

Software Training Course Dates Fall, 2011 – Spring, 2012

To register for Software Training workshops, please click here:
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Office 2010 Transition

November 29, 2011– 8:30 AM -3:30 PM – Sherwood Corporate Center
January 4, 2012 - 8:30 AM - 3:30 PM – Sherwood Corporate Center
March 27, 2012 – 8:30 AM - 3:30 PM - Sherwood Corporate Center
May 14, 2012 – 8: 30 AM - 3:30 PM - Sherwood Corporate Center
June 8, 2012 - 8: 30 AM - 3:30 PM - Westhampton Beach, RAD Administration Bldg

Microsoft Word 2010 Beginner

November 9, 2011 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
February 16, 2012 - 8:30 AM – 3:30 PM – Westhampton Beach, RAD Administration Bldg.

Microsoft Word 2010 Intermediate Level 1

December 12, 2011 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
February 27, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Word 2010 Intermediate Level 2

January 9, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
March 5, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Word 2010 Advanced

January 18, 2012 – 8:30 AM – 3:30 PM – Sherwood Corporate Center
March 14, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Excel 2010 Beginner

November 14, 2011 – 8:30 AM - 3:30 PM – Sherwood Corporate Center
February 17, 2012 – 8:30 AM – 3:30 PM – Westhampton Beach, RAD Administration Bldg.

Microsoft Excel 2010 Intermediate

December 5, 2011 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
February 29, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Excel 2010 Advanced

January 11, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
April 4, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft PowerPoint 2010 Beginner

November 21, 2011 – 8:30 AM – 3:30 PM – Sherwood Corporate Center
March 6, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft PowerPoint 2010 Advanced

December 14, 2011 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
April 23, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Access 2010 Beginner

December 6 & 7, 2011 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
*Cost of this course will be doubled because it is two days in duration.

Microsoft Access 2010 Intermediate

February 6 & 13, 2012 – 8:30 AM – 3:30 PM – Sherwood Corporate Center
*Cost of this course will be doubled because it is two days in duration.

Microsoft Outlook 2010

January 23, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
April 30, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Publisher 2010

January 17, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
June 11, 2012 - 8:30 AM – 3:30 PM – Westhampton Beach, RAD Administration Bldg.

Adobe Acrobat Professional 10.0 Beginner

February 8, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Adobe Acrobat Professional 10.0 Advanced

May 22, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center

Microsoft Word 2010 Overview

January 30, 2012 – 8:30 AM - 3:30 PM – Sherwood Corporate Center
May 21, 2012 - 8:30 AM - 3:30 PM – Sherwood Corporate Center

Microsoft Excel 2010 Overview

January 31, 2012 – 8:30 AM - 3:30 PM – Sherwood Corporate Center
May 29, 2012 - 8:30 AM - 3:30 PM – Sherwood Corporate Center

PowerPoint 2010 Overview

February 1, 2012 – 8:30 AM - 3:30 PM – Sherwood Corporate Center
May 30, 2012 - 8:30 AM - 3:30 PM – Sherwood Corporate Center

PC 101 / Windows 7

June 5, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center
June 6, 2012 - 8:30 AM – 3:30 PM – Sherwood Corporate Center