Free School District High-Speed Connection

Opening Date: September 13, 2006

Original Term of Contract: September 27, 2006 – June 30, 2007

First Extension of Contract: July 1, 2007 – June 30, 2008

Second Extension of Contract: July 1, 2008 - June 30, 2009

Third Extension of Contract: July 1, 2009 – June 30, 2010

(Supporting Information – Bid Recommendation Memo)

The above-referenced bid for Port Jefferson Union Free School District High-Speed Connection was originally awarded at the September 27, 2006 Board Meeting to Open Access of Melville, NY. The current contract expires on June 30, 2009, and the specifications provide an option to extend the original contract for five additional years, in one-year increments. The service provided by Open Access during the initial and extended terms of the contract was satisfactory, and the vendor has agreed to extend the contract at the same prices, under the same terms and conditions, and in accordance with the bid specifications as follows and detailed in the supporting information:

Vendor	Estimated Total Annual Cost
Open Access Melville, NY	\$12,000

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby extends the award of Bid #007-21: Port Jefferson Union Free School District High-Speed Connection for the period July 1, 2009 through June 30, 2010 to Open Access of Melville, NY, as indicated in the previous table.”

Extend RFP #007-54: Medical, Drug, and Alcohol Testing Services

Opening Date: February 15, 2007

Original Term of Contract: March 28, 2007 – June 30, 2009

First Extension of Contract: July 1, 2009 – June 30, 2010

(Supporting Information – Bid Recommendation Memo)

The above-referenced proposal for medical, drug, and alcohol testing services for the Eastern Suffolk BOCES Regional Transportation Program was originally awarded at the March 28, 2007 Board Meeting to Partners in Safety, Inc. of Middletown, NY. The specifications provide an option to extend the original contract for two additional years, in one-year increments. The specifications provide that the vendor may increase prices for items by an amount equal to the current percentage used by the New York State Education Department (NYSED) for school district transportation contract increases, which is usually published in May of each year, not to exceed 4%. The May CPI was 4%. The Purchasing Office negotiated with the vendor and was able to achieve many increases that were less than the renewal rates. The service provided by Partners in Safety, Inc. during the initial term of the contract was satisfactory. The following tables reflect the negotiated prices:

Description	Medical, Drug & Alcohol Testing	
	Nassau & Suffolk Counties (Riverhead & west of Riverhead)	Suffolk County North & South Forks (East of Riverhead)
On-Site – Drug Testing	\$52	\$52
Alcohol Testing	\$36.40	\$36.40
Laboratory	\$45*	\$45*
Medical Facility	\$67.60	\$67.60
Off-Hours Emergency Service Fee	\$125*	\$125*
Split Specimen Testing	\$125*	\$125*
Federal DOT Physicals Performed On-Site	\$45* Hamptons \$50*	\$45* Hamptons \$50*
NYS 19A Physicals Performed On-Site	\$45* Hamptons \$50*	\$45* Hamptons \$50*
Mantoux Testing (TB Test – includes reading)	\$15*	\$15*

On-Site Training (includes all training materials)	1 Person	2-10	11-30	31-60	61-100
CPR/First Aid	\$65*	\$65*	\$65*	\$65*	\$65*
DOT Supervisor Reasonable Suspicion/ Employee Education	\$250*	\$250*	\$250*	\$250*	\$250*

SAP Evaluations	
Comprehensive Assessment	\$125*
Return-to-work Agreements	\$125*
Expert Testimony	
Phlebotomist	\$225/Day*
Collection Personnel	\$225/Day*
Lab Personnel	\$225/Day*
Project Manager	\$450/Day*
Breath Alcohol Technician (BAT)	\$225/Day*
Medical Review Officer (MRO)	\$1,000/Day*
Substance Abuse Professional (SAP)	\$1,000/Day*
Forensic Scientist	\$100/Hour*
Doctor(s)	\$150/Hour plus expenses*

*Reflects negotiated 0% increase

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby extends the award of RFP #007-54: Medical, Drug, and Alcohol Testing Services for the period of July 1, 2009 through June 30, 2010 to Partners in Safety, Inc. of Middletown, NY, as indicated in the above tables."

Extend Bid #007-85: Pressure Seal Laser Check Stock

Opening Date: May 17, 2007

Original Term of Contract: June 27, 2007 – June 27, 2008

First Extension of Contract: June 28, 2008 – June 30, 2009

Second Extension of Contract: July 1, 2009 – June 30, 2010

(Supporting Information – Bid Recommendation Memo)

The above-referenced bid for pressure seal laser check stock was originally awarded at the June 27, 2007 Board Meeting to Edge Document Solutions, LLC of Indianapolis, IN, and Platinum Business Products of Baiting Hollow, NY. The current contract expires on June 30, 2009, and the specifications provide an option to extend the original contract for two additional years, in one-year increments. The service provided by Edge Document Solutions, LLC and Platinum Business Products during the initial and extended contract terms have been satisfactory, and each vendor has agreed to extend the contract at the same prices, under the same terms and conditions, and in accordance with the original bid specifications as follows:

Line	Description	Qty	Extended Bid Price	Vendor Recommended for Award
A	Accounts Payable Check Stock	25,000	\$882.25	Platinum Business Products
B	Pressure Seal Payroll Check Stock	100,000	\$5,922.80	Edge Document Solutions

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby extends the award of Bid #007-85: Pressure Seal Laser Check Stock for the period July 1, 2009 through June 30, 2010 to Edge Document Solutions, LLC of Indianapolis, IN, and Platinum Business Products of Baiting Hollow, NY, as indicated above.”

Award Bid #9-75-0507: Rubbish Removal Brookhaven and Islip Locations

Opening Date: May 7, 2009

Term of Contract: July 6, 2009 - July 6, 2010, with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo and Form of Disclosure)

The Purchasing Office solicited bids to procure rubbish removal services at Brookhaven and Islip locations. Bid specifications were developed in collaboration with the Operations and Maintenance staff. Bids were requested for a total of six items. Bid packets were distributed to 11 vendors as a result of advertising and direct solicitation. Five bids were received. The Purchasing Office contacted the low bidder to negotiate better prices and the vendor indicated that the prices were firm. This vendor has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Total Monthly Cost Brookhaven Town Locations	Total Monthly Cost Islip Town Locations
Armar Carting Corp. Medford, NY	\$3642.10	\$5959.80
Detail Carting Co., Inc. Bohemia, NY	\$3485.00	\$5712.00
East End Carting Westhampton Beach, NY	\$4484.04	\$7,337.52
Jet Sanitation Service Corp. Islandia, NY	\$3851.45	\$6302.40
Winters Brothers Recycling Corp. Westbury, NY	\$3,117.33	\$5,101.25

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-75-0507: Rubbish Removal for Brookhaven and Islip Locations to the lowest responsible bidder meeting specifications, Winters Brothers Recycling Corp. of Westbury, NY, as indicated in the above analysis.”

Award Bid #9-78-0514: Sanitary & Storm Drainage System Maintenance

Opening Date: May 14, 2009

Term of Contract: June 25, 2009 - June 25, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Form of Disclosure)

The Purchasing Office solicited bids to procure sanitary & storm drainage system maintenance services for various ESBOCES locations. Bid specifications were developed in collaboration with the Operations and Maintenance staff. Bids were requested for a total of 27 items. Bid packets were distributed to 13 vendors as a result of advertising and direct solicitation. Five bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$26,000. The Purchasing Office contacted Rescue Cesspool and Excavation to negotiate better prices, and the vendor indicated that the prices were firm. References have been checked and found to be satisfactory.

Vendor	Number of Items Recommended for Award
Affordable Cesspool Sewer Service Inc. Islandia, NY	0
E&B Industrial Cleaning Corp. North Amityville, NY	0
Rescue Cesspool and Excavation Kings Park, NY	27
RMS of NY, Inc. Deer Park, NY	0
United Cesspool Service Inc. Oakdale, NY	0

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Services, First Supervisory District of Suffolk County, hereby awards Bid #9-78-0514: Sanitary & Storm Drainage System Maintenance to the lowest responsible bidder meeting specifications, Rescue Cesspool and Excavation of Kings Park, NY, as indicated in the above analysis and detailed in the supporting documentation.”

Award RFP #9-79-0416: Internal Audit Services

Opening Date: April 16, 2009

Term of Contract: July 1, 2009 – June 30, 2010 with an option to renew for four additional years in one-year increments.

(Supporting Information – Bid Recommendation Memo, Award Report, and Form of Disclosure)

The Purchasing Office solicited bids to procure internal audit services. Bid specifications were developed in collaboration with the Business Services staff. Proposal packets were distributed to nine vendors as a result of advertising and direct solicitation. Five bids were received. An RFP review committee was

established consisting of Barbara Salatto, Maureen Kaelin, Linda DeIPonte, Lois Beckwith, Laura McGovern, Laurie Conley, and Donna Ball. The committee evaluated each proposal based on the vendor's compliance with the RFP specifications using the evaluation criteria specified in the RFP. The evaluation criteria included the vendor's compliance with and responsiveness to the RFP qualifications, expertise and experience, references, cost, and interviews. This was a two-phase evaluation consisting of review of the criteria and interview. Based on the interview, Coughlin Foundotos Cullen & Danowski, LLP was unanimously chosen by the committee. Coughlin Foundotos Cullen & Danowski, LLP of Port Jefferson Station, NY, has performed services for ESBOCES in the past, and its performance has been satisfactory.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards RFP#9-79-0416: Internal Audit Services to Coughlin Foundotos Cullen & Danowski, LLP of Port Jefferson Station, NY, as indicated in the above analysis."

Award RFQ #9-84-0430: Professional Days for Computer Network Support LAN/WAN

Opening Date: April 30, 2009

Term of Contract: July 1, 2009 – June 30, 2010 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Forms of Disclosure)

The Purchasing Office solicited bids to procure professional days for computer network support LAN/WAN services. RFQ specifications were developed in collaboration with the Regional Information Center staff. Proposal packets were distributed to 34 vendors as a result of advertising and direct solicitation. Nineteen bids were received. An RFQ review committee was established consisting of Joanne Sharrott, Tim Murphy, John Reilly, Laurie Conley, and Donna Ball. The committee evaluated each proposal based on the vendor's compliance with the RFQ specifications using the evaluation criteria specified in the RFQ. The evaluation criteria included the vendor's compliance, expertise, and experience with ESBOCES and public school districts, ability to maintain the integrity of the network, and references. The evaluation was done in two parts - qualifications and costs. Vendors who scored 70 out of 80 points qualified for cost evaluation. Cost was evaluated by the method of the ratio depending on the number of qualified vendors. Vendors that scored a total of 75 of 100 points qualified to be recommended for award. Eleven of the 19 quotes received are being recommended. Infosys International Inc. of Plainview, NY; Gigabyz, LLC of Bayport, NY; DynTek Services, Inc. of New York, NY; Network Outsource of New Hyde Park, NY; Core BTS of Hauppauge, NY; Nu-Vision Technologies, LLC d/b/a/ BlackBox Network Services of Amityville, NY; A + Technology Solutions of Bay Shore, NY; CSDNET, Inc. of Bayport, NY; Langistic Networks Inc. of Holbrook, NY; Contemporary Computer Services, Inc./QSGI of Bohemia, NY; and Connected Technology, LLC of East Setauket, NY, have all qualified, have performed services for ESBOCES in the past, and their performance has been satisfactory.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards RFQ #9-84-0430: Professional Days for Computer Network Support LAN/WAN to the responsible bidders meeting specifications as indicated above and detailed in the supporting documentation.”

Reject Bid #9-86-0604: West Babylon UFSD Public Address & Clock Systems

Opening Date: June 4, 2009

(Supporting Information – Bid Recommendation Memo)

The Purchasing Office solicited bids to procure a public address and clock system for the West Babylon UFSD. Bid specifications were developed in collaboration with the Regional Information Center staff and West Babylon UFSD. Bid packets were distributed to 22 vendors as a result of advertising and direct solicitation. One bid was received. Since there was a sole bidder, the Purchasing Office contacted other vendors that did not submit a bid. They indicated that they would submit a bid if a new bid packet is issued.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby rejects Bid #9-86-0604: West Babylon UFSD Public Address & Clock Systems.”

Award Bid #09-87-0507: Woodworking Machines

Opening Date: May 7, 2009

Term of Contract: June 25, 2009 – June 25, 2010, with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Form of Disclosure)

The Purchasing Office solicited bids to procure Craftsman Compucarve Controlled Woodworking Machines for use in the Career Technical Education Centers. Bids were requested for a total of one item. Bid packets were distributed to 14 vendors as a result of advertising and direct solicitation. Two bids were received. The Purchasing Office contacted the lowest responsible bidder, Paxton/Patterson LLC to negotiate better prices and the vendor indicated that the prices were firm. Paxton/Patterson LLC has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Number of Items Recommended for Award
Metco Supply Inc. Leechburg, PA	0
Paxton/Patterson LLC Chicago, IL	1

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #09-87-0507: Woodworking Machines to the lowest responsible bidder

meeting specifications, Paxton/Patterson LLC of Chicago, IL, as indicated above and detailed in the supporting documentation.”

Award Bid #9-88-0514: Façade Replacement to the Islip Academic Center

Opening Date: May 28, 2009

Term of Contract: June 1, 2009 – May 31, 2010

(Supporting Information – Bid Recommendation Memo and Form of Disclosure)

The Purchasing Office solicited bids to procure Facade Replacement to the Islip Academic Center in Oakdale, NY. Bid specifications were developed in collaboration with the Operations and Maintenance staff and the ESBOCES architectural consultant, Wiedersum Associates Architects, PLLC. Bids were requested for a total of one item. Bid packets were distributed to seven vendors as a result of advertising and direct solicitation. Five bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$758,066. The Purchasing Office, with the assistance of Wiedersum Associates Architects, PLLC, contacted Renu Restoration & Contracting to negotiate better prices and the vendor indicated that the prices were firm. Renu Restoration & Contracting references have been checked and found to be satisfactory.

Vendor	Total Amount
Capital Restoration Corp. Wantagh, NY	\$1,722,286
Renu Restoration & Contracting Copiague, NY	\$758,066
Saracino Construction Corp. Huntington Station, NY	\$993,900
Sea Breeze General Construction, Inc. Astoria, NY	\$1,284,000
WJ Northridge Construction Corp. Huntington Station, NY, and Patchogue, NY	\$974,576

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-88-0514: Façade Replacement to Islip Academic Center to the lowest responsible bidder meeting specifications, Renu Restoration & Contracting of Copiague, NY, as indicated above.”

Award Bid #9-89-0514: Water Service Replacement for Brookhaven Learning Center

Opening Date: May 14, 2009

Term of Contract: June 1, 2009 - May 31, 2010

(Supporting Information – Bid Recommendation Memo and Form of Disclosure)

The Purchasing Office solicited bids to procure Water Service Replacement for the Brookhaven Learning Center in Bellport, NY. Bid specifications were developed in collaboration with the Operations and Maintenance staff and the ESBOCES

architectural consultant, Wiedersum Associates Architects, PLLC. Bids were requested for a total of one item. Bid packets were distributed to four vendors as a result of advertising and direct solicitation. Four bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$84,000. The Purchasing Office, with the assistance of Wiedersum Associates Architects, PLLC, contacted Majestic Plumbing & Consulting Corp. to negotiate better prices, and the vendor indicated that the prices were firm. This vendor has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Total Amount
Bancker Construction Corp. Islandia, NY	\$92,350
Frendolph Construction Corp. W. Babylon, NY	\$125,000
Hartcorn Plumbing and Heating Inc. Ronkonkoma, NY	\$95,400.
Majestic Plumbing & Consulting Corp. Sound Beach, NY	\$84,000

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-89-0514: Water Service Replacement for Brookhaven Learning Center to the lowest responsible bidder meeting specifications, Majestic Plumbing & Consulting Corp. of Sound Beach, NY, as indicated in the above analysis.”

Award Bid #9-91-0514R: Auto Tympanometric

Opening Date: May 14, 2009

Term of Contract: June 25, 2009 – June 25, 2010, with an option to renew for two additional years in one-year increments.

(Supporting Information – Bid Recommendation Memo, Award Report, and Form of Disclosure)

The Purchasing Office solicited bids to procure an auto tympanometric device for Sayville Learning Center. Bid specifications were developed in collaboration with the Special Education staff. Bids were requested for a total of one item. Bid packets were distributed to six vendors as a result of advertising and direct solicitation. One bid was received. Since this is the second time the Purchasing Office solicited bids for this item, we are recommending the sole bidder, Northeastern Technologies Group, Inc. of Glen Cove, NY. Based on the results received for this bid, the estimated annual expenditure is approximately \$12,000. The Purchasing Office contacted the low bidder, Northeastern Technologies Group, Inc. to negotiate better prices, and the vendor indicated that the prices were firm. Northeastern Technologies Group, Inc. has provided services to ESBOCES in the past, and its performance has been satisfactory.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-91-0514R: Auto Tympanometric device to the sole bidder meeting

specifications, Northeastern Technologies Group, Inc. of Glen Cove, NY, as indicated in the above analysis and detailed in the supporting documentation.”

Award Bid #9-95-0514: Low Vision Products and Software

Opening Date: May 14, 2009

Term of Contract: June 25, 2009 – June 30, 2010, with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Form of Disclosure)

The Purchasing Office solicited bids to procure low vision products and software for the Eastern Suffolk BOCES Special Education Department. Bid specifications were developed in collaboration with the Special Education staff. Bids were requested for a total of 11 items. Bid packets were distributed to eight vendors as a result of advertising and direct solicitation. One bid was received. It is important to note that these items can only be purchased by one distributor, as this is a territorial issue as stated by the manufacturer. Based on the results received for this bid, the estimated annual expenditure is approximately \$30,608.81. The Purchasing Office contacted the low bidder, Freedom Scientific BLV Group LLC, to negotiate better prices, and the vendor indicated that the prices were firm. Freedom Scientific BLV Group LLC has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Number of Items Recommended for Award
Freedom Scientific BLV Group LLC St. Petersburg, FL	11

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-95-0514: Low Vision Products and Software to the sole responsible bidder meeting specifications, Freedom Scientific BLV Group LLC of St. Petersburg, FL, as indicated above and detailed in the supporting documentation.”

Award Bid #9-96-0514: Printing of Agency Stationery and Business Cards

Opening Date: May 14, 2009

Term of Contract: July 6, 2009 – November 30, 2009 with an option to renew for two additional years in one-year increments.

(Supporting Information – Bid Recommendation Memo, Award Report, and Forms of Disclosure)

The Purchasing Office solicited bids to procure printing of agency stationery and business cards. Bid specifications were developed in collaboration with the Office of Communications staff. Bids were requested for a total of 12 items. Bid packets were distributed to 46 vendors as a result of advertising and direct solicitation. Seven bids were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$85,000. The Purchasing Office contacted the lowest responsible bidders to negotiate better prices, and they indicated that the prices were firm. Ad Plus Associates, Nash Printing Inc. dba Sir Speedy, and PaperMart, Inc. have provided services to ESBOCES in the past, and

their performance has been satisfactory. References have been verified for Design 2 Printing, and they have been found to be satisfactory.

Vendor	Number of Items Recommended for Award
Ad Plus Associates Wyandanch, NY	4
Design 2 Printing Amityville, NY	2
Green Light Press Deer Park, NY	0
Hygrade Business Group Ronkonkoma, NY	0
Nash Printing Inc. dba Sir Speedy Plainview, NY	2
Paper Mart East Hanover, NJ	4
The Print Market, Inc. Deer Park, NY	0

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-96-0514: Printing of Agency Stationery and Business Cards to the lowest responsible bidders meeting specifications, Ad Plus Associates of Wyandanch, NY; Design 2 Printing of Amityville, NY; Nash Printing Inc. dba Sir Speedy of Plainview, NY; and Paper Mart of East Hanover, NJ, as indicated above and detailed in the supporting documentation.”

Reject Bid #9-99-0519: Sale of Textbooks

Opening Date: May 19, 2009

(Supporting Information – Bid Recommendation Memo)

The Purchasing Office solicited bids for the sale of textbooks. Bid specifications were developed in collaboration with the Central Support Services staff. Bids were requested for a total of one item. Bid packets were distributed to 11 vendors as a result of advertising and direct solicitation. No bids were received. Since this is the second time the Purchasing Office solicited bids for this item, the textbooks will be disposed of in accordance with Board Policy.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby rejects Bid #9-99-0519: Sale of Textbooks.”

Award Bid #9-101-0526 Playgrounds – Supply and Installation

Opening Date: May 26, 2009

Term of Contract: June 25, 2009 – June 24, 2010, with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Form of Disclosure)

The Purchasing Office solicited bids to procure playgrounds for the Brookhaven Learning Center and the Westhampton Beach Learning Center. Bid specifications were developed in collaboration with the Special Education staff. Bids were requested for a total of three items. Bid packets were distributed to 12 vendors as a result of advertising and direct solicitation. Four bids and one “no bid” were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$129,500. The Purchasing Office contacted the low bidder, Louis Barbato Landscaping, Inc. to negotiate better prices and the vendor lowered the price on Option #1 by 8% to \$13,268.75. Louis Barbato Landscaping, Inc. has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Number of Items Recommended for Award
Louis Barbato Landscaping, Inc. Holbrook NY	3

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #9-101-0526: Playgrounds – Supply and Installation to the lowest responsible bidder meeting specifications, Louis Barbato Landscaping, Inc. of Holbrook, NY, as indicated above and detailed in the supporting documentation.”

Award/Extend/Reject Cooperative Bids

(Supporting Information – Bid Recommendation Memos, Award Reports, and Forms of Disclosure)

As the lead agency for the Cooperative Bidding Program, all program bids require ESBOCES Board approval.

RECOMMENDED MOTION: “WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter “ESBOCES”), acts as the lead agency for participants in the Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) organized pursuant to General Municipal Law §119-0 and Education Law §1950; and

WHEREAS, ESBOCES has been delegated the responsibility for awarding program bids on behalf of certain participants as evidenced by ESBOCES possession of a duly adopted resolution by each of their governing boards; and

WHEREAS, ESBOCES has solicited, duly received, and opened Bid #2009-023-0416: Carpentry Services (July 1, 2009 – June 30, 2010 with an option to renew for two additional years in one-year increments); Bid #2009-007-0514: Custodial Supplies: (July 1, 2009 – December 31, 2009 with an option to renew for two additional years in six-month increments); Bid #2009-021-0514: Classroom Furniture (Catalog Purchase) (August 1, 2009 – June 30, 2010 with an option to renew for two additional years in one-year increments); Bid #2009-024-0514R: Plumbing Services (July 1, 2009 – June 30, 2010 with an option to renew for two additional years in one-year increments); Bid #2009-025-0507: Special Education Instructional Supplies (Catalog Purchase) (August 1, 2009 – June 30, 2010 with

an option to renew for two additional years in one-year increments); Bid #2009-040-0430: Fuel Oil (July 8, 2009 – June 30, 2010 with an option to renew for two additional years in one-year increments); pursuant to the terms of the Program; and

WHEREAS, ESBOCES has analyzed and determined the lowest responsible bidders for the above-referenced bids;

BE IT RESOLVED, that on behalf of those Program Participants, ESBOCES rescinds and re-awards zone one on Bid #2009-023-0416: Carpentry Services (July 1, 2009 – June 30, 2010 with an option to renew for two additional years in one-year increments) to the vendor indicated below.

Vendor	Amount
Essemce Enterprises	\$ 9,633.49
Saracino Construction	\$ 9,814.79

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-007-0514: Custodial Supplies (July 1, 2009 until December 31, 2009 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award Zone 1	Number of Items Recommended for Award Zone 2	Number of Items Recommended for Award Zone 3 & 4
All American Poly Piscataway, NJ	0	0	0
All Flag & Flagpoles, Inc. East Setauket, NY	9	9	9
Amity Vacuum, Inc. Amityville, NY	85	148	129
Borax Paper Products Bronx, NY	0	0	47
Burke Supply Co., Inc. Brooklyn, NY	21	20	17
Calico Industries, Inc. Annapolis Junction, MD	63	48	48
Central Poly Corporation Linden, NJ	0	0	0
ConServ Flag Co. Sidney, NE	0	0	0
Drum Industrial Sales, Inc. Centereach, NY	0	0	0

Vendor	Number of Items Recommended for Award Zone 1	Number of Items Recommended for Award Zone 2	Number of Items Recommended for Award Zone 3 & 4
Edmar Sanitary Supply Co., Inc. Woodside, NY	0	0	2
Emerald Island Supply Company Medford, NY	8	3	2
Essential Maintenance Franklin Square, NY	24	18	13
I. Janvey and Sons, Inc. Hempstead, NY	7	5	5
Interboro Packaging Corp. Montgomery, NY	12	11	11
J. Frankel Dist. Brooklyn, NY	38	35	30
Mivila Foods Paterson, NJ	13	10	5
Ocean Janitorial Supply Inc. Islip Terrace, NY	76	71	70
Pyramid School Products Tampa, FL	28	21	19
Quill Corp. Lincolnshire, IL	2	1	0
Sterling Sanitary Supply Corp. Woodside, NY	56	56	52
United Supply Systems Syosset, NY	0	0	5
U.S. Flags and Foreign Flags & Poles Inc. Grasonville, MD	0	0	0
No bids rec'd / no award	28	14	6

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-021-0514: Classroom Furniture (Catalog Purchase) (August 1, 2009 until June 30, 2010 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award Zone 1	Number of Items Recommended for Award Zone 2	Number of Items Recommended for Award Zone 3 & 4
Certified Interiors, Inc. Holbrook, NY	1	1	1
Farley Sales – Installation, Inc. Holbrook, NY	3	3	3
Health & Educational Equipment Corp. Holbrook, NY	16	16	16
Hertz Furniture Mahwah, NJ	6	6	6
J.S. McHugh, Inc. Garden City, NY	7	7	7
Lakeshore Learning Materials Carson, CA	0	0	0
Nickerson Corporation Bay Shore, NY	20	20	20
Nu-Tech Products, Inc. Huntington, NY	0	0	0
Office Depot, Inc. New York, NY	1	1	1
School Specialty, Inc. Lyons, NY	17	17	17
Star Draperies, Inc. Farmingdale, NY	0	0	0
The Telcar Group Holbrook, NY	12	12	12
W.B. Mason Co. Hauppauge, NY	1	1	1
Young Equipment Sales, Inc. Hauppauge, NY	30	30	30
No bids rec'd / no award	36	36	36

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-024-0514R: Plumbing Services (July 1, 2009 until June 30, 2010 with an option to renew for two additional years in one-year increments); to New York Plumbing, Heating, Cooling Corp. of Richmond Hill, NY, and Hartcorn Plumbing & Heating Inc. of Ronkonkoma, NY, as detailed in the supporting documentation.

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-025-0507: Special Education Instructional Supplies (Catalog Purchase) (August 1, 2009 until June 30, 2010 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information; and

Vendor	Number of Items Recommended for Award Zone 1, 2, 3, & 4
Advanced Multimedia Devices, Inc. Farmingdale, NY	2
Island School & Art Supply Inc. Medford, NY	16
MindWare Roseville, MA	0
Oriental Trading Company, Inc. Omaha, NE	1
Really Good Stuff Monroe, CT	1
Rifton Equipment Rifton, NY	0
US Toy Co. Inc. / Constructive Playthings Grandview, MO	1
No bids rec'd / no award	36

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-040-0430: Fuel Oil (July 8, 2009 – June 30, 2010 with an option to renew for two additional years in one year increments); to the vendor indicated below and described in detail in the supporting information

Vendor	Number of Items Recommended for Award Zone 1, 2, 3, & 4
Metro Fuel Oil Corp. Brooklyn, NY	4
Sprague Energy Corp. Portsmouth, NH	0"

Other BOCES Cooperative Bids/Quotations

Resolution to Participate in Statewide Licensing Agreements for Fiscal Year 2009-2010

RECOMMENDED MOTION: “WHEREAS, It is the plan of a number of Boards of Cooperative Educational Services (BOCES), during the 2009-2010 school year to bid jointly for the purchase of Achieve3000 (KidBiz3000 and TeenBiz3000) Angel Learning, Inc. (Angel) and Blackboard, Inc, (Blackboard), Compass Learning (Odyssey), Curriculum Advantage (ClassWorks), ExploreLearning (Gizmos),

McGraw-Hill (Breakthrough to Literacy), NetTrekker (NetTrekker), NY Learns (NY Learns), Pearson Digital Learning (Waterford, SuccessMaker, NovaNet, Ellis), RM Educational Software (RM Math Frameworks, Easi Teach), Rubicon West, Inc. (Atlas Curriculum Mapping System), Scientific Learning (Fast ForWord), Scholastic, Inc. (Read 180, Fastt Math, ReadAbout, System 44), Sunguard (Tech Paths, Performance Tracker, Assessment Builder), WestJam-Collaborative Learning (Curriculum Mapper; and

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, New York desires to participate with other BOCES in New York State in the joint bidding of the above-mentioned commodities as authorized by General Municipal Law, Article 5-G; and

THEREFORE, BE IT RESOLVED that the Eastern Suffolk BOCES Board hereby appoints the Erie 1 BOCES to represent it in all matters related to the above, which are relative to the fiscal year 2009-2010.”

Resolution to Participate in Onondaga-Cortland-Madison BOCES Bids for Computer Forms, Desktops/Servers, Computer Peripherals, Data Communications Equipment, and Related Supplies and Software

The purpose of this resolution is to authorize participation in the Onondaga-Cortland-Madison BOCES cooperative bid for the purchase of Computer Forms, Desktops/Servers, Computer Peripherals, Data Communications Equipment, and related Supplies and Software for the fiscal year beginning July 1, 2009 The Regional Information Center has requested participation in the extension of these bids.

RECOMMENDED MOTION: “WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (hereinafter “BOCES”) during the 2009-2010 school year to bid jointly for the purchase of Computer Forms, Desktops/Servers, Computer Peripherals, Data Communications Equipment, and related Supplies and Software for the Regional Information/Computer Centers, and

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter “Eastern Suffolk BOCES”) desires to participate with other BOCES in New York State in the joint bidding of the above-mentioned commodities as authorized by General Municipal Law, Article 5-G; and

THEREFORE, BE IT RESOLVED, that the Eastern Suffolk BOCES hereby appoints the Onondaga-Cortland-Madison BOCES to represent it in all matters related to the above, which are relative to the fiscal year beginning July 1, 2009.”

Extension of a Resolution to Participate in Onondaga-Cortland-Madison BOCES Bids for Computer/Servers (RFB-26-29E[2]), and Administrative Software 26-39E[2])

The purpose of this resolution is to authorize participation in the Onondaga-Cortland-Madison BOCES cooperative bid for the purchase of Computer/Servers (RFB-26-29E[2]), and Administrative Software (26-39E[2]) for the fiscal year

beginning July 1, 2009 The Regional Information Center has requested participation in the extension of these bids.

RECOMMENDED MOTION: “WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (BOCES) during the 2009-2010 school year to bid jointly for the purchase of Computer/Servers (RFB-26-29E[2]), and Administrative Software (26-39E[2]); and

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, New York, desires to participate with other BOCES in New York State in the joint bidding of the above-mentioned commodities as authorized by General Municipal Law, Article 5-G; and

THEREFORE, BE IT RESOLVED, that the Eastern Suffolk BOCES Board hereby appoints the Onondaga-Cortland-Madison BOCES to represent it in all matters related to the above, which are relative to the fiscal year beginning July 1, 2009.”

E. Recommended Approval of Grants and Specially Funded Projects
(Supporting Information)

These grants and specially funded projects have been reviewed programmatically by the Office of Planning and Program Improvement and fiscally by the Department of Business Services.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the acceptance of new grants and grant adjustments as indicated in the last column of the following table:

2008-09 Grants – Fiscal Approval	Division/ Office	2008-09 Total Budget	2008-09 Previous Budget	2008-09 New Budget/ Increase
Previous 2008-09 Total				\$20,699,395
Title III Consortium Part A LEP (NCLB) Project #0293-09-3285 9/1/08-8/31/09	State Networks	\$153,302	\$140,558	12,744
2008-09 Total To Date				\$20,712,139”

F. Recommended Approval of Personnel Report
(Supporting Information)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the actions contained within the following Personnel Report:

1. Leaves of Absence
 - (a) Certificated
 - (b) Civil Service
2. Resignations
 - (a) Certificated
 - (b) Civil Service
3. Terminations
 - (a) Certificated
 - (b) Civil Service
4. Change of Status
 - (a) Certificated
 - (b) Civil Service
5. Probationary Appointments
 - (a) Certificated
 - (b) Civil Service
6. Appointments
 - (a) Certificated
 - (b) Civil Service
7. Tenure Appointments
 - (a) Certificated
8. Permanent Status
 - (b) Civil Service
9. Special Appointments
 - (a) Summer Programs
 - (b) Per Diem Substitutes & Hourly/Per Diem Workers
 - (c) Additional Assignments
 - (d) Casual Employees
 - (e) Adult Education”

New Business

G. **Recommended Approval of Professional Services Contracts**

The following Professional Services Contracts have been reviewed and are recommended for approval by the Cabinet member responsible for the division/office seeking the services.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the following professional services contracts:

2008-09 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Always Learning	State Networks	Literacy workshops in Reading First districts that will be based upon scientifically-based reading research in order to support the goals and objectives of every child reading at the third grade level by the end of the third grade	7/1/09-6/30/10	\$480/day, not to exceed \$28,800	None
Athletes Helping Athletes, Inc.	Educational Services	Leadership team program trains high school student-athlete leaders to deliver early-intervention drug, alcohol, and tobacco abuse prevention program to 5th and 6th grade students, and to process the issues of sportsmanship, civility, bullying, and teasing	7/1/09-6/30/10	\$5,000/project, not to exceed \$50,000	None
Extra Edge Learning Opportunities, Inc.	Educational Services	Amendment to original contract for change to payment terms	2/1/09 - 11/30/09	\$68/student/session for a total not to exceed \$85,000 each for Central Islip SD and Connetquot	None

2008-09 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
				SD, and a total not to exceed \$20,000 for Sachem; for a final total not to exceed \$190,000	
H.E.A.R.S. Audiology PC	Educational Services	Auditory processing evaluations, audiological evaluations, ordering earmolds and electro-accoustical adjustments	7/1/09 - 6/30/10	\$775/auditory processing evaluation, \$300/audiological evaluation, \$75-\$125/ear mold order, \$200/electro-accoustical adjustment and \$125/"no show" fee, not to exceed \$25,000	None
I. Witthoft & Associates, Inc.	Educational Services	Behavior consultant services and training in the development of social/emotional learning programs for the classroom	7/1/09-6/30/10	\$100/hr., not to exceed \$10,000	None
Infusion Development	State Networks	Amendment to original contract for change to payment terms to include an estimated amount of expenses	7/1/09 - 6/30/10	No Change	Not to exceed \$52,000
Institute for Student Achievement	Educational Services	School intermediary organization that partners with schools and school districts to create new small high schools or convert large high schools into several personalized and academically rigorous Small	7/1/09 - 6/30/10	\$375,500/project, not to exceed \$375,500	None

2008-09 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
		Learning Communities (SLC's) designed to prepare all students for college and/or meaningful employment			
Leslie University	Educational Services	Training on how to administer and analyze the Fountas & Pinnell Benchmark Assessment	6/30/09 - 7/1/09	\$600/person, not to exceed \$30,000	Not to exceed \$700 (lodging) and \$1,300 (travel)
LogicWing, Inc.	Educational Services	Professional development involving instructional technology through the Model Schools Program for administrators and teachers	7/1/09 - 6/30/10	\$80/hr. for Intel Trainings and Grant Writing ; \$64.29/hr. for Model Schools Training	None
MathCamp	Educational Services	Workshops for teachers and administrators on the use of various instructional math practices	7/1/09-6/30/10	\$1,400/day for workshops & \$1,200/day for in-district mentoring, coaching, and demonstration lessons	None
Research Foundation of SUNY - Project STEP	Educational Services	Summer enrichment four-week program at Stony Brook to include instruction, field trips, room, and board	7/1/09 – 8/14/09	\$1,150/student, not to exceed \$29,900	None
Stony Brook Children's Services PC	Educational Services	Consultation services for three-week, pre-college program at Suffolk County Community College for students with autism spectrum disorders and other learning disabilities	7/1/08 - 3/30/09	\$210/hr., not to exceed \$30,000	None"

H. Recommended Acceptance of Professional Services Contracts

Item #63 of the Organization Meeting minutes, as approved on July 9, 2008, authorizes the Purchasing Agent to execute contracts “for the purchase or lease of goods and/or services for amounts up to \$20,000 per vendor, per year, where competitive bidding is not required and where the budget contains adequate appropriations to cover such obligations; and a report concerning the contracts and/or agreements shall be made at the next Board Meeting after execution of such contracts and/or agreements.” A report of the contracts and/or agreements that were approved by the Purchasing Agent follows.

2008-09 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Aimline School Consulting	State Networks	Workshop for school administrators, literacy leaders, and teachers on the implementation of responsiveness to intervention as a general and special education reform	6/30/09	\$750/day, not to exceed \$1,500	Not to exceed \$100 (participant materials)
Always Learning	State Networks	Planning and professional development workshops focused on expanding scientifically-based reading research at the Rti (Responsiveness to Intervention) and Reading First Connections Statewide Conference in Albany	6/29/09 - 6/30/09	\$480/day, not to exceed \$5,760	None
EJD Consultants	Management Services	Review routes, provide Child Safety Zone studies, 19A written and road testing, 19A audits, and transportation duties as needed	7/1/08 - 6/30/09	\$40/hr., not to exceed \$19,900	None
Fuchs, Doug	State Networks	Workshop for administrators, literacy leaders, and teachers on the implementation of responsiveness to intervention as a general education and special education reform	6/29/09-6/30/09	\$750/day, not to exceed \$3,000	Not to exceed \$100 (participant materials)

2008-09 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Fuchs, Lynn	State Networks	Workshop for administrators, literacy leaders, and teachers on the implementation of responsiveness to intervention as a general education and special education reform	6/29/09- 6/30/09	\$750/ day, not to exceed \$3,000	Not to exceed \$100 (participant materials)
Hock, Michael F.	State Networks	Workshop providing an overview of the curriculum and effectiveness of the two-year reading intervention study	6/30/09	\$2,434/ day, not to exceed \$2,434	Not to exceed \$100 (participant materials)
High Involvement Consultants	Educational Services	Workshops for teachers and administrators on the use of various administrative and teaching practices	7/1/09- 6/30/10	\$175/hr. for schools within 30 miles radius of Sayville, NY; \$200/hr. for schools beyond 30 mile radius of Sayville	None
I. Witthoft & Associates, Inc.	Educational Services	Onsite administrator for Special Education summer school program at the Westhampton Beach Learning Center	7/1/09 - 8/18/09	\$343.75/ day, not to exceed \$11,000	None
Keys to Literacy, LLC	State Networks	Workshop for teachers and administrators on implementing response to intervention reading and literacy programs in their schools	6/29/09- 6/30/09	\$1,650/ day, not to exceed \$3,300	None

2008-09 School Year					
Consultant	Division/ Office	Service	Dates	Amount	Expenses
Knowledge Delivery Systems	Educational Services	Online professional development courses	7/1/09 - 6/30/10	\$99/15 hr. course, for a total not to exceed \$10,000	None
Literacy Links, Inc.	Educational Services	Training workshop for teachers and administrators on the use of various English Language Arts teaching practices	7/1/09-6/30/10	\$700/day, not to exceed \$14,000	None
New York Islanders	Educational Services	Sparky, the New York Islander's mascot, will meet, greet, and take pictures with students between 12:00 p.m. - 1:00 p.m. at the Celebration of Technology in Education	5/29/09	\$0	None"

I. Recommended Approval to Declare Property as Surplus and Authorize Disposal (Supporting Information – Listing of Property)

The Capital Asset Management Department has submitted a list of property, which it has determined to be obsolete/outdated technology, broken/irreparable, excess inventory, or have minimal or no value. These items have been offered agency-wide and are not needed by any of our divisions or programs. These items are from various programs and have no known immediate or foreseeable use by ESBOCES.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby declares the property on the listing included in the supporting information as surplus and authorizes the disposal of the property in accordance with Board policy.”

J. Recommended Acceptance of Donations

The Capital Asset Management Department has submitted the following list of donations, which it has assessed for educational value, health and safety standards, and compatibility with current facilities and has determined that the donations will enhance our educational programs.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the following donations:

Donor Name, Town and State	Division/Office	Item
Keith Furio Wading River, NY	Career, Technical and Adult Education Programs	1996 Saturn Sedan, VIN 1G8ZG5280TZ170677”

K. Recommended Approval of Attendance of Board Members at the New York State School Boards Association (NYSSBA) Annual Convention

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of the following Board Members to the NYSSBA Annual Conference in New York City, NY, on October 16-18, 2009.

<u>Name</u>	<u>Location</u>	<u>Date(s)</u>	<u>Authorized Reimbursement</u>
Stephen Dewey Susan Lipman John Wyche	New York City, NY	October 15-18, 2009	Actual and necessary expenses
Walter Denzler William Hsiang Lisa Israel Joseph LoSchiavo Anne Mackesey Jeffrey Smith Sandra Townsend	New York City, NY	October 14-18, 2009	Actual and necessary expenses”

L. Recommended Approval of an Agreement with the Dowling College Public Service Grant Program
(Supporting Information – Agreement)

Recommended approval of an agreement between Eastern Suffolk BOCES and Dowling College Public Service Grant Program for tuition reduction for BOCES employees, their spouses, and dependents, beginning 7/1/09 (no end date, may be cancelled by either party with one year's notification).

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with Dowling College for tuition reduction for BOCES employees and their families beginning July 1, 2009. The agreement may be cancelled by either party with one year's notification.”

M. Recommended Approval of a Proposal with Xerox Corporation for the Edward J. Milliken Technical Center

This is a proposal for a four-year purchase-option plan of a Xerox WC 5645PT Digital Copier/Printer for use in the Edward J. Milliken Technical Center. This equipment is being purchased through New York State Contract #PC-59472 that provides for a zero-interest, purchase-option plan. The estimated cost is \$17,438.40 for equipment costs and 15,000 copies per month; additional copies at \$.0084. This is a replacement for an existing machine. The monthly cost is changing from \$299.89, that includes 8,000 copies per month, to \$363.30 for 15,000 copies.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Xerox Corporation proposal for a four-year purchase-option plan of a Xerox WC 5645PT Digital Copier/Printer for use in the Edward J. Milliken Technical Center in the estimated amount of \$17,438.40.”

N. Recommended Approval of Proposal with Xerox Corporation for the Edward J. Milliken Technical Center

This is a proposal for a four-year purchase-option plan of a Xerox WC 5645PT Digital Copier/Printer for use in the Edward J. Milliken Technical Center. This equipment is being purchased through New York State Contract #PC-59472 that provides for a zero-interest purchase-option plan. The estimated cost is \$17,438.40 for equipment costs and 15,000 copies per month; additional copies at \$.0084. This is a replacement for an existing machine. The monthly cost is changing from \$299.89, that includes 8,000 copies per month, to \$363.30 for 15,000 copies.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Xerox Corporation proposal for a four-year purchase-option plan of a Xerox WC 5645PT Digital Copier/Printer for use in the Edward J. Milliken Technical Center in the estimated amount of \$17,438.40.”

O. Recommended Approval of an Amendment to an Agreement with Bascom Global Internet Services, Inc.

(Supporting Information – Amendment to Agreement and Revised Rider A)

This amendment to the agreement with Bascom Global Internet Service, Inc. will enable school districts to continue to use the Global Chalkboard software and services offered by Bascom Global Internet Services, Inc. This amendment will replace the existing Rider A of the agreement with a revised copy and extend the term of the agreement from July 1, 2009 through June 30, 2010 in an amount not to exceed \$55,260. All other terms and conditions shall remain the same.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the amendment to the agreement with Bascom Global Internet Services, Inc. which replaces the existing Rider A of the agreement with a revised copy and extends the term of the agreement through June 30, 2010 in an amount not to exceed \$55,260."

P. Recommended Approval of a Classroom Use Agreement with the Hauppauge Union Free School District
(Supporting Information – Agreement)

This agreement will provide for the use of classrooms in various locations in the Hauppauge Union Free School District by the ESBOCES Summer School at a cost of \$25,500, which will cover expenses related to the use of the classrooms, common areas of the building, administrative costs, and registration. The term of this agreement commences on July 1, 2009 and ends on August 21, 2009.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the classroom use agreement with the Hauppauge Union Free School District dated March 1, 2009 for the use of classrooms in various locations in the Hauppauge Union Free School District for a term commencing on July 1, 2009 and ending on August 21, 2009 in an amount not to exceed \$25,500."

Q. Recommended Approval of a Classroom Use Agreement with the Patchogue-Medford Union Free School District
(Supporting Information – Agreement)

This agreement will provide for the use of classrooms in the Oregon Middle School in the Patchogue-Medford Union Free School District by the ESBOCES Summer School at a cost of \$1,921 per student for 72 students, plus \$6,075 to cover the use of classrooms and other common areas of the building, custodial costs, telephones, photocopying and other instructional machines, and any other required materials for a total amount of \$144,387. The term of this agreement starts on July 6, 2009 and ends on August 14, 2009 and includes one additional day in June before the start date.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the classroom use agreement with the Patchogue-Medford Union Free School District dated March 1, 2009 for the use of classrooms in the Oregon Middle School in the Patchogue-Medford Union Free School District for a term commencing on July 6, 2009 and ending on August 14, 2009, including one additional day in June, for a total amount of \$144,387."

R. Recommended Approval of a Resolution to Authorize Transfers to Reserve Funds

Recommendation is made for the approval of the following resolution to authorize maximum amounts to be transferred to reserve funds from the year-end surplus when the year-end surplus is finalized. The remaining surplus will be returned to the participating districts of each Co-Ser based on their participation in accordance with Education Law.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the transfer of 2008-09 program surplus to the Accrued Liability for Compensated Absences in an amount not to exceed \$8,000,000; and

BE IT FURTHER RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the transfer of 2008-09 Administration surplus to the Capital Fund in an amount not to exceed \$500,000; and

BE IT FURTHER RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the transfer of 2008-09 Career Education and Special Career Education surplus to the Career Education Equipment Reserve in an amount not to exceed \$100,000.”

S. Recommended Approval of an Amendment to an Agreement with eSchoolData, LLC
(Supporting Information – Agreement)

This amendment to the agreement with eSchoolData, LLC (which is a license and support agreement for the eSchoolData Student Management System) will add ESBOCES as a participant of this service and incorporate Exhibit B – ESBOCES Fee Schedule as part of the agreement. ESBOCES costs shall not exceed \$93,610. All other terms and conditions remain the same.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the amendment to the agreement with eSchoolData, LLC for the eSchoolData Student Management System, which will add ESBOCES as participant of this service and incorporate Exhibit B – ESBOCES Fee Schedule as part of the agreement in an amount that shall not exceed \$93,610 for ESBOCES costs.”

T. Recommended Approval of an Agreement with Suffolk County Community College
(Supporting Information – Agreement and Form of Disclosure)

This agreement with Suffolk County Community College will provide for the use of the Culinary Arts and Hospitality Center in Riverhead, New York, for the Eastern Suffolk BOCES Strategic Planning Council’s 10th Annual Meeting to be held on August 12, 2009, at a cost not to exceed \$1,781.65. This meeting will bring Long

Island stakeholders together to review the ESBOCES 2009-10 Strategic Plan, including new goals, objectives, and strategies for 2009-2016.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with Suffolk County Community College for use of the Culinary Arts and Hospitality Center in Riverhead, New York, on August 12, 2009, at a cost not to exceed \$1,781.65."

U. Recommended Approval of an Agreement with Weekly Reader Corporation
(Supporting Information – Agreement and Form of Disclosure)

This is a license agreement with Weekly Reader Corporation, which will enable ESBOCES and districts participating in the School Library System's Virtual Reference Collection Services to subscribe to the Weekly Reader Facts for Learning Online Database. The term of this agreement begins on July 1, 2009 and ends on June 30, 2010 at a cost not to exceed \$33,689. This agreement may be extended for up to four years, in one-year intervals.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the license agreement with Weekly Reader Corporation for the Facts for Learning Online Database for a term commencing on July 1, 2009 and ending on June 30, 2010 at a cost not to exceed \$33,689."

V. Recommended Approval of a Lease Agreement with Green Eagle Holding Corporation
(Supporting Information – Agreement and Form of Disclosure)

This lease agreement dated June 1, 2009 with Green Eagle Holding Corporation provides for the use of Suite A, which consists of approximately 315 square feet plus storage space in the facility at 10 Mitchell Road in Westhampton Beach, New York, to house a portion of the ESBOCES Employee Assistance Program. This agreement is for a three-year period commencing on July 1, 2009 and terminating on June 30, 2012. The rent for the 2009-10 school year shall be \$990 per month, for an annual rent of \$11,880; the rent for the 2010-11 school year shall be \$1,010 per month, for an annual rent of \$12,120; and the rent for the 2011-12 school year shall be \$1,020 per month, for an annual rent of \$12,240. This lease agreement was developed by a committee comprised of representatives from ESBOCES component districts and ESBOCES. This agreement fulfills the NYSED Special Education Space Requirement Plan and is in the best financial interest of ESBOCES.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the lease agreement with the Green Eagle Holding Corporation for use of Suite A for the ESBOCES Employee Assistance Program for a three-year period commencing on July 1, 2009 and terminating on June 30, 2012."

- W. Recommended Approval of the First Amendment to an Agreement with TALX Corporation
(Supporting Information - Agreement)

This is the first amendment to the agreement with TALX Corporation. TALX Corporation represents ESBOCES at unemployment hearings and will controvert claims as requested. This amendment to the agreement will modify the first paragraph of Section III – Fee, by eliminating the excess claims fee. All other terms and conditions of the agreement shall remain in full force and effect.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the first amendment to the agreement with TALX Corporation dated July 1, 2009.”

- X. Recommended Approval of an Addendum to an Agreement with Accu Weather, Inc.
(Supporting Information - Addendum to Agreement)

This addendum to the agreement with Accu Weather, Inc. will continue the professional weather services for an additional year. This service provides up-to-the-minute meteorological information that will assist districts in making decisions regarding the opening/closing of school programs in inclement weather. This addendum to the agreement will continue the services beginning on July 1, 2009 and continuing through June 30, 2010 at an annual fee of \$2,514.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the addendum to the agreement with Accu Weather, Inc. for professional weather services for the period of July, 1, 2009 through June 30, 2010 at the annual fee of \$2,514.”

- Y. Recommended Approval of an Agreement with i-Safe, Inc.
(Supporting Information – Agreement and Form of Disclosure)

This agreement with i-Safe, Inc. will enable participating districts to utilize i-Safe, Inc. software and services for developing online instruction plans on Internet safety and awareness, along with related learning activities and assessment tools. The term of this agreement commences on July 1, 2009 and continues through June 30, 2010 in an amount not to exceed \$10,000.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with i-Safe, Inc. for a term commencing on July 1, 2009 and continuing through June 30, 2010 in an amount not to exceed \$10,000.”

- Z. Recommended Approval of a Multi-Year Service Agreement – Project #EI-11-051209-2009-2014 for the East Islip Union Free School District
(Supporting Information – Agreement)

This is a five-year, multi-year service agreement for the lease of five Océ network copiers/printers for the East Islip Union Free School District. The estimated cost for the project is \$75,216.50 and consists of \$63,375.50 for equipment and maintenance, \$4,293.75 for project coordination, and \$7,547.25 for professional coordination fees. This project does not require third party financing.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Multi-Year Service Agreement – Project #EI-11-051209-2009-2014 with the East Islip Union Free School District for the lease of five network copiers/printers in the estimated amount of \$75,216.50."

- AA. Recommended Approval of a Lease Agreement with the West Islip Union Free School District for the Emil D. Masera School
(Supporting Information – Under Separate Cover)

This lease agreement with the West Islip School District provides for the use of the Emil D. Masera School, located at 650 Udall Road, West Islip, New York, for use by our educational services programs for a 10-year term commencing on July 1, 2009. This lease was previously approved at our February 25, 2009 Regular Board Meeting. This updated version contains new language in the event that BOCES fails to vacate the school at the end of the lease. BOCES will be liable to the West Islip School District for the monthly use and occupancy charges equal to the rent at the date of expiration plus fifteen percent unless BOCES requests and the district agrees to meet and negotiate in good faith, with regard to an extension of the lease, no later than nine months prior to its expiration. All other terms and conditions remain the same.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the lease agreement with the West Islip School District for use of the Emil D. Masera School for a 10-year term commencing on July 1, 2009."

- BB. Recommended Approval of the Eastern Suffolk BOCES Professional Development Plan for the 2009-2010 School Year
(Supporting Information – 2009-10 Professional Development Plan)

Under Section 100.2 (dd) of Commissioner's Regulations, Superintendents of Schools and District Superintendents must annually certify to the Department that their districts or BOCES have complied with their professional development plans for the current school year and have professional development plans in place for the upcoming school year.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Professional Development Plan for the 2009-2010 school year."

- CC. Recommended Approval of a First Amendment to Leasehold Space Agreement the Riverhead Central School District
(Supporting Information – Agreement)

The original leasehold space agreement with the Riverhead Central School District is for a five-year period commencing on July 1, 2007. This first amendment to this leasehold space agreement with the Riverhead Central School District will clarify any ambiguity of rent due for contract year 2008-09 through 2011-2012. The rent for 2007-2008 was \$41,544; the rent for 2008-09 shall be \$41,749; increasing each year thereafter by the May CPI at a maximum increase of 4%. In all other respects, the leasehold space agreement will continue in full force and effect in accordance with its terms. The original leasehold space agreement was developed by a committee comprised of representatives from ESBOCES component districts and ESBOCES. This agreement fulfills the NYSED Special Education Space Requirement Plan and is in the best financial interest of ESBOCES.

RECOMMENDED MOTION: "BE IT RESOLVED that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the First Amendment to the Leasehold Space Agreement with the Riverhead Central School District which clarifies any ambiguity of rent due for contract years 2008-09 through 2011-12."

- DD. Recommended Approval of an Amendment to an Agreement with Centris Group, LLC
(Supporting Information – Amendment to the Agreement)

An extension to the original agreement with Centris Group, LLC was approved at the June 25, 2008 Board Meeting extending the term for an additional year through June 30, 2009 in an amount not to exceed \$1,000,000. This amendment to the agreement with Centris Group LLC provides for the addition of a new software license and fees for Automated Data Warehouse Extracts for IEP Direct. All other terms and conditions remain the same.

RECOMMENDED MOTION: "BE IT RESOLVED that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the amendment to the agreement with Centris Group, LLC for the addition of a new software license and fees for Automated Data Warehouse Extracts for IEP Direct."

X. **Presentations and Reports to the Board** - None

XI. **Board Commentary**

XII. **Adjournment**