

**AGENDA**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Comments from the Board President**
- IV. **Comments from the District Superintendent**  
(Supporting Information)
- V. **Visitors**
- VI. **Executive Staff Reports**  
(Supporting Information)
  - A. Chief Operating Officer
  - B. Associate Superintendent for Educational Services
  - C. Associate Superintendent for Management Services
  - D. Assistant Superintendent for Human Resources
- VII. **Unfinished Business**
- VIII. **Agenda Review**
- IX. **Minutes/Financials/Personnel/New Business – Consent Agenda**
  - A. **RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, has determined that each of the actions being taken through approval of the consent agenda is a Type II action under the State Environmental Quality Review Act (SEQRA) regulations, 6 NYCRR 617.5, which has no significant impact on the environment.”

B. Recommended Acceptance of Regular Board Meeting Minutes  
(Supporting Information)

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the Minutes of the December 16, 2009 Regular Board Meeting."

C. Recommended Acceptance of Special Board Meeting Minutes  
(Supporting Information)

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the Minutes of the January 5, 2010 Special Board Meeting."

D. Recommended Acceptance of Financial Reports  
(Supporting Information)

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the following financial reports:

- Treasurer's Report for November 2009
- Receivables Report for November 2009
- Schedule of Bills for November 2009
- Budget Amendment and Budget Transfers Report for November 2009
- Budget Status Summary Report for November 2009"

E. Recommended Approval of Bids

Extend Bid #007-38: Field Trips and Coach Bus Services

Opening Date: December 28, 2006

Original Term of Contract: January 31, 2007 – January 31, 2008

First Extension of Contract: January 31, 2008 – January 31, 2009

Second Extension of Contract: January 31, 2009 – January 31, 2010

Third Extension of Contract: January 31, 2010 – January 31, 2011

(Supporting Information – Bid Recommendation Memo)

The above-referenced bid for field trips and coach bus services was originally awarded at the January 31, 2007 Board Meeting to Alert Coach Lines of Ronkonkoma, NY; Baumann & Sons Buses, Inc. of Ronkonkoma, NY; and Hampton Jitney, Inc. of Southampton, NY. The current contract expires on January 31, 2010, and the specifications provide an option to extend the original contract for four years, in one-year increments. The service provided by the awarded vendors during the initial and extended terms was satisfactory, and the vendors agreed to extend the contract at the same prices, under the same terms and conditions, and in accordance with the original bid specifications.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby extends the award of Bid #007-38: Field Trips and Coach Bus Services for the period of January 31, 2010 through January 31, 2011 to Alert Coach Lines of Ronkonkoma, NY; Baumann & Sons Buses, Inc. of Ronkonkoma, NY; and Hampton Jitney, Inc. of Southampton, NY as indicated above.”

Extend Bid #009-01: Eastern Suffolk BOCES High Speed Connection/Internet/Internet 2/Private High Speed Connections

Opening Date: October 30, 2008

Original Term of Contract: January 21, 2009 – January 30, 2010

First Extension of Contract: January 31, 2010 – January 30, 2011

(Supporting Information – Bid Recommendation Memo)

The above-referenced bid for ESBOCES high speed connection/internet/internet 2/private high-speed connections was originally awarded at the December 17, 2008 Board Meeting to Open Access Inc. of Farmingdale, NY. The current contract expires on January 30, 2010, and the specifications provide for an option to extend the original contract for four years, in one-year increments. The service provided by Open Access Inc. during the initial term was satisfactory, and the vendor agreed to extend the contract at the same prices, under the same terms and conditions, and in accordance with the original bid specifications.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby extends the award of Bid #009-01: Eastern Suffolk BOCES High Speed Connection/Internet/Internet 2/Private High Speed Connections for the period January 31, 2010 through January 30, 2011 to Open Access Inc. of Farmingdale, NY as indicated above.”

Extend Bid #009-36: Printing of NCR Forms

Opening Date: December 4, 2008

Original Term of Contract: February 1, 2009 – January 31, 2010

First Extension of Contract: February 1, 2010 – January 31, 2011

(Supporting Information – Bid Recommendation Memo)

The above-referenced bid for the printing of NCR forms was originally awarded at the January 28, 2009 Board Meeting to Eastern Region Business Forms of Manorville, NY; Phoenix Business Products, Inc. of Farmingdale, NY; and Michael K. Lennon dba Pine Barrens Printing of Westhampton Beach, NY. The current contract expires on January 31, 2010, and the specifications provide for an option to extend the original contract for two years, in one-year increments. The service provided by the awarded vendors during the initial term of the contract was satisfactory, and the vendors agreed to extend the contract at the same prices, under the same terms and conditions, and in accordance with the original bid specifications.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby extends the award of Bid #009-36: Printing of NCR Forms for the period of February 1, 2010 through January 31, 2011 to Eastern Region Business Forms of Manorville, NY; Phoenix Business Products, Inc. of Farmingdale, NY; and Michael K. Lennon dba Pine Barrens Printing of Westhampton Beach, NY as indicated above.”

Award Bid #10-32-1203IR: Cosmetology and Barber Supplies

Opening Date: December 3, 2009

Term of Contract: January 27, 2010 – November 30, 2010 with an option to renew for two additional years in one-year increments beginning December 1, 2010

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Forms)

The Purchasing Office solicited bids to procure cosmetology and barber supplies for various ESBOCES locations. Bid specifications were developed in collaboration with the Career and Technical Education staff. Bids were requested for a total of 369 items. Bid packets were distributed to 10 vendors as a result of advertising and direct solicitation. Six bids and one “no bid” were received. Based on the results received for this bid, the estimated annual expenditure is approximately \$37,000. The Purchasing Office contacted the lowest responsible bidders to negotiate better prices, and the vendors indicated that the prices were firm. Beauty Products, Inc., Cameo Supply Co., Inc., Morris Flamingo-Stephan, Inc., Symbiotic Salon Systems, LLC, and The Burmax Co., Inc., have provided services to ESBOCES in the past, and their performance has been satisfactory. Of the 369 items bid, no bids were received for 277 items. Since this is the second time these items were bid, they will be reviewed for inclusion in future bids, and any necessary items will be purchased from direct quotes.

Vendor	Number of Items Recommended for Award
Beauty Products, Inc. Rye, NY	32
Cameo Supply Co., Inc. Amityville, NY	9
Morris Flamingo-Stephan, Inc. Danville, IL	2
Symbiotic Salon Systems, LLC Port Washington NY	22
The Burmax Co., Inc. Holtsville, NY	27
No bids rec'd / no award	277

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-32-1203IR: Cosmetology and Barber Supplies to the lowest responsible bidders meeting specifications, Beauty Products, Inc. of Rye, NY; Cameo Supply Co., Inc. of Amityville, NY; Morris Flamingo-Stephan, Inc. of Danville, IL; Symbiotic

Salon Systems, LLC of Port Washington, NY; and The Burmax Co., Inc. of Holtsville, NY as indicated above and detailed in the supporting documentation.”

Award Bid #10-36-1119: Conference Space for CTE Job Fair

Opening Date: November 19, 2009

Term of Contract: February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo and Disclosure Form)

The Purchasing Office solicited bids to provide conference hall space for a job fair for use by the Career and Technical Education Program. Bid specifications were developed in collaboration with the Career and Technical Education staff. Bids were requested for a total of five items. Bid packets were distributed to four vendors as a result of advertising and direct solicitation. Two bids were received and one no-bid was received. The Hyatt Regency Long Island was unable to meet the bid specifications since they do not have all of the dates available for the conference. Based on the results received for this bid, the estimated annual expenditure is approximately \$13,000. The Purchasing Office contacted the lowest responsible bidder to negotiate better prices, and the vendor lowered their price for room rental by \$500 per day. QCG, Inc. dba Villa Lombardi’s has provided services to ESBOCES in the past, and its performance has been satisfactory.

Item Description	Cost	
	QCG, Inc. dba Villa Lombardi’s – Holbrook, NY	Hyatt Regency Long Island – Hauppauge, NY
Continental Breakfast – price per person per day	11.80	12.00
Chef’s Choice Buffet – price per person per day	23.60	24.00
8’ Diplomat Tripod Screen – price per screen per day	No Charge	No Bid
Room Rental – price per day	1,500.00	500
Deposit	1,500.00	1,640.00

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-36-1119: Conference Space for CTE Job Fair to the lowest responsible bidder meeting specifications, QCG, Inc. dba Villa Lombardi’s of Holbrook, NY as indicated above.”

Award Bid #10-38-1217: Vehicle Maintenance, Repair, and Towing/Emergency Assistance

Opening Date: December 17, 2009

Term of Contract: February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo, Award Report, and Disclosure Form)

The Purchasing Office solicited bids for the maintenance, repair, and towing/emergency assistance of ESBOCES owned vehicles. Bid specifications were developed in collaboration with the Central Support Services staff. Bids were requested for a total of four items. Bid packets were distributed to six vendors as a result of advertising and direct solicitation. Four bids were received. The specifications indicated that the award would be based on a weighted cost formula. Based on the results received for this bid, the estimated annual expenditure is approximately \$50,000. The Purchasing Office contacted the lowest responsible bidder to negotiate better prices, and the vendors indicated that the prices were firm. LI Proliner Inc. has provided services to ESBOCES in the past, and its performance has been satisfactory.

Vendor	Total Weighted Cost
Barnwell House of Tires, Inc. Ronkonkoma, NY	\$68.09
LI Proliner Inc. Medford, NY	47.56
Stat Truck & Trailer Industries Inc. Farmingdale, NY	50.00
T&T Baldwin Automotive, Inc. East Patchogue, NY	55.20

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-38-1217: Vehicle Maintenance, Repair, and Towing/Emergency Assistance to the lowest responsible bidder meeting specifications, LI Proliner Inc. of Medford, NY as indicated above and detailed in the supporting documentation.”

Award Bid #10-39-1222R: Conference Space for Learning and Literacy

Opening Date: December 22, 2009

Term of Contract: January 27, 2010 – November 30, 2011 with an option to renew for two additional years in one-year increments

(Supporting Information – Bid Recommendation Memo and Disclosure Form)

The Purchasing Office solicited bids to provide conference hall space and other accommodations for the Learning and Literacy Seminar. Bid specifications were developed in collaboration with the Educational Support Services staff. Bid packets were distributed to four vendors as a result of advertising and direct solicitation. One bid was received. This was the second time the Purchasing Office advertised this bid. Based on the results received for this bid, the estimated

annual expenditure is approximately \$50,000. The Purchasing Office contacted the sole bidder, Hilton Long Island Huntington, to negotiate better prices, and the vendor indicated that the prices are firm. Hilton Long Island Huntington has provided services to ESBOCES in the past, and its performance has been satisfactory.

Description	Est. Qty	Cost Each/Day
Deposit		\$3,000.00
Hotel Room Rate – price per night		No Bid
Room Rental – price per day		No Charge
Security Guard – price per hour for approx. 9 hours: 10:00 p.m. – 7:00 a.m.		48.00
Friday Program:		
Welcome Reception – price per person		6.90
Registration Break – price per person		6.90
Registration Lunch – price per person		21.60
Music Kid's Break – price per person		6.90
Dinner – price per person		38.34
Saturday Program:		
Breakfast – price per person		15.54
Lunch – price per person		23.94
Audio Visual Requirements:		
Laptops	5	420.00
8' Diplomat Screens	13	96.00
LCD Multimedia Projectors	10	600.00
Overhead Projectors	13	108.00
Cordless Microphones	10	216.00
Lavaliere Microphones	10	78.00
Podium with Microphone	1	No Bid
16' x 18' Screen for Main Dining Room	1	150.00
Portable Display Boards (dry erase and/or chart paper)	15	78.00

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby awards Bid #10-39-1222R for Conference Space for Learning and Literacy to the lowest responsible bidder meeting specifications, Hilton Long Island Huntington of Melville, NY as indicated above.”

Award/Extend/Reject Cooperative Bids

(Supporting Information – Bid Recommendation Memos and Disclosure Forms)

As the lead agency for the Cooperative Bidding Program, all program bids require ESBOCES Board approval.

**RECOMMENDED MOTION:** “WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter “ESBOCES”), acts as the lead agency for participants in the Joint Municipal Cooperative Bidding

Program (hereinafter the "Program") organized pursuant to General Municipal Law §119-0 and Education Law §1950; and

WHEREAS, ESBOCES has been delegated the responsibility for awarding program bids on behalf of certain participants as evidenced by ESBOCES possession of a duly adopted resolution by each of their governing boards; and

WHEREAS, ESBOCES has solicited, duly received, and opened Bid #2009-019-1203: Boiler, Kitchen Exhaust and Duct Cleaning Services (January 28, 2010 – January 28, 2011 with an option to renew for two additional years in one-year increments); Bid #2010-008-1201: Technology Education Supplies (Lumber/Tools/Metal/Etc.) (February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments); Bid #2010-014-1201: Electrical Lamps, Tubes and Ballasts (February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments); Bid #2010-020-1215: Tank Testing, Repair and Cleaning (February 2, 2010 – February 28, 2011 with an option to renew for two additional years in one-year increments); Bid #2010-030-1215: Music Supplies & Instruments (February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one year increments) pursuant to the terms of the Program; and

WHEREAS, ESBOCES has analyzed and determined the lowest responsible bidders for the above-referenced bids;

BE IT RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2009-019-1203: Boiler, Kitchen Exhaust and Duct Cleaning Services (January 28, 2010 – January 28, 2011 with an option to renew for two additional years in one year increments); to the vendor described in detail in the supporting information.

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2010-008-1201: Technology Education Supplies (Lumber/Tools/Metal/Etc.) (February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award
AHC Variety Inc. East Setauket, NY	106
Metco Supply Inc. Leechburg, PA	126
Midwest Technology Products Sioux City, IA	47
Modern School Supplies Hartford, CT	23
Paxton Patterson LLC Chicago, IL	31

Vendor	Number of Items Recommended for Award
Retco Alloy Co. Elk Grove Village, IL	310
Satco Supply St. Paul, MN	47
No Bids rec'd / no award	41

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2010-014-1201: Electrical Lamps, Tubes and Ballasts (February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award
Advanced Lighting Resources Huntington, NY	130
Avon Electric Hauppauge, NY	16
Mid-Island Electrical Supply Commack, NY	10
Monarch Electric Co. Ronkonkoma, NY	28
Sunshine Lighting Brooklyn, NY	1

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2010-020-1215: Tank Testing, Repair and Cleaning (February 2, 2010 – February 28, 2011 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award
Fenley & Nicol Environmental, Inc. Deer Park, NY	70
Tyree Environmental Corp. Farmingdale, NY	0

BE IT FURTHER RESOLVED, that on behalf of those Program Participants, ESBOCES awards Bid #2010-030-1215: Music Supplies & Instruments (February 1, 2010 – January 31, 2011 with an option to renew for two additional years in one-year increments) to the vendors indicated below and described in detail in the supporting information.

Vendor	Number of Items Recommended for Award
Advantage Music Limited Lake Ronkonkoma, NY	173
Cornet Music Smithtown, NY	135
Family Melody Center Patchogue, NY	66
Interstate Music New Berlin, WI	11
Jade Music LTD. North Bellmore, NY	54
Long Island Drum Center Plainview, NY	67
Music & Arts Frederick, MD	15
National Discount Music, Inc. Otisville, NY	20
National Educational Music Co. Mountainside, NJ	92
Sam Ash Music Corp. Tampa, FL	154
Washington Music Center Wheaton, MD	284
No bids rec'd / no award	100

F. Recommended Approval of Grants and Specially Funded Projects  
(Supporting Information)

These grants and specially funded projects have been reviewed programmatically by the Office of Planning and Program Improvement and fiscally by the Department of Business Services.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the acceptance of new grants and grant adjustments as indicated in the last column of the following tables:

2009-10 Grants – Fiscal Approval	Division/ Office	2009-10 Total Budget	2009-10 Previous Budget	2009-10 New Budget/ Increase
<b>Previous 2009-10 Total</b>				\$15,410,700
NYS Resource Center Project #C009986 7/1/09-6/30/10	State Networks	350,000		350,000

2009-10 Grants – Fiscal Approval	Division/ Office	2009-10 Total Budget	2009-10 Previous Budget	2009-10 New Budget/ Increase
<b>Previous 2009-10 Total</b>				\$15,410,700
Audit of Curriculum/Title I School Improvement Project #0011-10-0010 9/1/09-8/31/10	State Networks	209,576		209,576
Mobile Outreach Parent-Child Home Program (MOPCH) 7/1/09-6/30/10	State Networks	9,000		9,000
<b>2009-10 Total To Date</b>				<b>\$15,979,276”</b>

G. Recommended Approval of Personnel Report  
(Supporting Information)

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the actions contained within the following Personnel Report:

1. Leaves of Absence
  - (a) Certificated
  - (b) Civil Service
2. Resignations
  - (a) Certificated
  - (b) Civil Service
3. Terminations
  - (a) Certificated (None)
  - (b) Civil Service (None)
4. Change of Status
  - (a) Certificated
  - (b) Civil Service
5. Probationary Appointments
  - (a) Certificated
  - (b) Civil Service

- 6. Appointments
  - (a) Certificated
  - (b) Civil Service
- 7. Tenure Appointments
  - (a) Certificated
- 8. Permanent Status
  - (b) Civil Service
- 9. Special Appointments
  - (a) Per Diem Substitutes
  - (b) Hourly/Per Diem Workers
  - (c) Additional Assignments
  - (d) Casual Employees
  - (e) Adult Education”

**New Business**

H. Recommended Approval of Professional Services Contracts

The following Professional Services Contracts have been reviewed and are recommended for approval by the Cabinet member responsible for the division/office seeking the services.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the following professional services contracts:

<b>2009-10 School Year</b>					
<b>Consultant/ Vendor</b>	<b>Division/ Office</b>	<b>Service</b>	<b>Dates</b>	<b>Amount</b>	<b>Expenses</b>
Long Island Works Coalition	Educational Services	Assistance for Perkins IV Consortium members with establishing School-Business Advisory Boards, developing career academies and conferences that	10/31/09-6/30/10	not to exceed \$20,000	not to exceed \$1,000 (participant materials)

2009-10 School Year					
Consultant/ Vendor	Division/ Office	Service	Dates	Amount	Expenses
		address the needs of special populations such as the non-traditional student, children, and special needs and non-English proficient students			
New York Institute of Technology Technology – Based Learning Systems (TBLS) - Amendment	Management Services	This amendment adds new services to the Description of Services section and fees for these services under the Payment Terms section	7/1/09-6/30/10	\$1,362/day, not to exceed \$190,000	none
Tequipment, Inc.	Educational Services	Administrator Track Workshops	2/1/10-6/30/10	\$1,200/6-hrs., not to exceed \$1,200	none
Wilson Language Training	Educational Services	Various trainings for teachers to assist in implementing the Foundations Program and the Wilson Language System Program	1/31/10 - 6/30/10	as per price list included with contract, not to exceed \$37,100	not to exceed \$3,500 (lodging) and \$6,000 (travel)
Z-Score, Inc.	Management Services	Facilitate external evaluation of the Title IID grant for educational technology-oriented programs	1/28/10-6/30/10	\$875/day, not to exceed \$35,000	none”

I. Recommended Acceptance of Professional Services Contracts

Item #61 of the Organization Meeting minutes, as approved on July 15, 2009, authorizes the Purchasing Agent to execute contracts “for the purchase or lease of

goods and/or services for amounts up to \$20,000 per vendor, per year, where competitive bidding is not required and where the budget contains adequate appropriations to cover such obligations; and a report concerning the contracts and/or agreements shall be made at the next Board Meeting after execution of such contracts and/or agreements.” A report of the contracts and/or agreements that were approved by the Purchasing Agent follows.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby accepts the following report of professional services contracts that were approved by the Purchasing Agent:

2009-10 School Year					
Consultant/ Vendor	Division/ Office	Service	Dates	Amount	Expenses
Alternatives Counseling Center	Educational Services	Planning and implementing anti-DWI programs	1/1/10-12/31/10	\$9,400/yr., not to exceed \$9,400	none
Callahan, Jean	State Networks	Staff development and technical assistance for school districts reporting on Indicator 13	1/1/10-6/30/10	\$125/hr., not to exceed \$1,500	none
Feldman, Eve	State Networks	Workshop assisting pre-school teachers and administrators in the use of language, rhyme, and storytelling	12/22/09-6/30/10	\$990/day or \$500/half-day, not to exceed \$2,000	none
Gregory Anne Cox dba Cox & Cavanagh LLC	Educational Services	Workshop for the Youth Empowerment Conference on steps to a fit and happy life	12/18/09	\$100/workshop, not to exceed \$300	none
National Council of Teachers of English	Educational Services	Two presenters for ESBOCES Literacy and Learning Institute	3/20/10-4/24/10	\$2,00/day, not to exceed \$4,000	not to exceed \$350 (lodging) and \$1,150 (travel)

2009-10 School Year					
Consultant/ Vendor	Division/ Office	Service	Dates	Amount	Expenses
Painter, Stephen	Management Services	Review routes to increase efficiency, provide 19A audits, written and road tests, school bus driver instructor classes (SBDI), Child Safety Zone studies, and child and transportation evaluations	1/19/10- 6/30/10	\$40/hr., not to exceed \$10,000	none
Riverhead Community Awareness Program (Riverhead CAP)	Educational Services	Planning and implementing anti- DWI programs	1/1/10- 12/31/10	\$9,400/yr., not to exceed \$9,400	none
Wilson Language Training	Educational Services	Wilson fluency training workshop	1/5/10	\$1,400/ day, not to exceed \$1,400	not to exceed \$175 (lodging) and \$300 (travel)"

J. Recommended Approval to Declare Property as Surplus and Authorize Disposal  
(Supporting Information – Listing of Property)

The Capital Asset Management Department has submitted a list of property, which it has determined to be obsolete/outdated technology, broken/irreparable, excess inventory, or have minimal or no value. These items have been offered agency-wide and are not needed by any of our divisions or programs. These items are from various programs and have no known immediate or foreseeable use by ESBOCES.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby declares the property on the listing included in the supporting information as surplus and authorizes the disposal of the property in accordance with Board policy.”

K. Recommended Adoption of the 2010-11 School Calendar  
(Supporting Information - Proposed School Calendar)

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Eastern Suffolk BOCES 2010-11 school calendar.”

- L. Recommended Approval of an Amendment to an Agreement with My Learning Plan, Inc.  
(Supporting Information - Amendment to Agreement)

This third amendment to the agreement with My Learning Plan, Inc., which is a web-based professional development tracking program, deletes the fourth paragraph (the third "WHEREAS" clause) in the original agreement and replaces it with the following: "WHEREAS, ESBOCES may elect to purchase products and services for participating school districts and ESBOCES' ("Districts") from My Learning Plan." All other terms and conditions remain the same.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the third amendment to the agreement with My Learning Plan, Inc."

- M. Recommended Approval of a Fourth Amendment to an Agreement with Seacliff Educational Solutions  
(Supporting Information - Amendment to Agreement)

This fourth amendment to the agreement with Seacliff Educational Solutions provides for the extension of the current agreement for the period commencing on July 1, 2010 and ending on June 30, 2011, in an amount not to exceed \$200,000, under the same terms and conditions, including pricing. Seacliff Educational Solutions provides web-based solutions for teachers to facilitate the posting of lesson plans, homework assignments, classroom activities, and news onto district-sponsored bulletin boards through its eBoard and Curricuplan administrative applications.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the fourth amendment to extend the license and support agreement with Seacliff Educational Solutions for eBoard and Curricuplan administrative applications for the period commencing on July 1, 2010 and ending on June 30, 2011, in an amount not to exceed \$200,000."

- N. Recommended Approval of an Agreement with Stony Brook University School of Professional Development  
(Supporting Information – Agreement)

This is a Board Certified Behavior Analyst (BCBA) Coursework Agreement between the Stony Brook University School of Professional Development and Eastern Suffolk BOCES. The University will offer courses in Professional Development for teachers and related educational service providers at a fee of \$841 per student, with a total amount not to exceed \$101,000. This agreement will commence on January 6, 2010 and terminating on June 30, 2011.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Board Certified Behavior Analyst Coursework Agreement with the Stony Brook University School of Professional Development for a term commencing on January 6, 2010 and terminating on June 30, 2011 in an amount not to exceed \$101,000."

- O. Recommended Approval of a Multi-Year Service Agreement – Project #SAY-39-121409-2009-2014 with the Sayville Union Free School District  
(Supporting Information – Agreement)

This is a five-year, multi-year service agreement for the installment purchase of one Xerox network MFP copier/printer with the Sayville Union Free School District. The estimated cost for the project is \$48,525 and consists of \$42,900 for equipment and maintenance, and \$5,625 for project coordination. This project does not require third-party financing.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Multi-Year Service Agreement – Project #SAY-39-121409-2009-2014 with the Sayville Union Free School District for the installment purchase of one Xerox network MFP copier/printer in the estimated amount of \$48,525."

- P. Recommended Approval of a Multi-Year Service Agreement – Project #SWR-41-122209-2009-2014 with the Shoreham-Wading River Central School District  
(Supporting Information – Agreement)

This is a five-year, multi-year service agreement for the installment purchase of sixteen Ricoh network copiers/printers with the Shoreham-Wading River Central School District. The estimated cost for the project is \$646,788 and consists of \$572,820 for equipment and maintenance, and \$73,968 for project coordination. This project does not require third-party financing.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Multi-Year Service Agreement – Project #SWR-41-122209-2009-2014 with the Shoreham-Wading River Central School District for the installment purchase of sixteen Ricoh network copiers/printers in the estimated amount of \$646,788."

- Q. Recommended Approval of a Multi-Year Service Agreement – Project #SC-42-010410-2009-2014 with the South Country Central School District  
(Supporting Information – Agreement)

This is a five-year, multi-year service agreement for the installment purchase of six Xerox network copiers/printers for the South Country Central School District. The estimated cost for the project is \$206,793.87 and consists of \$184,307.40 for equipment and maintenance, and \$22,486.47 for project coordination. This project does not require third-party financing.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Multi-Year Service Agreement – Project #SC-42-010410-2009-2014 with the South Country Central School District for the installment purchase of six Xerox network copiers/printers in the estimated amount of \$206,793.87."

- R. Recommended Approval of a Classroom Use Agreement with the Eastport-South Manor CSD  
(Supporting Information - Agreement)

This agreement will provide for the use of classrooms (number to be determined) in the Eastport-South Manor Junior-Senior High School located in the Eastport-South Manor Central School District by the ESBOCES Alternative High School Program. These classrooms are provided at no cost to ESBOCES for the period of February 1, 2010 through June 30, 2010.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the classroom use agreement with the Eastport-South Manor Central School District dated December 1, 2009 for the use of classrooms (number to be determined) in the Eastport-South Manor Junior-Senior High School at no cost to ESBOCES for the period February 1, 2010 through June 30, 2010."

- S. Recommended Approval of an Agreement with Microsoft Corporation  
(Supporting Information – Agreement and Disclosure Form)

This is a volume licensing agreement with Microsoft Corporation that will enable ESBOCES and participating school districts to receive discounts on all Microsoft software products. This contract commences on January 28, 2010 and is in effect through January 27, 2011 in an amount not to exceed \$1,000,000.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the volume licensing agreement with Microsoft Corporation for the period of January 28, 2010 through January 27, 2011 in an amount not to exceed \$1,000,000."

T. Recommended Disposition of Obsolete Cellular Telephones  
(Supporting Information - List of Obsolete Cellular Telephones)

Cell Phones for Soldiers hopes to turn old cell phones into more than 12 million minutes of prepaid calling cards for U.S. troops stationed overseas. To do so, Cell Phones for Soldiers expects to collect 50,000 cell phones each month through a network of more than 3,000 collection sites across the country. The phones are sent to ReCellular, which pays Cell Phones for Soldiers for each donated phone – enough to provide an hour of talk time to soldiers abroad.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the disposition of obsolete cellular telephones to be donated to Cell Phones for Soldiers."

U. Recommended Approval of a License Agreement with St. John's University  
(Supporting Information – Agreement)

This license agreement with St. John's University is for the use of the first floor of the mansion and the grounds at the Oakdale Campus located at 500 Montauk Highway, Oakdale, NY. The ESBOCES Department of Educational Support Services will use the facilities on April 22, 2010, for the Librarian-Administrator Symposium, at a cost of \$1,850 per day for the mansion and grounds, for a total amount not to exceed \$1,850.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the license agreement dated January 28, 2010, with St. John's University for the use of the first floor of the mansion and the grounds at the Oakdale Campus on April 22, 2010, for the Librarian-Administrator Symposium, at a cost of \$1,850 per day for the mansion and grounds for a total amount not to exceed \$1,850."

V. Recommended Approval of an Agreement with Tek Data Systems Company  
(Supporting Information – Agreement and Disclosure Form)

This system support agreement with Tek Data Systems Company will provide ESBOCES and school districts participating in the Digital Media Library service with technical assistance aiding in the use of the system and all updates, revisions and enhancements of the education portal for streaming, management, and cataloging of digital media library content. The term of this agreement is for one year beginning on February 1, 2010 and ending on January 31, 2011 in an amount not to exceed \$6,075.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the agreement with Tek Data Systems Company for the period of February 1, 2010 through January 31, 2011 in an amount not to exceed \$6,075."

W. Recommended Establishment of 2010-2011 Capital Projects

The Plant Facilities Director is recommending that the following projects be established out of the capital fund:

<b>Location</b>	<b>Capital Projects 2010-11 Project</b>	<b>Estimated Cost</b>
Edward J. Milliken Technical Center	Replace transformers	\$ 125,000
	Replace shop heating units	200,000
Brookhaven Technical Center	Replace transformers	125,000
	Replace Victaulic fittings	100,000
	Provide exhaust system for plumbing shop	60,000
Islip Career Center	Replace exterior windows	400,000
	Replace exterior doors	120,000
Brookhaven Learning Center East	Replace exterior windows	200,000
Brookhaven Learning Center West	Replace underground electrical service	180,000
Islip Academic Center	Roof replacement	540,000
James Hines Administration Center	Modify HVAC ductwork	80,000
Westhampton Beach Learning Center	Replace exterior windows	400,000
<b>Total</b>		<b>\$2,530,000</b>

The Plant Facilities Director is recommending that the following projects be established out of program funding:

Program Money Projects 2010-11		
Location	Project	Estimated Cost
Islip Campus	Asphalt replacement	\$110,000
Brookhaven Learning Center East	Replace exterior doors	30,000
Brookhaven Learning Center West	Replace exterior doors	25,000
	Replace vinyl asbestos floor tile	100,000
Sayville Academic Center	Asbestos abatement Library, 100, 101	90,000
Islip Career Center	Mini bus drop off	173,200
	North emergency lane	155,000
<b>Total</b>		<b>\$683,200</b>

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk, hereby approves the establishment of capital projects out of the capital fund and program funding for facility renovations".

X. Recommended Statement of Work with ESM Solutions  
(Supporting Information – Statement of Work)

This statement of work pertains to the eSchoolmall product licensed pursuant to the agreement between ESBOCES and ESM Solutions dated July 16, 2009. This statement of work provides for modification to the eSchoolmall product. The work is scheduled to be performed for an amount not to exceed \$18,400 during a three-month period, which will begin once the statement of work is executed by ESBOCES and received by ESM Solutions.

**RECOMMENDED MOTION:** "BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the statement of work agreement with ESM Solutions in an amount not to exceed \$18,400."

- Y. Recommended Approval of Performance Objectives for the District Superintendent and the Chief Operating Officer for the 2009-10 School Year  
(Supporting Information – Performance Objectives)

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the Performance Objectives for the District Superintendent and the Chief Operating Officer for the 2009-10 school year, which will be added to the Performance Evaluation Instrument that the Board will use to evaluate both the District Superintendent and the Chief Operating Officer at the end of the school year.”

- Z. Recommended Approval for Students and Staff to Visit Vogue Fabric and Tommy Hilfiger/Sweet Face Corporation

Recommendation is made to approve the attendance of 50 students and 5 staff members from the Fashion Merchandising and Advertising Art & Design classes at the Brookhaven Technical Center to visit Vogue Fabric located at 242 W. 39<sup>th</sup> Street and Tommy Hilfiger/Sweet Face Corporation located at 37<sup>th</sup> Street and Broadway, both located in New York City, New York, on Friday, March 19, 2010.

This field trip will afford the Fashion Merchandising students the ability to negotiate and shop for fabrics from Vogue and Mood Fabric, which will be used in the fabrication of a custom garment. In addition, the Advertising Art & Design students will meet with the Designer and Promotional Director at Tommy Hilfiger/Sweet Face Corporation to experience what it is like to work in the Fashion/Advertising and Promotional Division of a large corporation. They will also be informed of the job skills that are necessary to obtain positions in this field.

The only cost to the agency is approximately \$1,113.97 for transportation.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Fashion Merchandising and Advertising Art & Design classes at the Brookhaven Technical Center to visit Vogue Fabric and Tommy Hilfiger/Sweet Face Corporation in New York City, New York on Friday, March 19, 2010.”

- AA. Recommended Approval for Students and Staff to Attend the International Beauty Show

Recommendation is made to approve the attendance of 93 students and 9 staff members from the Cosmetology and Barbering classes at the Edward J. Milliken Technical Center to attend the International Beauty Show on Tuesday, March 9, 2010, to be held at the Jacob Javits Convention Center in New York City, New York.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves students and staff from the Cosmetology and Barbering classes at the Edward J. Milliken Technical Center to attend the International Beauty Show on Tuesday, March 9, 2010, in New York City, New York.”

BB. Recommended Approval for Students and Staff to Participate in the Pro-Start Competition

Recommendation is made to approve the attendance of four students and two staff members from the Culinary Arts program at the Harry B. Ward Technical and Academic Center to participate in the Pro-Start Competition scheduled for February 4 and 5, 2010 in Albany, New York.

The four students attending this competition will experience all aspects of the culinary field from entrée design, costing, presenting, preparation, and team work for the production of the item. Students must create an entire menu, appetizer, entrée, and dessert and produce them within a limited timeframe and with limited equipment. They are judged in many areas of skill from knife work to sanitation to display and testing. In addition, the students attending the competition will be exposed to employment opportunities in the culinary industry and can be awarded scholarship monies.

The only cost to the agency is approximately \$3,166 as follows:

Entry Fee	\$ 300
Hotel	\$ 836
Suburban Van Rental	\$ 750
Food	\$ 780 (\$65 / day x 2 days x 6 people)
Miscellaneous	\$ 500 (tolls / gas)
TOTAL COST	\$ 3,166

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Culinary Arts program at the Harry B. Ward Technical and Academic Center to participate in the Pro-Start Competition scheduled for February 4 and 5, 2010 in Albany, New York.”

CC. Recommended Approval for Students and Staff to Attend The Angelo Del Toro Puerto Rican/Hispanic Youth Leadership Institute

Recommendation is made to approve the attendance of 22 11<sup>th</sup> and 12<sup>th</sup> grade Hispanic students and 4 chaperones from the Bilingual Education/ESL Technical Assistance Center (BETAC) to attend The Angelo Del Toro Puerto Rican/Hispanic Youth Leadership Institute in Albany, NY from April 17-19, 2010. The students will gain knowledge of the New York State legislative process through the development of leadership skills. Students are nominated by the school staff based on leadership potential and good academic performance.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff to The Angelo Del Toro Puerto Rican/Hispanic Youth Leadership Institute in Albany, NY from April 17-19, 2010.”

DD. Recommended Approval for Students and Staff to Attend the Greater New York Automobile Dealers Association Competition

Recommendation is made to approve the attendance of 7 students and 3 staff members from the Edward J. Milliken Technical Center and Harry B. Ward Technical and Academic Center to compete in the Greater New York Automobile Dealers Association (GNYADA) competition scheduled for Tuesday, February 23, 2010, in Whitestone, New York.

The seven students attending this competition had previously competed in the GNYADA Automotive Troubleshooting Competition held on January 14, 2010 and placed first, second, and fourth. In addition, the students attending the February 23 competition will be exposed to employment opportunities in the automotive industry and can be awarded scholarship monies and tools.

The total cost to the agency is approximately \$1,400 for transportation.

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby approves the attendance of students and staff from the Edward J. Milliken Technical Center and the Harry B. Ward Technical and Academic Center to compete in the Greater New York Automobile Dealers Association (GYNADA) state competition scheduled for Tuesday, February 23, 2010, in Whitestone, New York.

EE. Recommended Rescission of Mrs. Laura McGovern as Assistant Purchasing Agent

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby rescinds the appointment of Mrs. Laura McGovern as Assistant Purchasing Agent for the 2009-10 school year.”

FF. Recommended Appointment of Ms. Kristen Plantamura as Assistant Purchasing Agent

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Cooperative Educational Services, First Supervisory District of Suffolk County, hereby appoints Ms. Kristen Plantamura as Assistant Purchasing Agent for the remainder of the 2009-10 school year.”

GG. Board Policy – First Reading  
(Supporting Information – Policy)

<b>Policy Number</b>	<b>Policy Title</b>
1316	Duties of ESBOCES Legal Counsel

X. Presentations and Reports to the Board – Special Education

XI. Board Commentary

XII. Adjournment