

AGENDA

1. **Opening of Organization Meeting by Board President Pamela Bethell**
2. **Pledge of Allegiance**
3. **Oath of Office Administered to Board Members Who Have Been Re-Elected to the Board of Cooperative Educational Services, First Supervisory District of Suffolk County** – Vanessa Sheehan
4. **Appointment of the Clerk Pro Tem for the 2009-10 School Year**

RECOMMENDED MOTION: “BE IT RESOLVED that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Doreen Frazier as Clerk Pro Tem for the 2009-10 school year.”
5. **Roll Call of Board Members and Recording in Minutes of Those Members Present** – Clerk Pro Tem
6. **Election of the President of the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, for the 2009-10 School Year**
7. **Election of the Vice President of the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, for the 2009-10 School Year**
8. **Election of the Clerk of the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, for 2009-10 School Year**
9. **Appointment of the Treasurer**

The Treasurer stipend recommended for the 2009-10 school year represents a \$500 increase over the 2008-09 stipend.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mrs. Linda Delponte as Treasurer for the 2009-10 school year at an annual stipend of \$6,000.”

10. **Oath of Office Administered to President, Vice President, Clerk, Clerk Pro Tem - Vanessa Sheehan**

Consent Agenda - #11 through #64

11. **SEQRA Determination**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, has determined that each of the actions that follow on this agenda is a Type II action under the State Environmental Quality Review Act (SEQRA) regulations, 6 NYCRR 617.5, which has no significant impact on the environment.”

12. **Appointment of the Deputy Treasurer**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Anna O’Connor as Deputy Treasurer for the 2009-10 school year.”

13. **Appointment of the Treasurer Pro Tem**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Teresa Deluca as Treasurer Pro Tem for the 2009-10 school year.”

14. **Appointment of the Internal Claims Auditor**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Kathleen Baldassarre as Internal Claims Auditor for the 2009-10 school year.”

15. **Appointment of the Internal Claims Auditors Pro Tem**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Jonathan Hark, and Mrs. Rosalie Viscoso as Internal Claims Auditors Pro Tem for the 2009-10 school year.”

16. **Appointment of the Purchasing Agent**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Laurie Conley as Purchasing Agent for the 2009-10 school year.”

17. **Appointment of the Assistant Purchasing Agents**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Laura McGovern and Ms. Donna Ball as Assistant Purchasing Agents for the 2009-10 school year.”

18. **Appointment of the Payroll Certification Officer**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Michael Locantore as Payroll Certification Officer for the 2009-10 school year.”

19. **Appointment of the Alternate Payroll Certification Officers**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Gary Bixhorn and Mr. Edward Zero as Alternate Payroll Certification Officers for the 2009-10 school year.”

20. **Appointment of the Official Physicians**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints the Long Island Family Medical Group of Miller Place, Sayville, and St. James as Official Physicians for the Board of Cooperative Educational Services for the 2009-10 school year.”

21. **Appointment of the Records Management Officer**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mrs. Barbara Salatto as Records Management Officer for the 2009-10 school year.”

22. **Appointment of the Records Access Officer**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mrs. Barbara Salatto as Records Access Officer for the 2009-10 school year.”

23. **Appointment of the Asbestos Compliance Officer**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Keith Anderson as Asbestos Compliance Officer for the 2009-10 school year.”

24. **Appointment of Chemical Hygiene Officer**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Jonathan Hark as Chemical Hygiene Officer for the 2009-10 school year.”

25. **Appointment of the Title IX Compliance Officers**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Michael Locantore and Dr. Julie Davis Lutz as Title IX Compliance Officers for the 2009-10 school year.”

26. **Appointment of the Section 504 Compliance Officers**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Michael Locantore and Dr. Julie Davis Lutz as Section 504 Compliance Officers for the 2009-10 school year.”

27. **Appointment of the ADA Compliance Officers**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Mr. Michael Locantore and Dr. Julie Davis Lutz as ADA Compliance Officers for the 2009-10 school year.”

28. **Appointment of the Designated Educational Official**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Dr. Julie Davis Lutz as the Designated Educational Official for the 2009-10 school year.”

29. **Bonds**

The 2009-10 bond amounts are recommended by the New York Schools Insurance Reciprocal (NYSIR) and were evaluated by the Associate Superintendent for Management Services.

Title	Established 2008-09	Recommended 2009-10
Treasurer	\$5,000,000	\$5,000,000
Deputy Treasurer	5,000,000	5,000,000
Treasurer Pro Tem	5,000,000	5,000,000
Clerk	5,000,000	5,000,000
Clerk Pro Tem	5,000,000	5,000,000
Internal Claims Auditor	5,000,000	5,000,000
Internal Claims Auditors Pro Tem	5,000,000	5,000,000
Extraclassroom Activity Fund Treasurers	5,000,000	5,000,000
Director of Business Services	5,000,000	5,000,000
All Employees	5,000,000	5,000,000

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby sets the bonds for the 2009-10 school year as indicated above.”

30. **Appointment of General Counsel**

The recommended retainer for general counsel services has increased by \$5,000. The hourly rates for general counsel services have increased as follows:

	Established 2008-09	Recommended 2009-10
Annual Retainer	\$73,500	\$78,500
Partner	235	235
Associate	210	210
Legal Assistant/Law Clerk	115	115

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints the firm of Guercio & Guercio as general counsel for the 2009-10 school year at the annual retainer of \$78,500 plus reasonable expenses and at the hourly rates indicated above.”

31. **Appointment of Labor Counsel**

The recommended retainer for labor counsel services has increased by \$5,000 for the 2009-10 school year.

	Established 2008-09	Recommended 2009-10
Annual Retainer	\$58,500	\$63,500
Lawyer	295	295
Law Clerk	195	195

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints the firm of Littler Mendelson, P.C. as labor counsel for the 2009-10 school year at the annual retainer of \$63,500 plus reasonable expenses and at the hourly rates indicated above.”

32. **Appointment of Bond Counsel**

The recommended fees for the bond counsel services have remained the same for the 2009-10 school year.

Hawkins, Delafield & Wood LLP	Established 2008-09	Recommended 2009-10
Revenue	Issues of \$ 4,000,000 - \$ 5,000	Issues of \$ 4,000,000 - \$ 5,000
Anticipation	Issues of \$ 5,000,000 - \$ 5,500	Issues of \$ 5,000,000 - \$ 5,500
Note (RAN))	Issues of \$ 6,000,000 - \$ 6,000	Issues of \$ 6,000,000 - \$ 6,000
	Issues of \$ 7,000,000 - \$ 6,500	Issues of \$ 7,000,000 - \$ 6,500
	Issues of \$ 8,000,000 - \$ 7,000	Issues of \$ 8,000,000 - \$ 7,000
	Issues of \$ 9,000,000 - \$ 7,500	Issues of \$ 9,000,000 - \$ 7,500
	Issues of \$10,000,000 - \$ 8,000	Issues of \$10,000,000 - \$ 8,000
	Issues of \$11,000,000 - \$ 8,500	Issues of \$11,000,000 - \$ 8,500

Hawkins, Delafield & Wood LLP	Established 2008-09	Recommended 2009-10
	Issues of \$12,000,000 - \$ 9,000 Issues of \$13,000,000 - \$ 9,250 Issues of \$14,000,000 - \$ 9,500 Issues of \$15,000,000 - \$ 9,750 Issues of \$16,000,000 - \$10,000	Issues of \$12,000,000 - \$ 9,000 Issues of \$13,000,000 - \$ 9,250 Issues of \$14,000,000 - \$ 9,500 Issues of \$15,000,000 - \$ 9,750 Issues of \$16,000,000 - \$10,000
Multi-year Financed Installment Purchase Projects	\$1 per \$1,000 principal, minimum of \$2,000	\$1 per \$1,000 principal, minimum of \$2,000

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints the firm of Hawkins, Delafield & Wood LLP as bond counsel for 2009-10 at the rates indicated above.”

33. **Appointment of an Internal Auditor**

Coughlin, Foundotos, Cullen & Danowski	Established 2008-09	Recommended 2009-10
Annual Risk Assessment	N/A	\$30,000
Hourly Rates		
Partner		\$245
Manager		\$195
Senior		\$150
Staff		\$135

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints the firm of Coughlin, Foundotos, Cullen & Danowski as Internal Auditors for the 2009-10 school year.”

34. **Appointment of a Public Relations Firm**

The recommended yearly retainer for public relation services has increased by \$2,160 for 2009-2010 as follows:

	Established 2008-09	Recommended 2009-10
Yearly Retainer	\$59,520	\$61,680

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints the firm of Zimmerman & Edelson, Inc. for public relations services for the 2009-10 school year at the yearly retainer of \$61,680.”

35. **Designation of Official Depositories for the Agency**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby designates the following as official depositories for the 2009-10 school year:

Citibank	Suffolk County National Bank
Bank of America	MBIA/CLASS
Bank of New York Mellon	J.P. Morgan Chase
Commerce Bank	HSBC
Capital One	

36. **Designation of Official Newspapers for the Agency**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby designates *Newsday* as the official newspaper for the agency for the 2009-10 school year. The Board further authorizes the administration to place legal ads in the *Southampton Press* and *Suffolk Times* if administration deems it appropriate.”

37. **Designation of Official Newspaper for the Cooperative Bidding Program**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby designates *Newsday* as the official newspaper for the Cooperative Bidding Program for the 2009-10 school year.”

38. **Establishment of Dates, Times, and Locations of Regular Board Meetings**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes the dates, times, and location of Regular Board Meetings during the 2009-10 school year as indicated below:

Date	Time	Location
Wednesday, August 26, 2009	7:00 p.m.	James Hines Administration Center
Wednesday, September 30, 2009	7:00 p.m.	H. B. Ward Technical & Academic Center
Wednesday, October 28, 2009	7:00 p.m.	James Hines Administration Center
Wednesday, November 18, 2009	7:00 p.m.	H. B. Ward Technical & Academic Center
Wednesday, December 16, 2009	7:00 p.m.	James Hines Administration Center
Wednesday, January 27, 2010	7:00 p.m.	Brookhaven Learning Center
Wednesday, March 24, 2010	7:00 p.m.	H. B. Ward Technical & Academic Center
Wednesday, April 28, 2010	7:00 p.m.	James Hines Administration Center
Wednesday, May 26, 2010	7:00 p.m.	Sherwood Instructional Support Center
Wednesday, June 30, 2010	7:00 p.m.	H. B. Ward Technical & Academic Center

39. **Establishment of Date, Time, and Location for the Board Budget Review Meeting and February Regular Board Meeting**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes Wednesday, February 24, 2010, as the date for the Board Budget Review Meeting and the February Regular Board Meeting. The Board Budget Review Meeting will start at 6:00 p.m. and the February Regular Board Meeting will immediately follow the Board Budget Review Meeting. Both meetings will take place at the James Hines Administration Center.

40. **Establishment of Date, Time, and Location for the Annual Meeting**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes Wednesday, April 7, 2010, as the date for the Annual Meeting. The meeting will start at 7:00 p.m. at the Bellport Academic Center.”

41. **Establishment of Date for the Administrative Budget and the Election of Board Members**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes Wednesday, April 21, 2010, as the date for the 2010-2011 Administrative Budget Vote and the election of Board Members.”

42. **Establishment of Mileage Reimbursement Rates**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes the Internal Revenue Service (IRS) standard mileage rate as modified by the IRS from time to time as the mileage reimbursement rate for the 2009-10 school year.”

43. **Approval of Petty Cash Funds**
(Supporting Information: Petty Cash Listing)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes petty cash funds for the 2009-10 school year as indicated on the Petty Cash listing that is included in the Supporting Information.”

44. **Establishment of Rates for Per Diem Employees**
(Supporting Information – Per Diem Employee Rates Listing)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes the rates for per diem employees for the 2009-10 school year as indicated on the Per Diem Employee Rates listing that is included in the Supporting Information.”

45. **Establishment of the Casual Employee Job Descriptions and Pay Rates**
(Supporting Information – Casual Employee Job Descriptions and Pay Rates Listing)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby establishes the casual employee job descriptions and pay rates for the 2009-10 school year as indicated on the Casual Employee Job Descriptions, Pay Rates, and BOCES Codes listing that is included in the Supporting Information.”

46. **Approval of Payment of Association Membership Dues**

The total cost of ‘agency’ memberships that were paid from the Board budget for 2008-09 was \$49,607.70. The 2009-10 school year memberships follow:

Organization
American Association of School Administrators –Individual Memberships for District Superintendent and Chief Operating Officer
Association of Educational Service Agencies - Agency Membership is Established Through the Membership of the District Superintendent
EDUCORPS
Islip Town School Boards Association
Long Island Association, Inc.
Long Island School Leadership Center
Long Island School Public Relations
Long Island Works Coalition
Middle States Association
Nassau-Suffolk School Boards Association
National Rural Education Association
National School Boards Association
National School Public Relations Association
New York School Public Relations Association
New York State School Boards Association
Rural Schools Association
State Aid Data Analysis Group

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves remittal of dues for agency membership for the above organizations during the 2009-10 school year.”

47. **Authorization to Transfer Funds**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the District Superintendent, Chief Operating Officer, Associate Superintendent for Management Services, or the Director of Business Services to make transfers within program appropriations during the 2009-10 school year.”

48. **Authorization to Employ Non-Probationary Temporary Personnel**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County authorizes the Chief Operating Officer to employ non-probationary, temporary personnel who work less than 60 per cent of a full-time position, at an hourly rate or per diem rate established by the Board, as well as interim appointments for full-time personnel whose beginning date falls prior to a Board Meeting during the 2009-10 school year. All other personnel shall be recommended by the Chief Operating Officer for Board approval.”

49. **Authorization to Approve Conferences, Workshops, Seminars, and Other Business Meetings**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the District Superintendent, Chief Operating Officer, or designee to approve conferences, workshops, seminars, and other business meetings for all staff members for whom funds have been appropriated during the 2009-10 school year.”

50. **Authorization to Sign Purchase Orders**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the Purchasing Agent or the Assistant Purchasing Agents to sign purchase orders with governmental agencies, vendors, or any other third party, on behalf of the Board of Cooperative Educational Services, where there is no other conflict with State Education Law, Opinions of the Comptroller, Local Finance Law, Regulations of the Commissioner, or any other regulation applicable to the Board of Cooperative Educational Services during the 2009-10 school year.”

51. **Delegation of the Power to Authorize the Issuance and Sale of Revenue Anticipation Notes**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby delegates to the Board President, the Chief Fiscal Officer, the power to authorize the issuance of and to sell revenue anticipation notes of the Board of Cooperative Educational Services in anticipation of the receipt of charges or revenues due the agency. Said notes shall be of such terms, format, and content and shall be sold in such manner as prescribed by said President of the Board of Cooperative Educational Services, consistent with the provisions of the Local Finance Law of the State of New York and Opinions of the State Comptroller’s Office.”

52. **Adoption of Policies**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby re-adopts all previously approved policies for the 2009-10 school year.”

53. **Authorization to Invest Funds**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the Treasurer, Deputy Treasurer, or Treasurer Pro Tem, in conjunction with the Associate Superintendent for Management Services or Director of Business Services, to invest those available funds of the Board of Cooperative Educational Services in accordance with Board Policies, Administrative Regulations, Board Resolutions, and applicable laws and regulations as established by the New York State Education Department, State Comptroller’s Office, or other governing agencies for the 2009-10 school year.”

54. **Authorization to Sign Checks**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves that the sole signature of the Treasurer, or in the Treasurer’s absence the sole signature of the Deputy Treasurer or Treasurer Pro Tem, is to appear on all Board of Cooperative Educational Services checks for the 2009-10 school year.”

55. **Authorization to Execute Contracts and Agreements for Federal, State, and County Grants**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the District Superintendent, Chief Operating Officer, Associate Superintendent for Management Services, or Director of Business Services to execute contracts and agreements with the United States of America, the State of New York, any New York State County or other organization for grants during the 2009-10 school year. A report concerning the contracts and/or agreements for such grants shall be made at the next Board meeting after the execution of such contracts and/or agreements.”

56. **Authorization to Use Rubber Signature Stamp**

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the Board President to use a rubber signature stamp when executing documents including, but not limited to, contracts, leases, and agreements during the 2009-10 school year."

57. **Authorization to Accept Subpoenas and Other Services of Process**

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes all Administrative Council members housed in the Hines Administration Center and the Executive Assistant to the District Superintendent, and the secretary to the Coordinator of Risk and Asset Management to accept subpoenas and other services of process during the 2009-10 school year."

58. **Approval of a Resolution – Board Member Attendance at Dinner/Luncheon Meetings on Long Island Sponsored by Organizations**

This resolution will allow Board Members to attend certain dinner and luncheon meetings on Long Island sponsored by organizations such as the New York State School Boards Association and the Nassau-Suffolk School Boards Association without having to seek Board approval each time.

RECOMMENDED MOTION: "WHEREAS, the Board has determined that membership in the New York State School Boards Association and Nassau-Suffolk School Boards Association and attendance by Board Members at those meetings will promote valid educational purposes by presentation and discussion of important issues related to the work of the agency; and

WHEREAS, said meetings occur from time to time on Long Island during the luncheon and/or dinner hours;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the attendance of its members at meetings of the New York State School Boards Association and Nassau-Suffolk School Boards Association held from time to time on Long Island during the 2009-10 school year."

59. **Approval of a Resolution – Staff Member Attendance at Dinner/Luncheon Meetings on Long Island**

This resolution will allow staff members to attend certain dinner and luncheon meetings on Long Island that will benefit the agency with appropriate approvals.

RECOMMENDED MOTION: “WHEREAS, Section 77-B of the New York State General Municipal Law permits the Board to authorize employee attendance at conventions, conferences, and similar meetings for the betterment of the agency; and

WHEREAS, the Board has determined it is beneficial to BOCES for its employees to attend meetings with an educational or a BOCES purpose including meetings that may be held during the luncheon or dinner hours;

NOW, THEREFORE, BE IT RESOLVED, that the Board delegates to the Chief Operating Officer, or his/her designee, the power to authorize attendance at such meetings from time to time on Long Island during the 2009-2010 school year and to determine that the particular meetings will likely be of benefit to the agency; and

BE IT FURTHER RESOLVED, that the expenses of said meeting shall be a charge against BOCES and the amount thereof shall be audited, allowed, and paid in the same manner as are other claims submitted to BOCES pursuant to procedures developed by the administration.”

60. **Approval of a Resolution – Chief Operating Officer to Make Changes in Position Titles within our Policies**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the Chief Operating Officer to make changes in position titles within our policies to conform with the Table of Organization without seeking Board approval each time.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby directs the Chief Operating Officer to conform the existing language in its policies with the revised Table of Organization and change the titles referred to in the policies to reflect the new titles.”

61. **Report of Agency Credit Cards Assigned to Individuals/Vehicles**

(Listing of Individuals/Vehicles Under Separate Cover)

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the listing of individuals/vehicles assigned an agency credit card for the 2009-10 school year.”

62. **Authorization to Execute Contracts/Agreements for Goods and/or Services**

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby authorizes the Purchasing Agent to execute contracts during the 2009-10 school year for the purchase or lease of goods and/or services for amounts less than \$20,000 per vendor, per year, where competitive bidding is not required and where the budget contains adequate appropriations to cover such obligations. A report concerning the contracts and/or agreements shall be made at the next Board meeting after the execution of such contracts and/or agreements.”

63. **Code of Conduct**

RECOMMENDED MOTION: “BE IT RESOLVED that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby designates the Eastern Suffolk BOCES Shared Decision Making Committee to annually review the Code of Conduct and the BOCES responses to violations of the Code of Conduct pursuant to Education Law 2801.”

64. **Additional Items – Separate Vote**

65. **Adjournment**